



Livable Community for Successful Aging Policy Board Meeting Agenda

Meeting date: Monday, July 13, 2026; 4:30 PM – 5:30PM
In-Person- Room 203C -855 S. Dubuque Street, Iowa City, IA 52240
Zoom Meeting Link: [Join the meeting now](#)

AGENDA

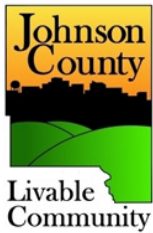
- 1) Welcome & Introductions – Kalohn
- 2) Public Comment – Comments on items not on the agenda
- 3) Approval of June 2026 Meeting Minutes
- 4) Update from Aging Specialist – Kellbach
- 5) Finance Report – Smith
- 6) JCLC Meeting Schedule – Kalohn
- 7) Results of UIOWA AI Readiness Grant Proposal Vote – Kalohn: Approved by a vote of 6 to 3 (1 board member was not available for the vote)
- 8) Action Plan Outline – Updates on action items from last meeting – Kalohn
- 9) Action Team and Committee Review – All
- 10) Nominations Committee Appointments – Kalohn
- 11) Initiating work on Selected Goals – Kalohn
- 12) Reapproval of request of funding from Housing Action Team for booth at the Johnson County Fair – Kellbach
- 13) Meeting dates for future meetings
 - a) Executive Committee Meeting – August 3, 2026, 9:00 AM, virtual
 - b) Policy Board Meeting – Tuesday, August 10, 2026, 4:30 PM, hybrid
 - c) Executive Committee Meeting – TBD, 2026, virtual
- 14) Future Meeting Topics
- 15) Announcements
 - a) Facebook Page Link: <https://www.facebook.com/JCSocialServices>
 - b) Latest Newsletter: <https://www.johnsoncountyiowa.gov/livable-community/newsletter>
 - c) Other
- 16) Adjournment

Meeting Packet

June 2026 Draft Meeting Minutes
Action Plan Outline
Goals

NOTE: ALL AGENDA ITEMS ARE FOR PURPOSES OF DISCUSSION AND ACTION. *In order to provide for most efficient use of our limited meeting time, the Exec Committee requests that any “handouts” or written materials other than the financial report should be provided in advance only. Such handouts will be posted on Teams in order that people have an opportunity to read these in advance of the meeting.*

Johnson County Livable Community Mission Statement:
Help Johnson County become a livable community where everyone can age successfully.



Livable Community for Successful Aging Policy Board Meeting Agenda

Meeting date: Tuesday, June 16, 2026; 4:00pm – 5:30pm

Hybrid Meeting

Meeting Minutes

- 1) Welcome & Introductions – Kalohn
 - a) Meeting was called to order at 4:04PM.
 - b) Present in-person: Jeff Kellbach, William Quinn, Greg Smith
 - c) Present virtually: John Kalohn, Violette Bray, Thomas McDanel, Stacia Rath
 - d) Absent: Hayley Crabb, Lou Tassinary, Lisa Parlato, Mandi Remington

- 2) Public Comment – Comments on items not on the agenda
 - a) None

- 3) Approval of May 2026 Meeting Minutes
 - a) Motion to approve the minutes by Smith, Second by Quinn, all in favor, motion passes.

- 4) Update from Aging Specialist – Kellbach
 - a) Legislative Forum- Heritage Task Force on Aging held a forum on June 15th from 2-3:30PM in Room 203 of the Health and Human Services Building. Representatives Lawler, Jacoby and Levin were present, and we had 8 people in attendance.
 - b) Aging Specialist Stats
 - i) Current Fiscal Year (FY26)- 230 clients- 1,097 contacts
 - ii) FY25- 216 clients- 1,180 contacts
 - iii) FY24- 139 clients- 905 contacts

- 5) Finance Report
 - a) Greg reported expenses since our last meeting, and our year-to-date expenditure is \$1,590.22.
 - b) Jeff reported that we haven't yet received an invoice for a prior approved expenditure for the Housing Action Team for a space at the Johnson County Fair. Jeff will see if we can still accept invoices for the current Fiscal Year.

- 6) JCLC Meeting Schedule- Discussion that our current meeting day/ time is not working with some schedule changes. We discussed the possibility of moving the meeting to 4 or 4:30PM on Mondays which appears to work with those on the call. John will poll those not in attendance to see if moving the meetings to Mondays at 4 or 4:30PM will work.

- 7) Constant Contact- Jeff explained that the Constant Contact subscription was not cancelled and as a result the credit card was billed for another 6 months which means our old newsletters created in Constant Contact will still be available during this time. A motion was made by Jeff requesting JCLC approve \$249.34 for 6 months of Constant Contact, seconded by McDanel. Motion approved (All in favor). We had discussion about whether we could just have the pdf's of the past newsletters after Constant Contact ends. It was discussed that there are some new ADA rules coming that may prohibit or limit the use of PDF's on the website. Jeff will get information on these requirements to bring to a future meeting.

- 8) Action Plan Outline
 - a) McDanel will complete the Vision Statement and 5.f of the action plan by the July meeting
 - b) Kalohn to reach out to Rath to discuss work on the survey report and section 5.d of the action plan outline.
 - c) Bray volunteered to review and edit the action plans for clarity.

- 9) Older Americans Month Debrief
 - a) The MIND diet with Susie Roberts- It was discussed how it was an excellent presentation but not well attended. Suggested to have people pre-register for similar events in the future.
 - b) Solon Aging Well Expo- Thomas and Jeff attended and thought it was an excellent event and well attended.
 - c) Art Talk with Mandi Lensing- John reported that this was another excellent event but was only attended by 2 individuals. Mandi Lensing would be willing to do the presentation again. We talked about pre-registering for this event as well.
 - d) Proclamations- Discussion about the differences in how the different cities/ towns conduct their meetings and handle Proclamations.
 - e) Planning for OAM 2027- Suggested that we should start at least a month sooner than this year which means we should start discussions by our February meeting.

- 10) Meeting dates for future meetings
 - a) Executive Committee Meeting- TBD, 2026 4:00PM, virtual- Kalohn will email Crabb, Kellbach, and Smith to find a time.
 - b) Policy Board Meeting- TBD, 2026, 4:00pm, hybrid
 - c) Executive Committee Meeting- TBD, 2026 4:00PM, virtual

- 11) Future Meeting Topics
 - a) Kalohn discussed that McDanel, Kellbach and he met with Shaoping Xiao and Tyler Bell at the University of Iowa regarding a program that they are trying to get an NSF grant for that would be an AI Readiness to educate and provide assistance to organizations seeking to learn about and/or use AI to support their work. They are wanting to be a Coordination Hub for the state to strengthen AI readiness, workforce development and AI deployment. Kalohn will follow up with additional information and an email vote.

- 12) Announcements
 - a) Facebook Page Link: <https://www.facebook.com/JCSocialServices>
 - b) Latest Newsletter: <https://www.johnsoncountyiowa.gov/livable-community/newsletter>

- 13) Adjournment
 - a) Meeting was adjourned at 4:41PM

DRAFT JCLC Action Plan Outline

Section	Assigned to:
1. Cover Page	
2. Executive Summary/Letter from your Mayor or Elected Body	
3. Table of Contents	
4. Community Profile	Lisa and Hayley
a. Introduction to your community	
b. Demographic/diversity data (ages, ethnicities, drivers/non-drivers, owners-renters, etc)	
c. Description of Age-Friendly Features of the Community	
5. Introduction to the plan	
a. Mission Statement	Tom
b. Vision Statement – towards an age friendly community—and a set of Values – including the voice of the 50+	
c. Who was involved in the development of the plan	John and Jeff
i. Planning committees/workgroups (include a list with affiliation)	
ii. How did you include older adults, the diversity in your community?	
d. Synopsis of learnings from the community assessment	John, Stacia and Daniel
i. Description of how the age-friendly assessment was conducted (surveys, listening sessions, etc.)	
ii. Demographics of the community residents who participated in listening sessions/surveys—	
iii. Key learnings that impact plan development	
e. Who will manage the implementation of the plan?	John
f. Other information that is important to the plan (i.e. AARP's Livability Index Score)	Tom
6. Domain-Specific Action Plans	Initial Draft Completed
a. The Strategic Framework – the eight domains of livability for planning	
i. Statement of what must be achieved – the goal or output	
ii. Activities that must be followed to reach the objective or goal	
iii. Target date for completion or schedule for when each activity must begin/end	
iv. Identification of the organization/individual who will be responsible for each activity as well as collaborating organizations	
v. Discussion of the inputs/resources needed to complete each task in the action steps.	
vi. Identification of indicators (and available baseline data) which will allow for measurement of progress towards the goals	
vii. Summary Table of Action Plan Activities	
7. Appendices and supporting documentation.	

JCLC Action Plan		Who	By When	Resources Needed	Barriers/ Resistance	Outputs	Measures of Success	Impact	
Domain: Communication and Information									
GOAL # 1	Increase awareness of services provided within the county						PRIORITY: Immediate		
OBJECTIVE:	Identify methods and specific events for community outreach								
ACTION:	Investigate an online hosting for community events and resource links on the JCLC website	Tom, JC Social Media Team	End of Q2 - 2026	Utilize AI to collect event information for sharing on the JCLC website	County may have policies which may limit data collection from other websites	Website link, social media page, and QR code	Analytics, engagement	Easier one-stop shop for events & resources related to aging	
ACTION:	Lead Older Americans Month messaging and programming in the county	JC Policy Board	2027	Messaging, community partnerships, space for hosting events	Time commitment for board members	City Proclamations, events, PR, flyer	Press coverage, increased engagement	Regular & expected occurrence of monthlong celebration / awareness	
ACTION:	Share survey results with Johnson County Community	John Kalohn, Stacia Rath, Daniel Leibzeit	End of 2026	UI Healthcare, IC Free Medical Clinic, JC & City Government entities, Mercy Cedar Rapids, UnityPoint	Time commitment, scheduling with groups	PowerPoint Presentation	Participation from community in info sessions, tracking hits	Communities more actively involved in JCLC events and outreach. Improve AARP score by 10 pts.	

JCLC Action Plan		Who	By When	Resources Needed	Barriers/Resistance	Outputs	Measures of Success	Impact
Domain: Communication and Information								
GOAL # 2	Increase information sharing and collaboration with organizations and government departments/agencies that provide services to seniors.						PRIORITY: Immediate	
OBJECTIVE:	Identify and recruit organizations providing services to seniors							
ACTION:	Develop list of organizations and prioritize which will be approached in the first year	Treasurer & Executive Committee	End of March	Executive Committee	List may miss key organizations	Prioritized list of organizations to approach	Fill all open affiliated org positions on JCLC Board	Improve community representation on JCLC
OBJECTIVE:	Develop list of benefits for organizations to collaborate with the JCLC							
ACTION:	Identify benefits presentation to share with target organization	JCLC Chair	End of Q2-2026	Executive Committee	Identified benefits may not resonate with target organizations	Presentation/ Flyer	Target organizations to agree to participate	Improve community representation on JCLC
ACTION:	Identify a limited set of options for information sharing	Executive Committee	End of Q2-2026	Insight from JCLC Board as well as input from target organizations on method(s) to be used	Methods could be too complex	Agreed upon limited set of options for information sharing	Organizations share information on agreed upon method & schedule	Effective and streamlined communication

JCLC Action Plan		Who	By When	Resources Needed	Barriers/ Resistance	Outputs	Measures of Success	Impact
Domain: Communication and Information								
OBJECTIVE:	Reach out to other organizations to promote collaboration by maintaining regular communication through each organization's board and/or management							
ACTION:	Invite organizations to participate in JCLC board meetings and reciprocate by attending board meetings of other organizations	JCLC Chair, Executive Committee	End of Q2-2026	JCLC Executive Committee & policy board members	Target organization may not choose to participate	More age-affiliated organizations on JCLC policy board	Increase JCLC Age Affiliated Organizations to max permitted	Better representation of age-affiliated orgs on JCLC
ACTION:	Alternative methods of collaboration for orgs that cannot participate on the JCLC board. Action teams, task force, special events	Exec Comm	End of Q2	JCLC Executive Committee & policy board members	Target organization may not choose to participate	More age-affiliated organizations on JCLC policy board	Increase JCLC Age Affiliated Organizations to max permitted	Better representation of age-affiliated orgs on JCLC
ACTION:	Conduct outreach to city councils within Johnson County to increase awareness of JCLC and services/information provided within the county	JCLC Policy Board	Annually	Annual talking points	Scheduling all Council Meetings in May, having Policy Board Members able to attend all events	Presentations to City Councils	City Council Engagement with JCLC	Increased community involvement and coordination of programs and entities

JCLC Action Plan		Who	By When	Resources Needed	Barriers/ Resistance	Outputs	Measures of Success	Impact
Health Services and Community Supports								
GOAL:	Improve access to appropriate and timely medical care						PRIORITY: Immediate	
OBJECTIVE:	Improve the access to appropriate and timely care.							
ACTION:	Create a resource for individuals seeking health to get the appropriate care	Johnson County Public Health, Lisa Parlato	2027	Free Medical Clinic, Visiting Nurse Association, Iowa HealthCare, Mercy Cedar Rapids, UnityPoint, Csomay Center. (How do other communities do this?)	Lack of contacts, maintaining and updating the resource/ information, accessibility, liability concerns	Resource such as a map, flowchart, or brochure (digital and printed)	Number of website page views or downloads, number of printed materials distributed, use of resource during client interactions	Improvement in patients' and caregivers' ability to efficiently identify, understand, and access appropriate healthcare services
ACTION:	Promote awareness of transportation options within the county that help individuals get to their medical appointments	Mobility Coordinator, Aging Specialist	<u>TBD</u>	TRAIL of Johnson County, UnityPoint AbbeHealth Aging Services, North Liberty Transportation Assistance Program, Solon Senior Transportation, SEATS, Public Transit	Unknown cost, maintaining and updating information, rural community access	Sharable resource with webpage and partners	Increased utilization as reported by transportation providers	People are successfully able to get to their appointments

JCLC Action Plan		Who	By When	Resources Needed	Barriers/Resistance	Outputs	Measures of Success	Impact	
Disaster Planning									
GOAL:	Increase awareness and provide training related to disaster planning						PRIORITY: <u>TBD</u>		
OBJECTIVE:	Collaborate with organizations/agencies in the county to develop and deliver educational training events.								
ACTION:	Host disaster training events	JCLC Policy Board, Johnson County Emergency Management Agency, Disaster Prepwise, Johnson County Public Health	September 2026	JC Public Health, JC Emergency Management, University of Iowa Public Health (Disaster Prepwise), Law enforcement agencies, AARP, Resilient Hubs (Neighborhood Centers and Associations)	Sense of urgency, reaching people who have special needs	Schedule of activities for event	Attendance at event, signing up for Johnson County EMA Special Needs Registry	Community members are better prepared for a disaster	

JCLC Action Team and Committee Review

AARP Age Friendly

Housing

Healthy Aging Fair (aka Falls Prevention)

Dementia Friendly

Communications

Executive

Do we need new action teams considering goals and action items