

# FY25 Joint Funding Application Guide for eCImpact



**LIVE UNITED**



# Log In

To log in, go to: <https://agency.e-cimpact.com/login.aspx?org=17300U>

- If you already have an agency account, enter your username and password for login.
- If you forget your password, click the “Forgot your Password?” Link to reset.
- If you already have an account, skip to Page 11 of this guide.

**e IMPACT**™  
Community Impact Management  
AGENCY SITE

UNITED WAY OF JOHNSON & WASHINGTON COUNTIES

Sign-In  
Please sign in to your account.

User Name

Password

Sign in to our Secure Server

[Forgot your password?](#)

- If you do not have an agency account, you may create an account by clicking on the Create new account link.

New to e-CImpact?

Create an e-CImpact account

To create a new agency account select the link below:

[Click here to create a new e-CImpact agency account](#)

# Agency Registration



**LIVE UNITED**





## UNITED WAY OF JOHNSON & WASHINGTON COUNTIES

Thank you for your interest in applying for funding.

In order to complete an application, you must register your agency and programs. Click the "next" arrow in the bottom right corner to continue.

If your agency has applied before, there is already a profile in the online system and you will not be allowed to make a duplicate profile.

If you have any questions during the process or need to know your agency profile login information, please contact:

Wendy Nolan at [wendynolan@unitedwayjwc.org](mailto:wendynolan@unitedwayjwc.org) or 319-338-7823.

Next

 [Cancel and Return to Login Page](#)

**You will go through a series of pages with information for setting up your account. After reading, click the next arrow.**

# EIN

## United Way of Johnson & Washington Counties Agency Registration



Fields marked with an \* are required fields.

All required information for the Agency Profile must be provided in order to be approved.

### Agency Account Information

EIN:\*

Agency Name:\*

Website URL:

### Account Information

Description:

Limit up to 750 characters (0 used).

**Enter the Employer Identification Number (EIN) for your Organization, and Agency Name, and click “Next”.**

# Agency Information

All required information for the Agency Profile must be provided in order to be approved.

## Agency Account Information

EIN Number:\*

Agency Name:\*

Website:

Description:

Limit up to 750 characters.

Mission Statement:

Limit up to 750 characters.

## Address

Address Type:\*

**Complete each field with information about your organization.**

# Password & Username

## Preferred Login

Enter your Password then retype the Password to ensure that you have entered it correctly. Your Password must be between 6 and 15 characters in length and contain at least 1 character from 2 of the groups of alpha, numeric, or special characters. Your Password may not contain the following characters: ", %, or any white-space.

Password Examples:

- abcdefg2 (valid, contains letters and numbers)
- pa\$\$word (valid, contains letters and numbers)
- 1234567# (valid, contains letters and numbers)
- abcdefgh (invalid, contains only letters)
- abc23 (invalid, less than 6 characters)

Preferred User Name:\*

Password:\*

Confirm Password:\*

Previous

Next



[Cancel and Return to Login Page](#)

- At the bottom of the page, you will be prompted to create a username and password to access your account.
- When ready, click the “Next” button to cont

# Choose FY25 Application

- Once you have completed the agency information, select the funding application for which you are applying
- Choose 'FY25 Joint Funding Application'
- Click the 'Next' button to continue.

See the list of currently available funding Applications below.

Required information for application submission.

## Impact Funding

### Joint Application

The FY24 Joint Funding Application is a cooperative application for organizations providing to request funding from **City of Iowa City, City of Coralville and United Way of Johnson & Counties.**

Organizations will be able to request funding and provide supporting information for each funders through one application.

A FY24 Joint Application Training Workshop has been scheduled for anyone who wants more instruction on the application and/or have a question and answer time:  
Wednesday, August 24, 2022 2-3 pm

Join Zoom Meeting

<https://us06web.zoom.us/j/84303963812?pwd=VGN4aFE2d0FFL2JENnB2cGdjNTdFQTC>

Meeting ID: 843 0396 3812

Passcode: 312297

**Complete submission of all application materials and supporting documents is due 5:00 pm on September 15, 2022.**

Continue



# Qualifying Agencies

- To apply for FY25 Joint Funding, you must be a group or nonprofit organization that serves Johnson County.
- Select 'Yes' to the qualifying question.
- Click the 'Next' button to continue.

## Request For Participation

Please complete the following Form and click the "Next" button located at the bottom of this page.

Request For Participation In: **Joint Application**

The FY25 Joint Funding Application is a cooperative application for organizations providing services to request funding from **United Way of Johnson & Washington Counties and Johnson County**.

Organizations will be able to request funding and provide supporting information for each of the local funders through one application.

A FY25 Joint Application Training Workshop will be scheduled for anyone who wants to receive more instruction on the application. This will include a question and answer time.

**Complete submission of all application materials and supporting documents is due by 5:00 pm on September 22, 2023**

### FY25 Joint Application Qualification

Is your group a nonprofit organization that serves Johnson County?

[Previous](#) [Next](#)

# Complete Registration

- Once you have completed the necessary information, please review and click “Complete Registration”.

## Review and Complete Registration

Review and submit your request. Review the information below, then click 'Complete Registration'

Program Name: **Food and Fun**

Request For Participation In: **Joint Application**

The FY25 Joint Funding Application is a cooperative application for organizations providing services to request funding from **United Way of Johnson & Washington Counties and Johnson County**.


Organizations will be able to request funding and provide supporting information for each of the local funders through one application.

A FY25 Joint Application Training Workshop will be scheduled for anyone who wants to receive more instruction on the application. This will include a question and answer time.

**Complete submission of all application materials and supporting documents is due by 5:00 pm on September 22, 2023**

### Program Qualification Form

#### Existing Programs

 If you already have an existing program for this application, please use that program.

DO NOT CREATE A DUPLICATE PROGRAM FOR AN EXISTING PROGRAM.

Only create a new program profile for a new program related to this application.

Previous

Complete Registration

# Starting Your Application



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# Start Your Application


## Request Funding Application

The screenshot displays a web application interface. On the left, a navigation menu includes 'Program Profiles', 'Compliance', 'Event Schedule', 'Site Visit Archive (5)', and 'Apply / report'. Under 'Apply / report', 'Request Funding Application' is highlighted with a green circle. The main content area shows two application profiles for 'Community Impact Funding - FY23'. The top profile is for the '2nd Quarter' and is 'Submitted' (indicated by a green dot). It shows a 'Progress Summary' donut chart that is 100% green, with a legend including 'Not Started', 'In Progress', 'Allow Revision', 'Completed', and 'Submitted'. The bottom profile is also for the '2nd Quarter' and is 'Submitted'. It also shows a 100% green 'Progress Summary' donut chart with the same legend. Both profiles include status, last updated, and due date information, along with a 'Click Here to View' link.

- Each agency has a profile home page. On the left-hand side, select 'Request Funding Application.'

# Start Your Application

## Select FY25 Joint Application

 Please review the list of currently available funding Applications below.

Please complete all required information for application submission.

### Community Impact Funding

#### FY25



#### Joint Application

The FY25 Joint Funding Application is a cooperative application for organizations providing services to request funding from **United Way of Johnson & Washington Counties and Johnson County**.

Organizations will be able to request funding and provide supporting information for each of the local funders through one application.

A FY25 Joint Application Training Workshop will be scheduled for anyone who wants to receive more instruction on the application. This will include a question and answer time.

**Complete submission of all application materials and supporting documents is due by 5:00 pm on September 22, 2023**

Continue

- Select the circle next to Joint Application and click the 'Continue' button.

# Start Your Application

## Qualifying Agencies

- To apply for FY25 Joint Funding, you must be a group or nonprofit organization that serves Johnson County.
- Select 'Yes' to the qualifying question.
- Click the 'Next' button to continue.

### Request For Participation

Please complete the following Form and click the "Next" button located at the bottom of this page.

Request For Participation In: **Joint Application**

The FY25 Joint Funding Application is a cooperative application for organizations providing services to request funding from **United Way of Johnson & Washington Counties and Johnson County**.

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**Complete submission of all application materials and supporting documents is due by 5:00 pm on September 22, 2023**

#### FY25 Joint Application Qualification

Is your group a nonprofit organization that serves Johnson County?

Previous

Next

# Start Your Application

## Complete Registration

- Once you have completed the necessary information, please review and click “Complete Registration”.

### Review and Complete Registration

Review and submit your request. Review the information below, then click 'Complete Registration'

Program Name: **Food and Fun**  
Request For Participation In: **Joint Application**

The FY25 Joint Funding Application is a cooperative application for organizations providing services to request funding from **United Way of Johnson & Washington Counties and Johnson County**.


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**Complete submission of all application materials and supporting documents is due by 5:00 pm on September 22, 2023**

#### Program Qualification Form

##### Existing Programs

 If you already have an existing program for this application, please use that program.

DO NOT CREATE A DUPLICATE PROGRAM FOR AN EXISTING PROGRAM.

Only create a new program profile for a new program related to this application.

Previous

Complete Registration

# Assign Programs

**Assign Programs to this Application**

At least one program is required for this application for funding.

To add a program to this application, select a program from the drop down (if available), or if there is no drop-down displayed, select 'Create a new Program.'

Click the link to 'Create a New Program and Assign it to this Application' to proceed to the Add new program profile page. Do not create duplicate programs.

**Please ensure to click 'Complete Registration' on the Review page to successfully add your program to the application.** When the Program Profile registration is complete, all of the forms for that program will display in your list of forms below.

Select a Program:

[Assign Selected Program to the Form Packet](#)

[Create a New Program and Assign it to this Form Packet](#)

[View Printable Version of this Entire Application](#)

To complete all of the forms associated with this application, you will need to assign at least one program to the application.

- **Current Programs:** Select a program from the dropdown list and click “Assign Selected Program to the Form Packet.”
- **New Programs:** If you would like to add a program that is not associated with your account, select “Create a New Program and Assign it to this Form Packet.” Please do not create duplicate programs.



# Complete new Program Registration

- When you have assigned at least one program, select “Complete registration” and continue.

- Later in the application, you will complete ‘Form D: Performance Measurement.’ A program must be assigned to access this form.

supporting information for each of the local funders through one application.

A FY24 Joint Application Training Workshop has been scheduled for anyone who wants to receive more instruction on the application and/or have a question and answer time:  
Wednesday, August 24, 2022 2-3 pm

Join Zoom Meeting

<https://us06web.zoom.us/j/84303963812?pwd=VGN4aFE2d0FFL2JENnB2cGdjNTdFQT09>


Meeting ID: 843 0396 3812

Passcode: 312297

**Complete submission of all application materials and supporting documents is due by 5:00 pm on September 15, 2022.**

## Program Qualification Form

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Complete Registration

# Application Homepage

Iowa City bases its funding decisions on criteria established by the Housing and Community Development Commission. The Legacy Aid to Agency scoring criteria is posted at [www.icgov.org/actionplan](http://www.icgov.org/actionplan). Contact Cassy Gripp with any questions at 319.356.5237 or at [cgripp@iowa-city.org](mailto:cgripp@iowa-city.org).

**City of Coralville:** Any organization serving Coralville may apply. Please contact Ellen Habel with any questions: [ehabel@coralville.org](mailto:ehabel@coralville.org)

**United Way of Johnson & Washington Counties:** Only Affiliated Partner Agencies may apply. If you have questions on your status as a United Way Partner Agency: Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

## Application Status

[View Printable Version of this Entire Application](#)

	Not Started	In Progress	Ready To Submit	Submitted
Item (* indicates Required Item)	Last Updated	Status	Options	
★ ***Test		Not Started		
FY25 <u>FY24 Joint Funding Application*</u>		● Not Started		
<u>FY24 Form A: Agency Salaries &amp; Benefits*</u>		● Not Started		
<u>FY24 Form B: Agency Demographics*</u>		● Not Started		
<u>FY24 Form C: Agency Budget*</u>		● Not Started		
<u>Supporting Documents</u>		● Not Started		
★ Education		Not Started	<input checked="" type="checkbox"/> Include?	
<u>Form D: FY24 Performance Measures*</u>		● Not Started		

Questions? Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

- The FY25 Joint Application homepage will give access to all the required forms.
- Click the form link for each required form.
- Start with the FY25 Joint Funding Application Link

# FY25 Application Form – Agency Info & Funder Questions

- Complete the basic information about your organization
- Answer all questions that apply to your application.

Agency Name\*   
Limit up to 150 characters (7 used).

Executive Director Name\*    
Limit up to 100 characters (0 used).

Board President\*   
Limit up to 100 characters (0 used).

Requestor\*   
Limit up to 100 characters (0 used).

Phone

Email

Address


Website

Agency Mission Statement\*  
  
Limit up to 2000 characters (27 used).

Number of Years in Operation\*   
Limit up to 4 characters (0 used).

Year Org Established\*   
Limit up to 4 characters (0 used).

### United Way Community Priorities

 Please indicate the United Way Priority Areas that your agency services support:

Income

Education

Limit up to 3000 characters (0 used).

4. Provide a description of services that will be provided with the Coralville funding requested. Specific information requested. Specific information requested.

Limit up to 2500 characters (0 used).

5. Please describe how Organization and your services have been impacted by COVID-19? Please include any plans to describe how COVID-19 has continued to impact your budget and expenses.\*

# FY25 Application Form – Character Limits

- Each section has a character limit identified.
- As you enter information, you can view how many characters you have used, and how many are remaining.

2. Provide a description of services that will be provided with the United Way fund

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---

---

Limit up to 4000 characters (0 used).

3. Provide a description of services that will be provided with the Iowa City fundin

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Limit up to 3000 characters (0 used).

4. Provide a description of services that will be provided with the Coralville fundin

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---

---

Limit up to 2500 characters (0 used).

5. Please describe how Organization and your services have been impacted by CC to describe how COVID-19 has continued to impact your budget and expenses.\*

---

---


# eCImpat Basics





# Additional Information Available

- Items that have a Green Question Mark have more information available to help for the question.
- Hover over the question mark to view additional info

Limit up to 4000 characters (0 used).

 **Client Information Area Median Income**

 10. Organization serves clients wh 

<30% AMI

<50% AMI

<80% AMI

>80% AMI

Please explain :\*

Household Size	30% AMI	50% AMI
1	\$22,900	\$38,150
2	\$26,200	\$43,600
3	\$29,450	\$49,050
4	\$32,700	\$54,500
5	\$35,350	\$58,900
6	\$337,950	\$63,250
7	\$40,550	\$67,600
8	\$43,200	\$71,950

# Saving Your Work

The screenshot displays a web application interface. At the top right, there is a dark blue button labeled "Switch Forms" with a red oval around it. Below the button are four small icons: a computer monitor, a refresh arrow, a green checkmark, and a red X. A large light blue rectangular area is positioned below these icons. On the left side, there is a text input field with the placeholder text "Limit up to 4000 characters (0 used)". Below the input field, a red oval highlights four save options: "Save My Work", "Save My Work And Return To Previous Page", "Save My Work and Mark as Completed", and "Return To Overview Page". On the right side, there are three export options: "Export This Form To HTML", "Export This Form To Adobe PDF", and "Export This Form To Adobe PDF (Large Font)".

- You can save your work regularly while you complete the application. Save Options:
  - Top right-hand corner of
  - Bottom left-hand of page

# Export to PDF

Limit up to 4000 characters (0 used).

-  [Save My Work](#)
-  [Save My Work And Return To Previous Page](#)
-  [Save My Work and Mark as Completed](#)
-  [Return To Overview Page](#)

[Export This Form To HTML](#)

[Export This Form To Adobe PDF](#)

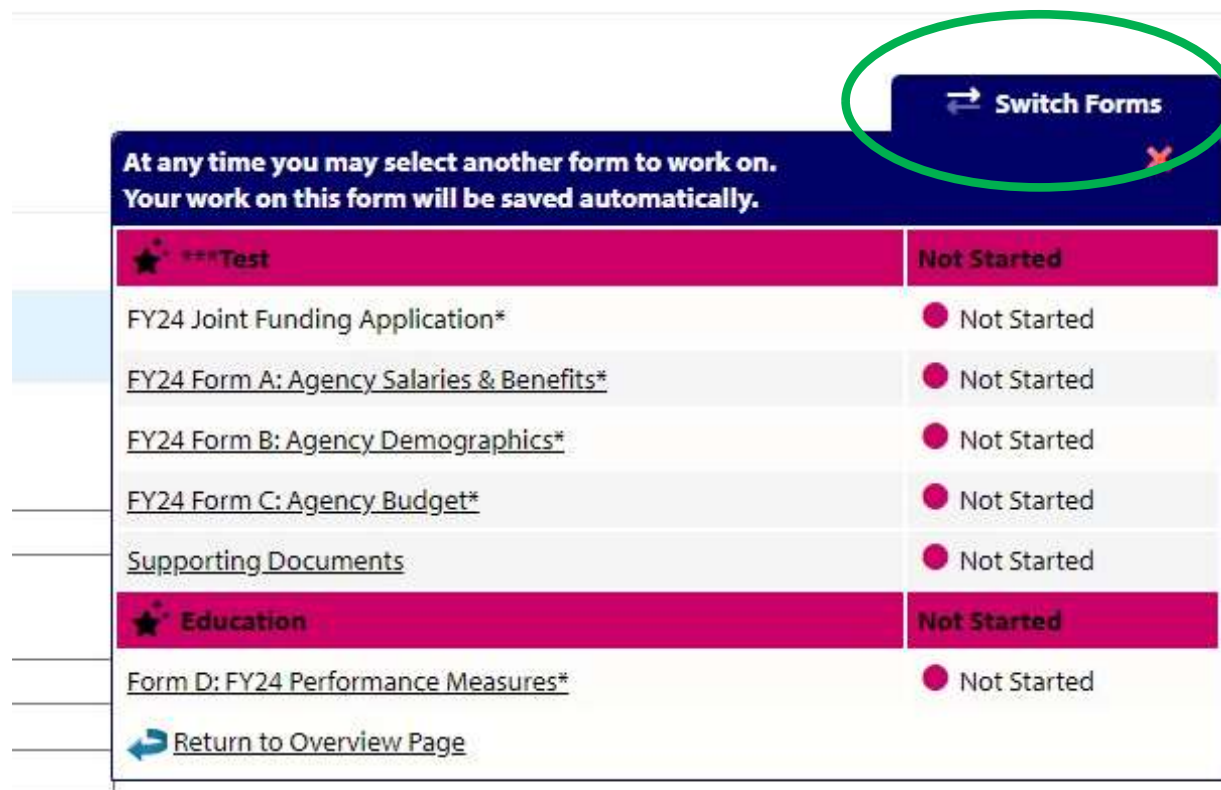
[Export This Form To Adobe PDF \(Large Font\)](#)

**At any point, you can export the form to a pdf to review, print and/or save.**



# Navigating through Forms

- Navigate through the forms by clicking the “Switch Forms” link on the right side of the page.
- If you navigate to a different form this way, your work will be automatically saved.



At any time you may select another form to work on. Your work on this form will be saved automatically.

★ <b>Test</b>	Not Started
<a href="#">FY24 Joint Funding Application*</a>	● Not Started
<a href="#">FY24 Form A: Agency Salaries &amp; Benefits*</a>	● Not Started
<a href="#">FY24 Form B: Agency Demographics*</a>	● Not Started
<a href="#">FY24 Form C: Agency Budget*</a>	● Not Started
<a href="#">Supporting Documents</a>	● Not Started
★ <b>Education</b>	Not Started
<a href="#">Form D: FY24 Performance Measures*</a>	● Not Started

[Return to Overview Page](#)

[Switch Forms](#)

# Application Forms




# Form A: Salaries & Benefits



Iowa City bases its funding decisions on criteria established by the Housing and Community Development Commission. The Legacy Aid to Agency scoring criteria is posted at [www.icgov.org/actionplan](http://www.icgov.org/actionplan). Contact Cassy Gripp with any questions at 319.356.5237 or at [cgripp@iowa-city.org](mailto:cgripp@iowa-city.org).

**City of Coralville:** Any organization serving Coralville may apply. Please contact Ellen Habel with any questions: [ehabel@coralville.org](mailto:ehabel@coralville.org)

**United Way of Johnson & Washington Counties:** Only Affiliated Partner Agencies may apply. If you have questions on your status as a United Way Partner Agency: Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

## Application Status

[View Printable Version of this Entire Application](#) 

Item (* indicates Required Item)	Last Updated	Status	Options
<div style="display: flex; justify-content: space-around; border-bottom: 1px solid #ccc;"> <span>Not Started</span> <span>In Progress</span> <span>Ready To Submit</span> <span>Submitted</span> </div>			
 ***Test		Not Started	
<a href="#">FY24 Joint Funding Application*</a>		<span style="color: red;">●</span> Not Started	
<a href="#">FY24 Form A: Agency Salaries &amp; Benefits*</a>		<span style="color: red;">●</span> Not Started	
<a href="#">FY24 Form B: Agency Demographics*</a>		<span style="color: red;">●</span> Not Started	
<a href="#">FY24 Form C: Agency Budget*</a>		<span style="color: red;">●</span> Not Started	
<a href="#">Supporting Documents</a>		<span style="color: red;">●</span> Not Started	
 Education		Not Started	<input checked="" type="checkbox"/> Include? 
<a href="#">Form D: FY24 Performance Measures*</a>		<span style="color: red;">●</span> Not Started	

Questions? Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

# Form A: Salaries & Benefits

## Listed Positions

**FY25 Form A: Agency Salaries & Benefits**

**i** Fields marked with an \* are required fields.

**💡** Please provide the information for employees and volunteers in your organization. If you do not find the position on the list, please add the position in the "other" section. You will need to individually add positions in "other" category.

**Average Salary:** Average salary of all staff in this position. If only one staff person holds this position, the Average Salary will be the individual's salary.

**Paid Leave, Health Insurance, Retirement:** If the position provides any of these benefits, place a "1" in the column of the benefit(s) they receive.

**FTE (Last Year, This Year, Next Year):** Indicate the number of employees in this position for the periods noted. If there are part time position, you may use .25, .5, etc. as needed.

**Employees**

Position	Average Salary	Paid Leave	Health Insurance	Retirement Plan	FTE (Last Year)	FTE (This Year)	FTE (Next Year)
Executive Director / President / CEO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Director of Operations /COO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Director of Development	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Enter information for employees in your organization. A list of positions is in the right-hand column.
- Identify benefits for the positions by entering a "1" in the paid leave, health ins or retirement columns, if they are offered for that position.


# Form A: Salaries & Benefits Other Positions


- If the available options do not match a position at your organization, you may create a new position.
- Click 'Other' to add your specific position information.

\*\*\*Test

Status: ● Not Started

## FY24 Form A: Agency Salaries & Benefits

 Fields marked with an \* are required fields.


 Please provide the information for employees and volunteers in your organization. If you do not find the position on individually add positions in "other" category.

Please indicate if the position provides paid leave, Health Insurance or Retirement by playing a "1" in the box if the p

### Employees

Position	Paid Leave	Health Ins	Retirement Plan	Average Salary	FTE (Last Year)
Executive Director / President / CEO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Director of Operations /COO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Director of Development	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Business Manager/CFO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Director / Manager	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Program/Services Coordinator	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Direct Services Worker	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Administrative/Clerical staff	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<u>Other</u>	0	0	0	0	0
Total					

### Volunteers

 Please indicate the number of volunteers active with your Agency.

	Last Year	This Year
Volunteers*	<input type="text"/>	<input type="text"/>


# Form B: Agency Demographics





Iowa City bases its funding decisions on criteria established by the Housing and Community Development Commission. The Legacy Aid to Agency scoring criteria is posted at [www.icgov.org/actionplan](http://www.icgov.org/actionplan). Contact Cassy Gripp with any questions at 319.356.5237 or at [cgripp@iowa-city.org](mailto:cgripp@iowa-city.org).

**City of Coralville:** Any organization serving Coralville may apply. Please contact Ellen Habel with any questions: [ehabel@coralville.org](mailto:ehabel@coralville.org)

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## Application Status

[View Printable Version of this Entire Application](#) 


Application Status				
	Not Started	In Progress	Ready To Submit	Submitted
Item (* indicates Required Item)	Last Updated	Status	Options	
 ***Test		Not Started		
<a href="#">FY24 Joint Funding Application*</a>		● Not Started		
<a href="#">FY24 Form A: Agency Salaries &amp; Benefits*</a>		● Not Started		
<a href="#">FY24 Form B: Agency Demographics*</a>		● Not Started		
<a href="#">FY24 Form C: Agency Budget*</a>		● Not Started		
<a href="#">Supporting Documents</a>		● Not Started		
 Education		Not Started	<input checked="" type="checkbox"/> include? 	
<a href="#">Form D: FY24 Performance Measures*</a>		● Not Started		

Questions? Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

# Form B: Agency Demographics

## Client Data

- Please provide two years of historical data and one year of projected data for clients served.
- This should be self-identified information
- If you do not collect data in any of the categories, enter '0'.
- Please do not leave any boxes empty


 Provide the Agency summary of how clients served self-identified during last two years and one projected year. Enter "0" in that box. DO NOT LEAVE ANY BLANK.

(unduplicated client count)

**Gender**

	FY21	FY22	FY23
Male*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Female*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Non-binary*	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Race**

 Please indicate how clients self-identified.



	FY21	FY22	FY23
Asian*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American*	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska native*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Multiple Races*	<input type="text"/>	<input type="text"/>	<input type="text"/>
White*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander*	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Ethnicity**

# Form B: Agency Demographics

## Unduplicated Data

- Please include only unduplicated numbers.
- Example: if a client accesses your services 5 times throughout the year, this counts as 1 unduplicated client.

	>80% AMI*	
<b>Geographic Location</b>		
		FY21
	Johnson County (Combined, unduplicated)*	
	Iowa City*	
	Coralville*	
	North Liberty*	
 <a href="#">Save My Work</a>		
 <a href="#">Save My Work And Return To Previous Page</a>		




# Form C: Agency Budget





Iowa City bases its funding decisions on criteria established by the Housing and Community Development Commission. The Legacy Aid to Agency scoring criteria is posted at [www.icgov.org/actionplan](http://www.icgov.org/actionplan). Contact Cassy Gripp with any questions at 319.356.5237 or at [cgripp@iowa-city.org](mailto:cgripp@iowa-city.org).

**City of Coralville:** Any organization serving Coralville may apply. Please contact Ellen Habel with any questions: [ehabel@coralville.org](mailto:ehabel@coralville.org)

**United Way of Johnson & Washington Counties:** Only Affiliated Partner Agencies may apply. If you have questions on your status as a United Way Partner Agency: Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

## Application Status

[View Printable Version of this Entire Application](#) 

Application Status			
	Not Started	In Progress	Ready To Submit
			Submitted
Item (* indicates Required Item)	Last Updated	Status	Options
 ***Test		Not Started	
<a href="#">FY24 Joint Funding Application*</a>		● Not Started	
<a href="#">FY24 Form A: Agency Salaries &amp; Benefits*</a>		● Not Started	
<a href="#">FY24 Form B: Agency Demographics*</a>		● Not Started	
<a href="#">FY24 Form C: Agency Budget*</a>		● Not Started	
<a href="#">Supporting Documents</a>		● Not Started	
 Education		Not Started	<input checked="" type="checkbox"/> Include? 
<a href="#">Form D: FY24 Performance Measures*</a>		● Not Started	

Questions? Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

# Form C: Agency Budget

## Overview

- Please indicate one of the three budget types by entering the corresponding number.
- Enter all budget information into this form.
- An excel spreadsheet cannot be accepted as an alternative to this form.
- Please do not leave any boxes blank. Enter '0's as needed

For the items that require itemization, click the link to enter specific information in the itemization form.

**Budget Type**

Please enter in a corresponding number to indicate your Budget type:

- 1 = Agency Level
- 2 = Program Specific
- 3 = County Specific

Budget Type\*

**Agency Revenues**

	FY21	FY22	FY23
Coralville Funding*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Iowa City Funding*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Johnson County Block Grant Funding*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Johnson County Funding (non-Block Grant Funding)*	<input type="text"/>	<input type="text"/>	<input type="text"/>
East Central Mental Health Region*	<input type="text"/>	<input type="text"/>	<input type="text"/>
UWJWC Allocation*	<input type="text"/>	<input type="text"/>	<input type="text"/>
UWJWC Designations*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Community Foundation of Johnson County*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grants-Federal, State, Foundation*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fees for Services*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fundraising Events*	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Form C: Agency Budget

## Auto Calculations

- Some fields will auto-calculate.
- If there is not a box for you to enter information, this is an auto-calculated field.
- Once data is entered into the corresponding boxes, your calculated date will appear.
- To activate the calculated fields, you may need to save your entries.

For the items that require itemization, click the link to enter specific information in the itemization form.

**Budget Type**

Please enter in a corresponding number to indicate your Budget type:

- 1 = Agency Level
- 2 = Program Specific
- 3 = County Specific

Budget Type\*

**Agency Revenues**

	FY21	FY22	FY23
Coralville Funding*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Iowa City Funding*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Johnson County Block Grant Funding*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Johnson County Funding (non-Block Grant Funding)*	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Grants-Federal, State, Foundation*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fees for Services*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fundraising Events*	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Supporting Documents

**Community Impact Funding**  
FY23 - Joint Application  
\*\*\*Test  
Status: ● Not Started

• If you're not uploading any files and none are required, click 'Save/Upload Attachment(s) and Mark as Completed' to mark this section as Completed.  
• If any files are required for upload, this section will automatically be marked as 'Completed/Ready to Submit' once all required files are uploaded.  
• Maximum Individual File Size: 32 MB, Combined Maximum File Size: 64 MB.

Items marked with an \* are required.

**Supporting Documents**

Description	File	Last Modified
Board of Directors List*	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps	
Audit/Financial Review Report*	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf, xls, xlsx, csv, txt, gif, jpg, jpeg, tif, bmp, png, eps	
Additional Attachment	<input type="button" value="Choose File"/> No file chosen Accepted file types: pdf, doc, docx, rtf,	

**Attach files by clicking 'Choose File' and uploading from your computer**

- There are two required supporting documents:
  1. Board of Directors List
  2. Audit or Financial Review
- You may upload additional supporting documents as needed. This could be photos, client testimonials, etc.

# Form D: Performance Measures

Iowa City bases its funding decisions on criteria established by the Housing and Community Development Commission. The Legacy Aid to Agency scoring criteria is posted at [www.icgov.org/actionplan](http://www.icgov.org/actionplan). Contact Cassy Gripp with any questions at 319.356.5237 or at [cgripp@iowa-city.org](mailto:cgripp@iowa-city.org).

City of Coralville: Any organization serving Coralville may apply. Please contact Ellen Habel with any questions: [ehabel@coralville.org](mailto:ehabel@coralville.org)

United Way of Johnson & Washington Counties: Only Affiliated Partner Agencies may apply. If you have questions on your status as a United Way Partner Agency: Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

## Application Status

[View Printable Version of this Entire Application](#)

<span style="background-color: #e91e63; color: white; padding: 5px;">Not Started</span> <span style="background-color: #ccc; padding: 5px;">In Progress</span> <span style="background-color: #ccc; padding: 5px;">Ready To Submit</span> <span style="background-color: #ccc; padding: 5px;">Submitted</span>			
Item (* indicates Required Item)	Last Updated	Status	Options
<span style="color: red;">★</span> <b>Test</b> FY24 Joint Funding Application* FY24 Form A: Agency Salaries & Benefits* FY24 Form B: Agency Demographics* FY24 Form C: Agency Budget* Supporting Documents		Not Started	
<span style="color: red;">★</span> <b>Education</b> Form D: FY24 Performance Measures*		Not Started	<input checked="" type="checkbox"/> Include?

Questions? Please contact Patti Fields at [patti.fields@unitedwayjwc.org](mailto:patti.fields@unitedwayjwc.org).

**Note: To access this form, a program must be assigned to your application.**

**If you have not added a program, refer to slides 13 & 14 for instructions**

# Form D: Performance Measures

## Selecting a Focus Area

- You must select at least one Outcome Statement in an area of Education, Income or Health that best fits the work that you will measure and report.
- Click the blue “+” to review the outcome statement of each area.

You are required to select at least one area of Education, Income & Health to provide measurements.

You may choose more than one area.


To select an area, click the BLUE Cross next to section.

In each area, there will be Percent (%) Indicator section and a Number (#) Indicator section. The sections are separated in order to use the appropriate indicator.

You must choose at least one Number (#) Indicator and one Percent (%) indicator for measurement and reporting.

### Community Goals


#### Education

 [Select a New Outcome Statement](#)

#### Income

 [Select a New Outcome Statement](#)

#### Health

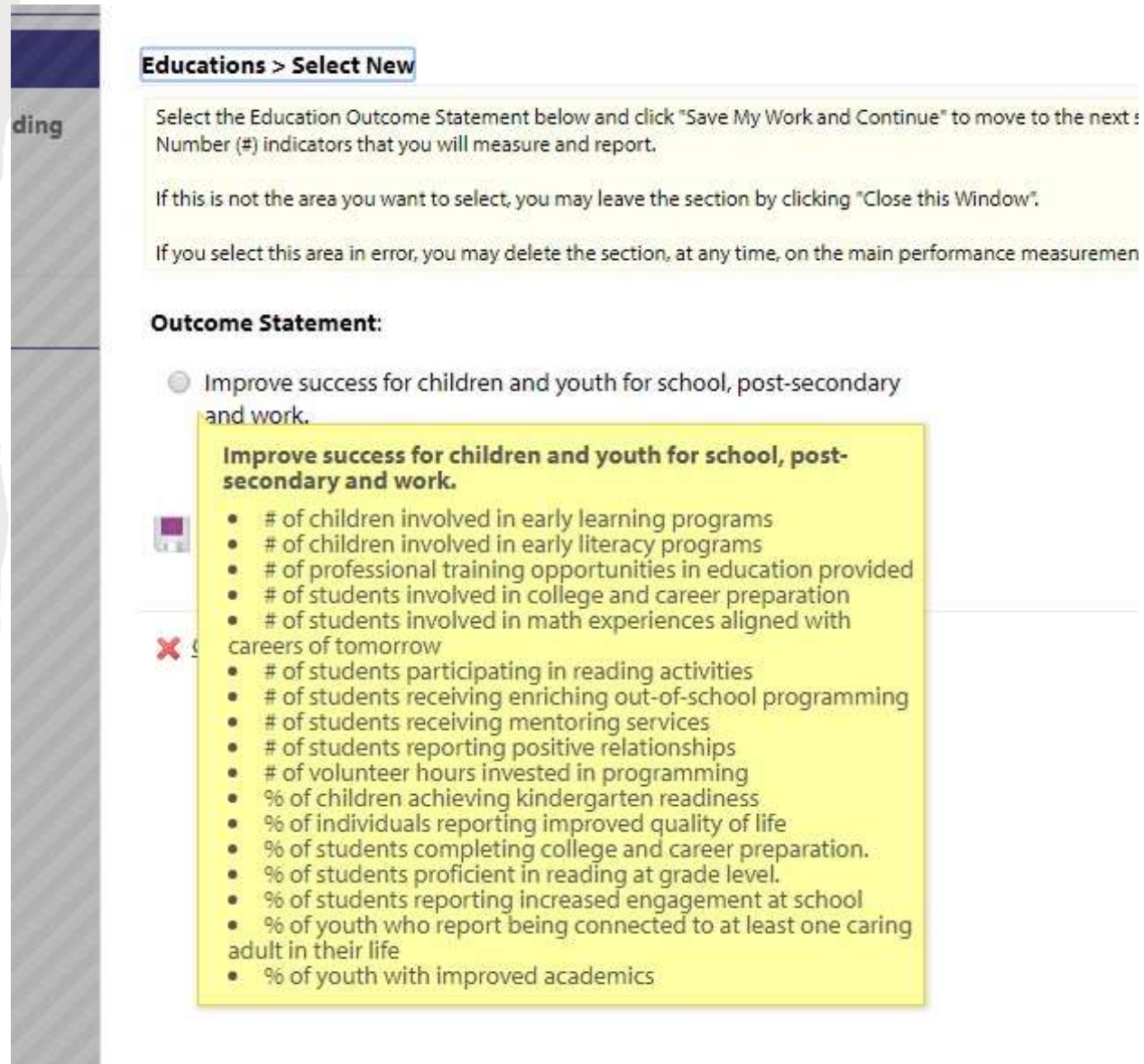
 [Select a New Outcome Statement](#)

# Form D: Performance Measures

## Review Outcome Statements

### Example

- If you click the blue '+' button for Education, a page with an income statement will appear.
- Hover over the outcome statement to view the performance measures available with this outcome statement



**Educations > Select New**

Select the Education Outcome Statement below and click "Save My Work and Continue" to move to the next step. Number (#) indicators that you will measure and report.

If this is not the area you want to select, you may leave the section by clicking "Close this Window".

If you select this area in error, you may delete the section, at any time, on the main performance measurement page.

**Outcome Statement:**

- Improve success for children and youth for school, post-secondary and work.

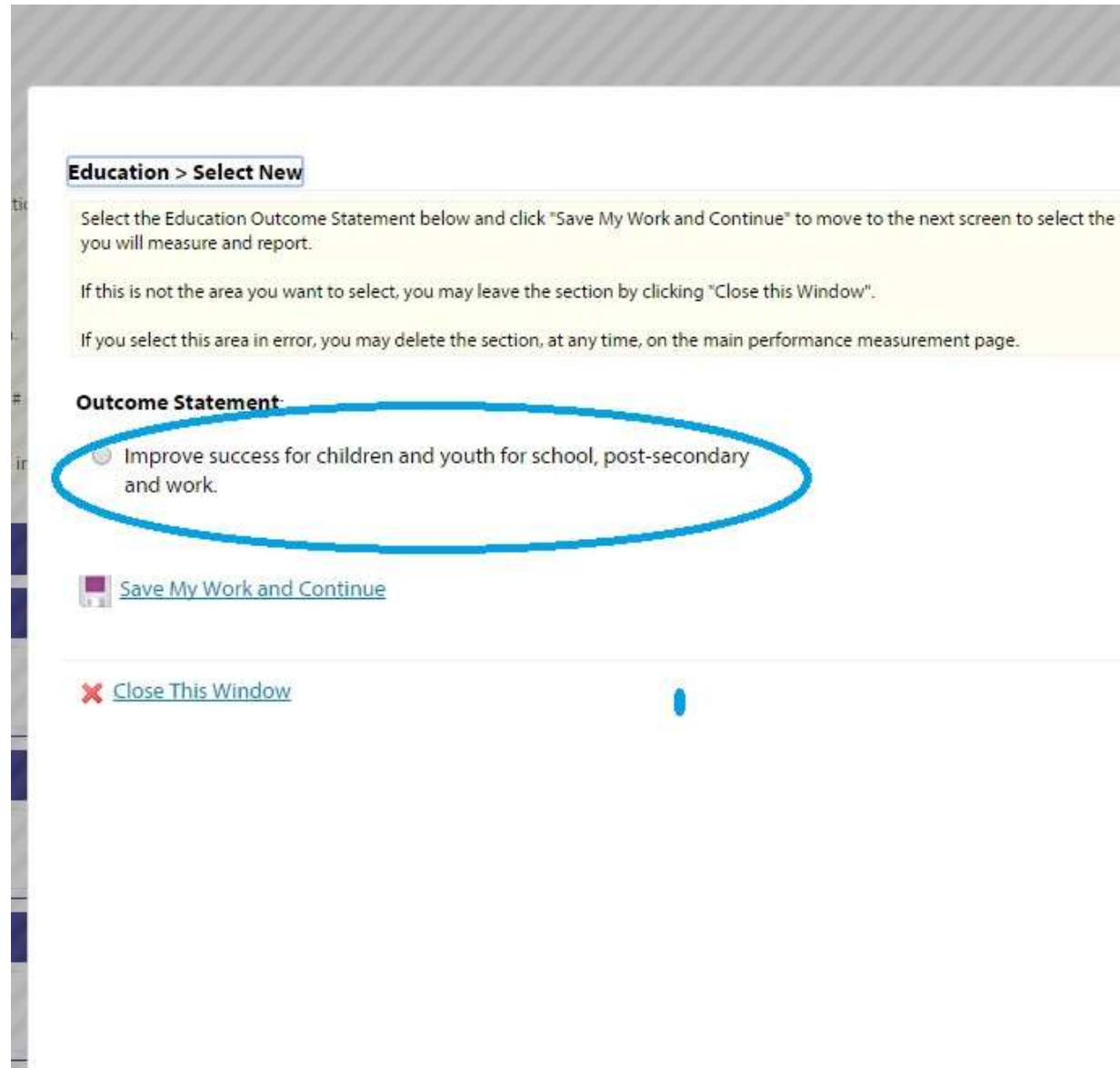
**Improve success for children and youth for school, post-secondary and work.**

- # of children involved in early learning programs
- # of children involved in early literacy programs
- # of professional training opportunities in education provided
- # of students involved in college and career preparation
- # of students involved in math experiences aligned with careers of tomorrow
- # of students participating in reading activities
- # of students receiving enriching out-of-school programming
- # of students receiving mentoring services
- # of students reporting positive relationships
- # of volunteer hours invested in programming
- % of children achieving kindergarten readiness
- % of individuals reporting improved quality of life
- % of students completing college and career preparation.
- % of students proficient in reading at grade level.
- % of students reporting increased engagement at school
- % of youth who report being connected to at least one caring adult in their life
- % of youth with improved academics

# Form D: Performance Measures

## Choose an Outcome Statement

- **If this is the area you want to choose, check the circle next to the statement and “Save My Work and Continue.”**
- **If this is not the area you want to choose, click “Close this Window” to go back to the main Performance Measurement page where you can select a different focus area**



**Education > Select New**

Select the Education Outcome Statement below and click "Save My Work and Continue" to move to the next screen to select the you will measure and report.

If this is not the area you want to select, you may leave the section by clicking "Close this Window".

If you select this area in error, you may delete the section, at any time, on the main performance measurement page.

**Outcome Statement:**

- Improve success for children and youth for school, post-secondary and work.

[Save My Work and Continue](#)

[Close This Window](#)



# Form D: Performance Measures

## Performance Indicators

- Once you have chosen an Outcome Statement, you will then choose two performance indicators associated with that outcome:
  - % Indicator – circled in red
  - # Indicator- circled in green
- Click each link to choose your indicators

If this is not the area you want to select, you may leave the section by clicking "Close this Window".

If you select this area in error, you may delete the section, at any time, on the main performance measurement page.



Requirements:

- % Indicators: Minimum of 1 required. Please enter 1.
- # Indicators: Minimum of 1 required. Please enter 1.

**Outcome Statement:** Improve success for children and youth for school, post-secondary and work.

### % Indicators



[Select a New % Indicator](#)

### # Indicators



[Select a New # Indicator](#)

Indicator Question

Data Collection

Please identify how you will collect data.\*


Limit up to 500 characters (0 used).

# Form D: Performance Measures

## Choose Your Performance Indicators

**Educations > # Indicators > Select New**

**Outcome Statement:** Improve success for children and youth for school, post-secondary and work.

 Please select one or more # Indicators from the list below.

**# Indicator:**

- # of children involved in early learning programs
- # of children involved in early literacy programs
- # of professional training opportunities in education provided
- # of students involved in college and career preparation
- # of students involved in math experiences aligned with careers of tomorrow
- # of students participating in reading activities
- # of students receiving enriching out-of-school programming
- # of students receiving mentoring services
- # of students reporting positive relationships
- # of volunteer hours invested in programming

- For each type, choose the statement you will monitor and report on during the funding cycle.
- Check the box for your chosen indicator, and then click “Save work and continue”


# Form D: Performance Measures

## Enter Your Target

- For each indicator you select, enter your target for the year.
- You will report on these areas in your Quarterly reports
- Enter targets for both % and # indicators
- For every indicator you select, you will enter a target

# of students participating in reading activities

Actual Measurement Quarter and Total

 USE THIS FORM FOR # MEASUREMENTS ONLY.

Please provide your projected # for the indicator for FY22 in the Total column.

You will need to "Save My Work and Mark as Complete" in order to submit the form.

	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year Total
Projected #*					<input type="text" value="75"/>

[+ Select a New # Indicator](#)

**% Indicators**

[+ Select a New % Indicator](#)

Indicator Question

# Form D: Performance Measures

## Data Collection

- For each target, identify how you will collect data
- Once all your information is complete, select “Save My Work and Mark as Completed.”

Please enter a total year projection for quarter 4, if you receive funding you will provide reports on the indicators in quarter 4. You will need to "Save My Work and Mark as Complete" in order to submit the form.

	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total for Year
Projected # of participants				<input type="text"/>	
Projected # of Achieving				<input type="text"/>	
Projected Percent Achieving					

[+ Select a New % Indicator](#)

### # Indicators

[+ Select a New # Indicator](#)

Indicator Question

Data Collection

Please identify how you will collect data.\*

# Form D: Performance Measures

## Dashboard View

The dashboard view displays a summary table on the left and detailed sections for Education, Income, and Health on the right.

**Summary Table:**

Qtr 1	Qtr 2	Qtr 3	Qtr 4	Annual Total	Year-To-Date Total
14		21	35		

**Education Section:**

Improve success for children and youth for school, post-secondary and work.

% Indicators	Measurement w/ % achieving calc	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total for Year
% of youth who report being connected to at least one caring adult in their life	Projected # of participants		10		15	25
	Projected # of Achieving		3		8	11
	Projected Percent Achieving	0	30	0	53.33	44

# Indicators

Projections VS Actual Measurement by Quarter and YTD (Application)	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Annual Total	Year
# of children involved in early learning programs		14		21	35	

Indicator Question

Data Collection

Please identify how you will collect data.

attendance counts  
survey of clients

**Income Section:**

Select a New Outcome Statement

**Health Section:**

Select a New Outcome Statement

Save My Work and Mark as Completed

Return to Overview Page

On the main Performance Measurement page, you will see a dashboard view of the information you entered. You may edit and/or delete it at any time until you submit the application.

If you would like to choose more than one outcome statement, you will select the next area. You also have the option in the upper right of the page to view the information as a diagram or to print.

# Form D: Performance Measures

## Save & Continue

- Once all of the Performance Measurement information is complete, click “Save My Work and Mark as Completed” at the bottom left corner of the main Performance Measurement page.

Please identify how you will collect data.

Program Attendance Data  
Readiness Assessment

**Income**

[+ Select a New Outcome Statement](#)

**Health**

[+ Select a New Outcome Statement](#)

[Save My Work and Mark as Completed](#)

[Return to Overview Page](#)

# Submit Your Application



# Submit Application

**!** Nice work, your Application is now Ready to Submit! **Would you like to Submit This Application Now?**

**By entering the name of the Executive Director, you are validating that the information in the application is accurate and the Executive Director has reviewed it. Make sure the confirmation email is correct to receive confirmation of submission. Please save or print a copy of your FY24 application for your records.**

## Application Submission Details

Executive Director\*:

Send Submission Confirmation Email To:\*

I certify that the information submitted in this application is true and correct to the best of my knowledge

 Submit This Application Now!

- Once all forms are complete and marked “Save My Work and Mark as Completed”, the status of your application will change to ‘Completed’ and a RED submit button will appear.
- If the Executive Director has reviewed the information, enter their name, make sure the email for confirmation is correct, and click the RED submit button.



# Confirmation

- Once your application is submitted, you will be directed to a confirmation page.
- All colors will turn to green.
- You view and print your application, but once submitted you will not be able to edit the application.
- Please save a copy of your application for your records.

✓ Thank you for submitting the FY24 Joint Funding Application. Your application has been received.  
**Please save or print a copy of your FY24 application for your records.**

**Application Submission Details**

Executive Director: Patti Fields  
Submission Confirmation Email Sent To: vols@unitedwayjc.org

I certify that the information submitted in this application is true and correct to the best of my knowledge\*:

Submitted By: Big Outcomes on 8/23/2022 at 3:29 PM CST

**Application Status** [View Printable Version of this E](#)

Not Started   In Progress   Ready To Submit   **Submitted**

Item (* indicates Required Item)	Last Updated	Status	Options
★ ***Test	8/23/2022 3:29 PM (CST)	Submitted	
<a href="#">FY24 Joint Funding Application*</a>	Big Outcomes 8/23/2022 3:24 PM (CST)	Submitted	
<a href="#">FY24 Form A: Agency Salaries &amp; Benefits*</a>	Big Outcomes 8/23/2022 3:24 PM (CST)	Submitted	
<a href="#">FY24 Form B: Agency Demographics*</a>	Big Outcomes 8/23/2022 3:25 PM (CST)	Submitted	
<a href="#">FY24 Form C: Agency Budget*</a>	Big Outcomes 8/23/2022 3:26 PM (CST)	Submitted	
<a href="#">Supporting Documents</a>	Big Outcomes 8/23/2022 3:26 PM (CST)	Submitted	
★ Education	8/23/2022 3:29 PM (CST)	Submitted	

If you need to make changes to a submitted application before the deadline, please contact Emily Meister at [emily.meister@unitedwayjwc.org](mailto:emily.meister@unitedwayjwc.org) for assistance.

# Funding Questions?

**Each of the funding partners in the FY25 Joint Funding Application will review applications through their own timeline and processes.**

United Way of Johnson  
and Washington  
Counties

Emily Meister

[Emily.meister@unitedwayjwc.org](mailto:Emily.meister@unitedwayjwc.org)

Wendy Nolan

[Wendy.nolan@unitedwayjwc.org](mailto:Wendy.nolan@unitedwayjwc.org)

Johnson County

Lynette Jacoby

[ljacoby@johnsoncountyiowa.gov](mailto:ljacoby@johnsoncountyiowa.gov)

**Please contact the specific partner with questions regarding that funding.**



**LIVE UNITED**



# Application Questions?

For questions regarding the application process or eCImpact, please reach out to United way of Johnson and Washington Counties

Emily Meister, Director of Community Impact and Engagement

[Emily.meister@unitedwayjwc.org](mailto:Emily.meister@unitedwayjwc.org)

Wendy Nolan, Community Impact & 55+ RSVP Coordinator

[Wendy.nolan@unitedwayjwc.org](mailto:Wendy.nolan@unitedwayjwc.org)

319-338-7823

Thank you for all you do to serve our community!



**LIVE UNITED**

