

## Community Partnership Reporting / Evaluation Form

Name of CPPC Site: Johnson County CPPC County(ies): Johnson County  
Reporting Period: July 1, 2021 – June 30, 2022 Coordinator(s): Laurie Nash  
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Check the Following: Proposed Plan  Year-End

Community Partnership Reporting is based not only on the 4 strategies of Community Partnerships (Shared Decision Making, Neighborhood and Community Networking, Individualized Course of Action, and Policy and Practice Change) but also on the levels within each strategy. If you find yourself questioning how to complete this report, the CPPC Practice Guide should answer many of your questions both in planning and in capturing successes at year end.

CPPC funding runs on the state fiscal calendar July 1 - June 30. There will be two times reporting is due:

- 1) In the **SPRING** (May 15) where the **yellow** section will be completed to capture your proposed planning and projected goals for the upcoming fiscal year starting July 1. (Report with projected/future activities) The yellow section will be completed on a new report identifying your future goals.
- 2) In the **SUMMER** (August 15) where the **green** section will be completed to capture the goals achieved for the fiscal year that ended June 30. (Summary report with completed activities) The green section will be completed on a report that already has the yellow filled out and was submitted May 15 the prior year.

Starting on page 5, the blank columns entitled Ongoing, Proposed, Met need only be marked with an 'x', and the narrative should reflect any steps you are taking or have achieved. This is an active document utilized with your Shared Decision Making Team to give them investment/ownership in planning, allow them to share in the monitoring of progress, and recognize and celebrate successes. Whereas this report may appear long and prescriptive, it provides only a framework for growth and activity. This framework and reporting mechanism was developed with the input of many different coordinators from the start of CPPC in 2007. How you choose to grow and what activities you choose to promote growth have much flexibility.

The data from this report is captured in the Community Partnerships Brochures so communities may see how CPPC impacts the state in many ways. This data is also shared with the federal government and highlights the progressive nature of community initiatives in the state of Iowa. Thank you for your time and careful attention to this document.

## Community Partnership Involvement Instructions & Definitions

Page 3 is to identify during planning and at year-end the composition and roles of individuals who are involved. Below are some helpful hints to assist you. Page 3 should be completed in **planning** and updated at **year end**.

- In the gray columns put the number of professional and the number of community members who are associated with the respective category.
- In the FTDM (ICA), Shared Decision-Making, Neighborhood Networking and Policy and Practice Change columns put a check mark if there are professionals and/or community members participating in these activities.
- Please do not duplicate numbers. Select one primary category for each person. The comment section may be useful to explain when more than one category applies to one person. If a person represents two or more categories, include the person in the number count of the primary role and check mark the gray column for the other categories and explain in the comment section.
- # of Community members involved – This number count is for those who are involved as volunteer community members and are associated with one of the categories listed. Examples: faith-based members can be volunteers if they are not being paid to attend, professional who volunteers but is not serving/participating as a representative in their official/professional capacity, substance abuse sponsor who is not being paid, volunteer advocate for domestic violence.
- # of Neighborhood/Community Members – these are individuals who are neighborhood/community residents or parents and are not associated with any of the other categories.
- FTDM (ICA) - those who are facilitators conducting FTDM defined by Iowa's Standards.
- Shared Decision Making - those who are involved on the CPPC leadership committee(s).
- Practice Partners - includes social service agencies that do not fall under another category (i.e. in-home workers, early childhood programs, when applicable).
- Economic Supports - includes social service agencies that provide financial and basic-need supports (FaDSS's workers, Income Maintenance, Community Action Agency when applicable).
- Former Clients of DHS-anyone who has been involved in child protection services and is not a Parent Partner.
- Provide a total count and % for both the professional and community members involved.

## Community Partnership Involvement

Partner (Categories)	# of professionals involved*	FTDM (ICA)*	Shared Decision Making *	Neighborhood Networking *	Policy and * Practice	# of Comm. members involved*	FTDM (ICA) *	Shared Decision-Making *	Neighborhood Networking *	Policy and * Practice Change	Comments/Member Names
DHS	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Amy H. - DHS
Decat	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	An L. – Johnson County Social Services; (Decat Coordinator is also CPPC Coordinator)
ECI	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sam T. – ECI Director; Angel T. – ECI Board
Neighborhood/Comm. Members*	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Wangüi – NISAA African Family Services; Annie T., Mary M.
Domestic Violence	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dee D. - DVIP
Substance Abuse	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carrie H. and Kara H.- Community & Family Resources (formerly Prelude)
Mental Health	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Amber – Families First; Kerstin – UIHC; Brook – Family Wellbeing
Faith-based groups		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Meg W. – Episcopal Diocese; Steve L. – Ecumenical Council
Health Care	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jenny H. – AmeriGroup; Anne N. and Sarah H.- UIHC
Education	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coreen F. and Amy K. – ICCSD; Missie F. and Michele S. – 4Cs
Business		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jen T. – Family Wellbeing
Legal System (Court)	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Erin A. and Justin M. - Juvenile Court; Emily V. and Amy D. – JCAO; Anthony H. – Guardian Ad Litem
Law Enforcement	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Denise B., Daisy T, Gabe C. – ICPD; Bryan D. – NLPD
Government (i.e. City, Co.)	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stefanie B. – City of IC; Royceann P. – JC BOS; Steve N. – JC Social Services
Practice Partners*	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Katy E. – UAY; RaQuishia H. – NCJC; Heather B. – Four Oaks
Economic Supports*	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Christi R. – HACAP
Prevention Councils	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Angela M. – PCA-JC (all PCA-JC members)
Youth	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Arianna A. - UAY
Former Clients of DHS*		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cindy H.
Parent Partners		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Michael S. – RVAP Sexual Abuse Prevention; Paula V. – CCR&R Child Care; Cathy R. – former DHS

Total	35	10	
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<b>Total % of Professionals involved in the initiative</b>	78%	<b>Total % of Community members Involved in the initiative</b>	22%
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**Describe your community partnership shared decision-making leadership group and oversight role. Who coordinates? How is it structured? How is it linked to Decat? Are there task teams or subcommittees?**

Our Shared Decision Making Team has oversight and financial decision making authority for initiatives, priorities, and funding. The SDMT meets adjacent to Prevent Child Abuse-Johnson County, in order to facilitate participation in both initiatives. Meetings are held bi-monthly to provide direction and input on how funding and programming is being implemented in the community. The CPPC Coordinator is also the Johnson County Decat Coordinator. Each board receives periodic updates regarding the work of the other group. Planning Committees are established to work on specific projects such as our Annual Child Abuse Prevention activity and our Cultural Event – Juneteenth Commemoration. The CPPC Coordinator also provides staff support to the Disproportionate Minority Contact Committee and Juvenile Justice and Youth Development Policy Board. This facilitates cross-collaboration and reduces duplication of efforts to address disproportionality.

**How often does this group meet?**

The SDMT meets the first Tuesday of every other month. E-mail updates are provided during alternating months.

The remainder of the report includes the 3 blank columns:

- **No color-labeled ‘Ongoing’** - for things you have accomplished in the past and continue to do
- **Yellow color-labeled ‘Proposed (NEW)’** - for new goals you are working towards
- **Green color-labeled ‘Met’** - the year-end information on success and/or barriers faced

The 4<sup>th</sup> column allows for narrative on the columns described.

Note: The **Ongoing category** is to be briefly detailed in narrative in the 4<sup>th</sup> column to explain routine and/or steps taken to meet this goal ongoing. The coordinator must be able to explain Ongoing steps to the SDM team and state/federal entities if audited, and may use the narrative in this report to track current processes, plans, accomplished goals and implementation.

### Shared Decision Making-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	New CPPC Coordinator attends first available CPPC Immersion 101 and 201 within the 1st year	X			<p>Ongoing: The CPPC Coordinator will attend the next available Immersion 201, as the previous event had to be canceled. Immersion 101 was completed 5/21/2019.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> There has not been another 201 offered</p>
1-b	Membership of Shared Decision Making Team must include Department of Human Services (DHS) Representative and Decategorization (Decat) Representative	X		X	<p>Ongoing: Our SDMT includes DHS and Decat Representation. Refer to page 3. We are actively working with local DHS staff to identify additional ways for DHS staff to be involved.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> Our DHS representative is very active in multiple aspects of CPPC including participation on the Shared Decision Making Team, Decat Governance Board, and Disproportionate Minority Contact Committee</p>
1-c	Membership of Shared Decision Making Team must include local community and professional members	X		X	<p>Ongoing: Our SDMT consists of 34 members with diverse backgrounds, both personally and professionally. Refer to page 3.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-d	Establish linkages and develop protocol for decision-making with Decat Boards	X		X	<p>Ongoing: Refer to page 4 regarding structure.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-e	Implement the use of the Shared Decision-Making Survey	X		X	<p>Ongoing: SDMT annual plan includes completing the survey annually in April/May. Surveys are typically conducted utilizing Survey Monkey.</p>

## Shared Decision Making-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
					<p><b>Proposed Plan:</b></p> <p><b>Progress:</b> Last survey sent via Survey Monkey on May 19, 2022.</p>
1-f	Develop plan for Ongoing comprehensive understanding of the four strategies for individuals involved in Shared Decision Making process	X		X	<p><b>Ongoing:</b> Plan includes annual review of the strategies. Meeting agendas identify which strategy an item represents.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-g	Establish and develop plan to meet membership recruitment goals for SDM, including diversity	X		X	<p><b>Ongoing:</b> Annual review and identification of areas of representation and potential candidates. Current stakeholders are asked to discuss with individuals they know and/or refer candidates to the CPPC Coordinator.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-h	Provide oversight for the planning and implementation of the four CPPC strategies	X		X	<p><b>Ongoing:</b> Our SDMT is responsible for identifying goals and activities that would help further the four CPPC strategies in the community, with input from PCA-JC and other collaboratives as appropriate. SDMT receives regular updates from ICAPP/CBCAP funded prevention programs.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-i	Develop orientation plan for new members	X		X	<p><b>Ongoing:</b> Orientation is provided quarterly for new and current members; includes binders with information, data, current plan/report, guides to understanding reports, and other information. This plan was last updated in FY20.</p> <p><b>Proposed Plan:</b> We will work with stakeholders to reconfigure the Orientation to be provided virtually.</p>

**Progress:** Our Orientation PowerPoint has been updated and is available virtually.

### Shared Decision Making-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	<b>Must meet all of the Level 1 items and also</b> add additional members and 1 of those members needs to be one of the following: domestic violence, substance abuse, or mental health partner	X			<p>Ongoing: Refer to page 3. SDMT includes staff from Prelude (substance abuse), DVIP (domestic violence), UIHC Social work, and a private practice therapist (mental health).</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-b	Implement plan for Ongoing comprehensive understanding of all four strategies	X		X	<p>Ongoing: SDM item 1-f</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-c	Implement orientation plan for all new members	X		X	<p>Ongoing: SDM item 1-i</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-d	Conduct Parent Partner orientation for all Shared Decision Making Team members	X			<p>Ongoing: Parent Partner representatives on the SDMT provide ongoing education about the program, its goals and strategies. We include Parent Partners in our orientation for new members and our current membership as a refresher. We continue to explore the two day training.</p> <p><b>Proposed Plan:</b> We continue to explore community interest in hosting the 2-day training.</p> <p><b>Progress:</b> Parent Partner participation has decreased. We are working to facilitate active participation through conversations with DHS and others.</p>

## Shared Decision Making-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-e	Share information and progress of the local Parent Partner program regularly	X	X		<p>Ongoing: See previous item, 2-d</p> <p><b>Proposed Plan:</b> We will strengthen our connection with Parent Partners. We have reached out to local DHS and others to identify potential Parent Partners and to increase diversity in the PP program.</p> <p><b>Progress:</b> See previous item, 2-d</p>
2-f	A Parent Partner is added to the membership of the SDM Team	X	X		<p>Ongoing: Refer to page 3. In FY22, our SDMT included a Parent Partner. Parent Partner participation on SDMT has decreased. We have reached out to DHS to discuss.</p> <p><b>Proposed Plan:</b> We continue to reach out to Parent Partners to identify individuals in Johnson County who are able to participate on the Shared Decision Making Team.</p> <p><b>Progress:</b> See previous item, 2-d</p>
2-g	Membership recruitment plans that address diversity according to the demographics of your community	X		X	<p>Ongoing: Our site strives for a SDMT that has diverse backgrounds and represents as many facets of the community as possible. We also strive for demographic equality to ensure that all communities in the service area are represented. Recruitment materials encourage individuals from under-represented populations to join the team. See also 1-g.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-h	Review and report on diversity and disparity in the community and within the local Child Welfare system	X		X	<p>Ongoing: The CPPC Coordinator is also the staff support for the Disproportionate Minority Contact Committee. The SDMT is informed about current issues regarding diversity and disparity. Quarterly updates are provided to each collaboration about the other. We rely on work group members to share trends they are seeing in their areas as populations shift.</p> <p><b>Proposed Plan:</b></p>



## Shared Decision Making-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
					<b>Progress:</b>
2-i	Host a CPPC Immersion 101 event in CPPC area at least once every three years	X	X	X	<p><b>Ongoing:</b> We collaborate with neighboring counties to ensure frequent regional opportunities.</p> <p><b>Proposed Plan:</b> When it is safe to resume in-person group activities, we will contact CPPC leaders in adjacent counties to host an Immersion 101 training.</p> <p><b>Progress:</b> We partnered with Jones County CPPC to host CPPC Immersion 101 on February 22, 2022.</p>
2-j	Identify and meet goal for adding additional community members (this number can be reviewed and re-established each year)	X		X	<p><b>Ongoing:</b> Our ongoing goal is to add at least one new member each year. Annually we reach out to program participants, community service organizations, and others to increase community membership.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> We added one new member this year, a community member who is retired from DHS.</p>

### Shared Decision Making-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	Must meet all Level 1 and 2 items and also have two of the following members: domestic violence, substance abuse and mental health partners	X			<p>Ongoing: Refer to page 3. SDMT includes staff from Prelude (substance abuse), DVIP (domestic violence), and a private practice therapist (mental health).</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
3-b	Have a broad representative of at least five (5) of the following members: Faith-Based Groups, Health Care, Education, Business, Legal System (courts), Law Enforcement, Government (County or City), Economic Supports, Practice Partners and Prevention Councils (See CPPC reporting and evaluation form for definition)	X		X	<p>Ongoing: Refer to page 3. SDMT includes representation from 1. Episcopal Diocese (faith-based), 2. 4Cs Community Coordinated Child Care (education), 3. Juvenile Court (legal system), 4. Iowa City Police (law enforcement), 5. City of North Liberty (government).</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
3-c	SDM develop avenue for youth voice (youth in foster care or foster care alumni)	X			<p>Ongoing: We continue to struggle to engage foster youth in planning.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> This continues to be a goal and a challenge for us. We have reached out to local groups and continue to address this issue.</p>
3-d	Develop linkages and partnerships with other groups into SDM team	X			<p>Ongoing: The SDMT meets adjacent to our local child abuse prevention council, with some meeting overlap to get program updates and share information about community events. The CPPC Coordinator also coordinates the local Decat Board, Disproportionate Minority Contact Committee, and Juvenile Justice &amp; Youth Development Policy Board and currently facilitates Early Childhood Iowa meetings. Relevant information is shared with SDMT.</p>

### Shared Decision Making-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
					<p><b>Proposed Plan:</b></p> <p><b>Progress:</b> We had planned a 2-day joint planning session but due to unforeseen circumstances, it was canceled. We will continue work on this.</p>
3-e	SDM membership diversity is representative of the local population	X			<p>Ongoing: Diversity is consistently a recruitment goal.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> We continue to strive toward a diverse membership.</p>
3-f	Role of the SDM group expands to include identifying, and developing a plan to meet unmet needs within the community	X			<p>Ongoing: We continue to work with the community to identify and address needs. Programs such as YES (Youth Empowered to Serve) and G! World were developed through CPPC and are now being fully implemented by community agencies.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
3-g	Develop and implement a plan to host a Race: Power of an Illusion in CPPC area (and/or related training opportunity, such as Understanding Implicit Racial Bias training or utilization of the Courageous Conversations Toolkit)	X		X	<p>Ongoing: Our area last hosted an RPI training in March 2018. We hosted Understanding Implicit Bias in April 2019 and 3 sessions of Cracking the Codes in FY20. We continue to partner with community organizations to host other events throughout the year.</p> <p><b>Proposed Plan:</b> We will continue to coordinate with other CPPC programs in our region to host/cohost biennial RPI trainings.</p> <p><b>Progress:</b> We hosted Race: The Power of an Illusion on March 24, 2022, and Understanding Implicit Racial Bias on April 7, 2022. We have already confirmed additional workshops in early 2023.</p>
3-h	Shared decision making survey scores used as a tool	X		X	<p>Ongoing: Scores are shared with SDMT during the June meeting and are used as a guide to develop a continuing education plan for SDMT for the coming year.</p>

### Shared Decision Making-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	to guide quality improvement of strategy implementation				<p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
3-i	SDM goals for community members are met (see CPPC Community Involvement and Instructions for definition, page 2)	X		X	<p>Ongoing: Goal is to increase by 1.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> We added one new member this year, a community member who is retired from DHS.</p>

### Shared Decision Making-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-a	<b>Must meet all Level 1, 2 and 3 items and also</b> have all three of the following members: domestic violence, substance abuse and mental health partners	X			<p>Ongoing: Refer to page 3. SDMT includes staff from Prelude (substance abuse), DVIP (domestic violence), and a private practice therapist (mental health).</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-b	Have ongoing implementation of new member orientation	X		X	<p>Ongoing: See SDM item 1-i.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>

## Shared Decision Making-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-c	SDM recruitment goal for Community Members must have been exceeded by 10%	X			<p>Ongoing: Annual goal is set at 1 new community member.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-d	Have 100% of the representation identified in the list in Level 3	X		X	<p>Ongoing: See 3-b, also 6. University of Iowa (health), 7. United Action for Youth (practice partners), 8. PCA-JC chairperson and treasurer (prevention council), 9. HACAP (economic supports). We continue work to recruit representatives from business and economic supports and are working to identify additional education representatives.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-e	Community representatives take a leadership SDM role as defined by the site	X		X	<p>Ongoing: Community representatives participate in Regional meetings and report back to the SDMT. Community representatives host neighborhood networking events (e.g., Kites for Kids) and participate in other networking planning committees (Juneteenth).</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-f	Role of SDM group expands to include advocacy for CPPC's goals with funders and policy-makers (legislators, governor, boards of supervisors, city council)				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>

### Shared Decision Making-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	members, mayor, etc.)				
4-g	SDM group implements plan and successfully addresses unmet needs within the community	X			<p>Ongoing: See SDM 3-f.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-h	Coordinator and/or member of SDM contributes to state and/or regional events/activities. (I.e. serve on planning committees, assisting with logistics, presenting, etc.)	X		X	<p>Ongoing: Coordinator contributes to state and regional events/activities as requested.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>

**At the writing of this proposed report, select the level\* for Shared Decision Making that best fits your site: 3**

**Based on your completed activities, select the level\* for Shared Decision Making that best fits your site: 3**

\*For more detailed information on the levels, please see the CPPC Practice Guide

Please have each committee member on the leadership/steering committee fill out the Shared Decision Making form, compile the average response for each question, and report the average response below.

**\*Instructions:**

Baseline= 1<sup>st</sup> year at the beginning of year on proposed plan

(Yellow). Previous Year= Previous year on progress report

(Green). Current Year:= Current year on progress report (Green)

**Shared Decision Making Survey 1=disagree, 2=mildly disagree, 3=neutral, 4=mildly agree, 5= agree**

Category	Description	Baseline Year* 2018	Previous Year* 2021	Current Year* 2022
1. Common Vision:	Members have a shared common vision.	3.83	4.6	4.83
2. Understanding and Agreement Goals:	Members understand and agree on goals and proposed outcomes/objectives.	3.8	4.3	4.83
3. Clear Roles & Responsibilities:	Roles & responsibilities of members are clear.	3.83	4.1	4.33
4. Shared Decision Making:	All members have a voice and are engaged in the decision making process.	4.33	4.5	4.83
5. Conflict Management:	We are able to successfully manage conflict.	3.83	4.4	5.0
6. Shared Leadership:	Leadership is effective and shared when appropriate.	4.17	4.8	5.0
7. Well Developed Work Plans:	Work Plans are well developed and followed.	4.17	4.1	4.83
8. Relationships/Trust:	Members trust each other.	3.83	4.8	5.0
9. Internal Communication:	Members communicate well with each other.	3.83	4.5	4.83
10. External Communication:	Our external communication is open and timely within the broader community and partners.	4.17	4.3	4.67
11. Evaluation:	We have built evaluation performance into our activities.	4.17	4.1	5.0
12. Understanding of CPPC:	Members have a clear understanding of the Community Partnerships Four Strategies.	3.83	3.8	4.83
<b>Average Response Score:</b>	This is an average score for all of the responses, the number should be between 1-5	<b>3.98</b>	<b>4.4</b>	<b>4.83</b>

## Community/Neighborhood Networking-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	Develop Neighborhood/Community Networking plan that includes goals for engagement strategies and planned activities that identifies potential network members to whom strategies will be directed	X		X	<p>Ongoing: Our SDMT meetings in conjunction with PCA-JC to better facilitate Neighborhood/Community Networking activities.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-b	Engage the community and build awareness about Community Partnerships for the Protection of Children's four strategies through community forums, events and activities	X		X	<p>Ongoing: CPPC information is shared during Kites for Kids and Juneteenth events as well as other community events (Community Cares Resource Fairs) that we sponsor or to which we are invited. Brochures and written materials assist with community education.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> We co-hosted Kites for Kids events in North Liberty (4/2/22) and Tiffin (4/16/22); Iowa City was canceled due to weather. We participated and helped to support the Juneteenth Health &amp; Resource Fair on June 18.</p>
1-c	Develop (select and educate) a cadre of spokespersons who are able to deliver CPPC information, such as the "CPPC 101" information	X		X	<p>Ongoing: We have developed materials that can be presented virtually by many members and continue to work on additional materials.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-d	Establish performance and outcome measures and evaluate these to ensure the goals (from the planning stage) are obtained				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>



### Community/Neighborhood Networking-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.

## Community/Neighborhood Networking-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	Continue to promote community awareness/engagement listed in level 1	X			<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-b	Develop Neighborhood/Community Networking Plan that includes goals for linkages, collaborations, strategies and planned activities	X			<p>Ongoing: We are working to formalize our current plan and specifically identify linkages, collaborations, strategies, and planned activities.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> Planning sessions scheduled for May 2022 had to be postponed. We are hoping these will take place in Fall 2022.</p>
2-c	Develop/promote a plan to increase linkages between informal and professional supports and resources	X			<p>Ongoing: We continue to work with Prevent Child Abuse – Johnson County to bring together informal and formal supports.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-d	Develop a plan to increase collaboration among economic supports, domestic violence, mental health, substance abuse and other child welfare professional partners				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-e	Involve Parent Partners in collaborative programs in the community	X			<p>Ongoing: Parent Partners are included in planning and implementation of collaborative community programs.</p> <p><b>Proposed Plan:</b></p>

					<b>Progress:</b> We continue to reach out to Parent Partners to establish stronger relationships and partnerships.
2-f	Involve Foster Parents in collaborative programs in the community	X	X		<p><b>Ongoing:</b> We don't always know whether foster parents participate in collaborations such as Parent Cafés, training events, etc.</p> <p><b>Proposed Plan:</b> We will be working with the new Kinship Navigator program to strengthen involvement of foster parents.</p> <p><b>Progress:</b> We have not yet made strong connections with the Kinship Navigator program.</p>

### Community/Neighborhood Networking-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	Continue with Neighborhood/Community Networking levels 1 and 2	X			<p><b>Ongoing:</b></p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
3-b	At least one of the following is established (mark the X and detail narrative next to the appropriate category listed below)	X			

### Community/Neighborhood Networking-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	<ul style="list-style-type: none"> <li><b>Organize</b> groups/networks of community members and/or parents with prior CPS involvement and/or foster care youth - these groups focus on leadership and providing informal supports</li> </ul>				<p>Ongoing:</p> <p>Proposed Plan:</p> <p>Progress:</p>
	<ul style="list-style-type: none"> <li><b>Implement</b> plan to increase collaboration among economic supports, domestic violence, mental health, substance abuse and other child welfare professional partners</li> </ul>				<p>Ongoing:</p> <p>Proposed Plan:</p> <p>Progress:</p>
	<ul style="list-style-type: none"> <li>The development of <b>hubbing</b> resources and activities that enhance the accessibility of services and supports</li> </ul>				<p>Ongoing:</p> <p>Proposed Plan:</p> <p>Progress:</p>
	<ul style="list-style-type: none"> <li>Increase awareness and develop plans to address <b>diversity</b> and disparity locally</li> </ul>	X		X	<p>Ongoing: We continue to work with the Disproportionate Minority Contact Committee to address disparities. This includes co-hosting community awareness and education events.</p> <p>Proposed Plan:</p>

### Community/Neighborhood Networking-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
					<b>Progress:</b> We co-hosted community-based trainings of Race: The Power of an Illusion (3/24/22) and Understanding Implicit Racial Bias (4/7/22). The co-hosting of Restorative Justice Circles training (4/28 & 4/29) is intended create opportunities to decrease disparities. The county applied for and received a Juvenile Justice grant to expand availability of Pre-Charge Diversion for youth referred to the juvenile court system. Implementation of this plan will address disproportionality in juvenile justice systems.

### Community/Neighborhood Networking-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
<b>4-a</b>	<b>Must meet all Levels 1, 2 and 3 items and also</b> the implementation of at least 2 or more level 3 type programs				<b>Ongoing:</b> <b>Proposed Plan:</b> <b>Progress:</b>
<b>4-b</b>	The use of informal supports is standard practice for families involved with DHS (including involvement with family team meetings)	<b>X</b>			<b>Ongoing:</b> DHS reports this is occurring. <b>Proposed Plan:</b> <b>Progress:</b>
<b>4-c</b>	Implementation of all programs and activities consistently address Diversity and Disparity issues	<b>X</b>			<b>Ongoing:</b> Diversity and Disparity issues are always foremost in our planning. <b>Proposed Plan:</b> <b>Progress:</b>

Level #	Network Activity	Description goal and what was invested	# of Participants	Outcome(s)
	Community-based trainings: CPPC 101 2/22/22 Race: The Power of an Illusion 3/24/22 Understanding Implicit Racial Bias 4/7/22 Restorative Justice Circles 4/28 & 4/29/22	Goal: Increase community knowledge and understanding of CPPC, the 4 Strategies, and/or issues related to disproportionality/disparity. Cost: \$667.63	72	-100% of RPI participants can describe ways to create more equitable outcomes for children and families in the child welfare system -100% of UIRB participants know a variety of intervention strategies to use to decrease the impact of implicit racial bias
	4Cs: Starting Strong childcare provider gatherings	Mini-grant Goal: Foster connections between child care providers to strengthen support of a peer group. Cost: \$306.80	15	Home-based child care providers participated in a Kick-Off and an end-of-year celebration to support each other in the important work of early education. Successes ranged from creating handbooks to support communication with parents, activities to support early literacy, and STEM learning (planting raised garden beds).
	Coralville Community Food Pantry Global Community Dinner	Mini-grant Goal: Build a more connected community through a shared meal. Cost: \$500	250+	Over 250 individuals (including 75+ youth) received a meal and participated in an opportunity to meet and learn about their neighbors in the community
	Iowa City Community School District NESTT (Navigating Emotions and Stress Through Training) Social Emotional Classroom	Mini-grant Goal: Create a calming and welcoming space and provide stress reducing materials that promote mindfulness and distress tolerance skill building. Cost: \$499.66	125	-Students who had been skipping classes due to strong emotions had the opportunity to reset and return to learning, as well as more timely access to adult assistance. -Students who frequently visited the NESTT had the opportunity to join further Dialectical Behavioral Therapy groups established in the building and parent communication was given

				regarding suggested strategies that could be used at home.
	South District Neighborhood Association Diversity Markets face painting	Mini-grant Goal: Increased opportunities for marginalized populations to have access to family-friendly activities. Opportunities for underestimated populations of entrepreneurs to promote and incubate their business. Cost: \$500	60	Sixty youth from 30 families had their faces painted while participating in 3 of the Diversity Markets. Having children's activities available increases participation of families in the markets.
	University of Iowa Hospitals and Clinics	Mini-grant Goal: Provide medically necessary supplies including diapers, wipes, and period products to families in need. Decrease health risks for infections and diaper rash; increase youth confidence in attending school during menstrual cycle. Cost: \$413.91	51	Fifty-one families received medically necessary supplies April-June 2022. An unexpected outcome was that pregnant mothers had the opportunity to be proactive for their own and their infant's health by gaining access to supplies, helping them to feel more prepared for birth and postpartum period.
	Kites 4 Kids North Liberty (4/2/22) Tiffin (4/16/22)	Goal: Increase awareness of child abuse prevention in the community and support no-cost neighborhood-based activities for children and families. Cost: \$300	500+	Over 200 families with their children participated in community-based events. Participants received information about CPPC, engaged in family-centered activities, and met other families.
	Diverse Literacy	\$1,079.06 MLK Books (232) \$1,041.14 Juneteenth Books (217)	75	Children in the community received diverse books reflecting African American culture. Non-fiction books provided information about African American history. Fiction books all had main characters of color.
	Juneteenth	\$899.47	200+	Over 200 individuals participated in events to provide education about Juneteenth and African American history as well as highlighting local African American leaders. Events happened in

				two communities – ST Morrison Park in Coralville and Mercer Park in Iowa City.
	<b>Total # of Activities: 13</b>		<b>Total # of Participants: 1,348</b> +	


**At the writing of this proposed report, select the level\* for Community/Neighborhood Networking that best fits your site: 2**

**Based on your completed activities, select the level\* for Community/Neighborhood Networking that best fits your site: 3**

**\*For more detailed information on the levels, please see the CPPC Practice Guide**



## Individualized Course of Action CB FTDM/CB YTDM

<p>Description: The ICA strategy will <u>not</u> require CPPC site level identification for the SFY 2022 planning and reporting year. Please see the <u>ICA Addendum Worksheet</u> provided to include activities your CPPC site is interested in implementing under the ICA Strategy.</p>	<p><b>Describe current goal in your proposed plan and progress.</b></p>
<p>Do you plan to implement Community Based (CB) FTDMs and/or Community Based (CB) YTDMs within your CPPC site this year? <b>Yes</b> _____ <b>No</b> <u><b>X</b></u> (place an X to answer)</p> <ul style="list-style-type: none"> <li>➤ <b>If yes</b>, proceed to complete the below <u>Section 1</u> for CB FTDMs, and if applicable, the below <u>section 2</u> for CB YTDM.</li> <li>➤ <b>If no</b>, please briefly note reasons your CPPC site is not planning to implement CB FTDMs and/or CB YTDMs in the box to the right: </li> </ul>	<p>We have experienced barriers in accessing coaching and mentoring for community members trained in FTDMs. As a result, there is decreased community interest in becoming trained to provide (CB) FTDMs or (CB) YTDMs. We are working with DHS to identify additional options for both activities.</p>
<p><b>Section 1:</b> Implement plan for CBFTDM-Community-Based Family Team Decision Making</p>	<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
<p>Number of CBFTDM held</p>	<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>

## Individualized Course of Action CBFTDM/CBYTDM

<p><b>Section 2:</b> Implement plan for CBYTDM- Community-Based Youth Transition Decision Making</p>				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
<p>Number of CBYTDM held</p>				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>

### Policy and Practice Change-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	Identify need(s) for policy and practice change: discussion about policy and practices with various agencies	X			<p>Ongoing: Policy and Practice Change is conducted in collaboration with the Johnson County Disproportionate Minority Contact Committee, Juvenile Justice &amp; Youth Development Policy Board, and County Equity Team.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
1-b	Identify youth and/or parents who have been involved in the child welfare system and ask for their input about what works and what does not, from their perspective	X			<p>Ongoing: We are working with Parent Partners to strengthen that partnership and have connected with InsideOut ReEntry and Dream City on fatherhood initiatives. We continue to discuss with service providers how to best connect with youth.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>

### Policy and Practice Change-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	Must meet all Level 1 items	X			<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
2-b	<p>Develop a plan to address identified needs:</p> <ul style="list-style-type: none"> <li>Gather data about policy and practice changes-needs/gaps in services</li> </ul>	X			<p>Ongoing: This is done in collaboration with the Disproportionate Minority Contact Committee, the Juvenile Justice &amp; Youth Development Policy Board, and the Decat Governance Board. Data is reviewed annually and presented during various public meetings.</p> <p><b>Proposed Plan:</b></p>

## Policy and Practice Change-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	<ul style="list-style-type: none"> <li>• <b>Document</b> information gathered (using sources such as APSR, surveys, focus groups) to prioritize practices and/or procedures needing to be changed or improved</li> <li>• <b>Ensure</b> that frontline staff from child protection system and partner agencies are included in development and implementation of practice change planning</li> <li>• Within the planning process <b>identify</b> cultural disproportionality and disparity issues related it policy and practice change</li> </ul>				<p><b>Progress:</b></p>

### Policy and Practice Change-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	Must meet all Level 1 and 2 items				<p>Ongoing:</p> <p>Proposed Plan:</p> <p>Progress:</p>
3-b	<p><b>Implement plan</b> for changes and re-evaluate using Plan Do Study Act (PDSA) or similar process</p> <ul style="list-style-type: none"> <li>• Develop communication strategies for implementing the change</li> <li>• Develop and implement monitoring to ensure change is successful</li> <li>• Develop specific methods for ensuring quality changes are maintained</li> </ul>	X			<p>Ongoing: We utilize this process annually with in relation to our funding and programming. The CPPC Coordinator is a member of the County Equity Team as well as the Johnson County Diversity &amp; Inclusion Committee.</p> <p>Proposed Plan:</p> <p>Progress:</p>

### Policy and Practice Change-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-a	Must meet all Level 1, 2, and 3 items and add the implementation of 2 or more policy and practice changes				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-b	Community agencies routinely involve SDM in developing and reviewing policies and practices				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-c	Agencies involved in CPPC routinely survey consumers and partners about their programs and make changes in response to feedback including diversity and disparity issues	X			<p>Ongoing: We continue to provide opportunities for agencies to attend conferences and trainings with emphasis on reducing racial and ethnic disparities.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> Planning and funding partners such as Decat, Early Childhood Iowa, and Juvenile Justice Youth Development are promoting and encouraging funded programs to solicit participant feedback as part of their continuous quality improvement activities.</p>
4-d	SDM group solicits ongoing feedback from families and community members and makes changes in response to feedback	X			<p>Ongoing: Feedback and evaluation is a part of all community events, in the form of individual conversations and written evaluations. All evaluations are reviewed and considered for programmatic changes.</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-e	Ensure that all neighborhood network members and DHS-contracted agencies require	X			<p>Ongoing: We continue to work with the County Equity Team to identify best practices and to promote those within local programs and organizations.</p>

## Policy and Practice Change-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	specific “best practice” standards for delivering human services				<p><b>Proposed Plan:</b></p> <p><b>Progress:</b> Planning and funding partners such as Decat, Early Childhood Iowa, and Juvenile Justice Youth Development promote and support the use of evidence- and research-based curriculum and best practices in the programs they fund.</p>
4-f	Ensure that the SDM group, agency administrators and service recipients evaluate service delivery on a regular basis				<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b></p>
4-g	Implement recommendations of various state and federal reviews	X		X	<p>Ongoing:</p> <p><b>Proposed Plan:</b></p> <p><b>Progress:</b> This year we applied for and received a juvenile justice grant to expand juvenile pre-charge diversion opportunities as recommended by state and federal reviewers.</p>

**At the writing of this proposed report, select the level\* for Policy and Practice Change that best fits your site: 2**

**Based on your completed activities, select the level\* for Policy and Practice Change that best fits your site: 2**

**\*For more detailed information on the levels, please see the CPPC Practice Guide**

**Name:** Laurie Nash

**Title:** CPPC Coordinator (Youth & Family Services Manager)

**Site:** Johnson County

**Address:** 855 S. Dubuque Street, Iowa City 52240

**Phone:** 319.356.6090

**Please return this completed form:**

Julie Clark-Albrecht, Program Manager  
Iowa Department of Human Services

Bureau of Child Welfare and Community Services

**Address:** 1305 E. Walnut, Des Moines, Iowa 50319-0114

**Email:** [jclarka@dhs.state.ia.us](mailto:jclarka@dhs.state.ia.us)

**Phone:** (515) 281-7269



COMMUNITY PARTNERSHIPS  
BUDGET SHEET

Name of Site: \_\_\_\_\_ Johnson County CPPC  
County(ies): \_\_\_\_\_ Johnson  
Timeframe: \_\_\_\_\_ July 2021 - June 2022

**\*Please note:** Include all items that are invoiced by June 30th. (You may need to estimate if you have not received a final invoice from the vendor).

***Final expenditures will be validated through the Central Office by the DHS Contracting Department***

Description of Expense	Community Partnerships	Decat and Other Funds	Budget Total	Community Partnerships Expenditures Invoiced by 06/30	Remaining Community Partnerships Balance after 06/30
<b>1. Salaries:</b> Position      Annual 25% of Amount					
<b>Subtotal:</b>	\$6,000	\$16,575	\$22,575	\$6,179	(\$179)
<b>2. Personal Benefits:</b>					
<b>Subtotal:</b>	\$0	\$6,270	\$6,270	\$0	\$0
<b>3. Contract Services:</b>					
<b>Subtotal:</b>	\$6,000	\$2,000	\$8,000	\$2,782	\$3,218
<b>4. Travel:</b>					
<b>Subtotal:</b>	\$200	\$0	\$200	\$6	\$194
<b>5. Training and Tuition:</b>					
<b>Subtotal:</b>	\$3,800	\$5,000	\$8,800	\$182	\$3,618
<b>6. Supplies and Operation Expenses:</b>					
<b>Subtotal:</b>	\$3,800	\$6,000	\$9,800	\$3,426	\$374
<b>7. Other</b>					
<b>Subtotal:</b>	\$200	\$0	\$200	\$0	\$200
<b>TOTAL PROJECT BUDGET:</b>	<b>\$20,000</b>	<b>\$35,845</b>	<b>\$55,845</b>	<b>\$12,575</b>	<b>\$7,425</b>

**\*Please note: Project Budget for Community Partnerships should not exceed \$20,000.**

\*Office equipment such as computers, printers, LCD projectors, etc., do not qualify for grant expenditures.