



PUBLIC HEALTH

Board of Health

Joni Bosch, PhD, ARNP

Vice Chair, Zachary J. Pollock, PharmD, MS

Peter D. Wallace, MD, MS

Chair, Melanie Wellington, MD, PhD

Michelle Weckmann, MS, MD

Danielle Pettit-Majewski, BS, MPH, Director

JOHNSON COUNTY BOARD OF HEALTH

September 17, 2025

MEETING MINUTES

4:00 pm

Call to Order: Zachary Pollock, PharmD, MS called the meeting to order at 4:03 pm.

Roll Call: Zachary Pollock, PharmD, MS; Joni Bosch, PhD, ARNP; Michelle Weckmann, MS, MD;
ABSENT: Melanie Wellington, MD, PhD; Peter D. Wallace, MD, MS

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Chia Fu, Fiscal Manager; Roberta Sloat, Clinical Services Manager (via TEAMS); Holly Cummings, Performance Improvement and Accreditation Coordinator; Sarah Grunewaldt, Outreach and Engagement Coordinator; Alissa Sotzen, Grants Analyst; Susan Denny, Secretary II

Others Present: Mandi Remington, BOS Liaison (via TEAMS)

Approval of Minutes: Motion by Weckmann to approve the August 20, 2025 meeting minutes; seconded by Bosch. The motion passed unanimously.

Next Regular Meeting Date and Time: Thursday, October 23, 2025 joint Board of Supervisors/ Board of Health meeting at 3:00 in Conference Room 214 (TBC) followed by regular Board of Health meeting at 4:00 pm in Conference room 214 (TBC) in the Health and Human Services Building. Pettit-Majewski will notify BOH members to confirm the location.

Citizen Comments / Questions / Issues: None

Staff Updates: Haley Wilson, Public Health Systems Analyst's last day was September 5, 2025.

DISCUSSION / PRESENTATION(S):

- **PH WINS Data Review:** Holly Cummings, Performance Improvement and Accreditation Coordinator Presented a report summarizing key findings from the 2024 Public Health Workforce Interests and Needs Survey (PH WINS) which is conducted every three years since 2014. Cummings focused on key findings including demographics, workforce characteristics, engagement and satisfaction, staying and leaving, workplace well-being, training, flexibility and benefits and community engagement results specific to JCPH participation from September 2024. These findings will aid in informing future investments in funding, training, recruitment and retention of government public health workforce staff. The survey was distributed to 159,627 state and local government public health workers in 48 state health agencies and nearly 1200 local health departments in 49 states. Cummings also included averages from other local public health

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departments as well as national findings. Cummings and Pettit-Majewski responded to questions and comments from BOH members.

- **AI Policy Overview:** Sarah Grunewaldt updated the BOH members on the one-year review of the JCPH AI policy. Grunewaldt noted improvements needed for updating the purpose statement of the policy including staff training and feedback. She also noted small updates in language including a change in the version number and a small change in the purpose statement paragraph. She has included a link to a video and a brief survey allowing staff to share concerns, ideas, training and current uses. Grunewaldt reported JCPH staff projects utilizing AI and how this has been successful and timesaving. She responded to BOH member questions and comments.

ACTION ITEMS

Expenditures Over \$3,000: None

Applications, Contracts and Agreements: None

OTHER: None

Reports / Inquiries:

County Attorney: None

Members, Board of Health: Pollock reported conversations regarding immunization with Wisconsin Department of Human Services who provided guidance around immunizations and COVID orders and wondered if there had been any guidance issued in Iowa. He also added Minnesota has guidance as well though he has not seen it. Pettit-Majewski commented there has not been any communication from Iowa Health and Human Services yet.

BOS Liaison: None

Director: Pettit-Majewski reported the Public Health Accreditation Board (PHAB) re-accreditation site visit was completed on September 11, 2025 and thanked Pollock and Wellington for representing the BOH, also Cummings for coordinating and expressed how proud she is of the department and the visit went very well with only six items to address. She also reported JCPH staff highlights including updates on work by Disease Prevention staff related to the measles outbreaks in Johnson County, Laura Sneller, Environmental Health Specialist's work with the mosquito surveillance program, child car seat checks including adding Emily Janssen, Clinical Services Coordinator as a trained car seat technician to work with Deb VanderGaast, Child Care Nurse Consultant. Pettit-Majewski was interviewed by the Cedar Rapids Gazette regarding flu, COVID, and RSV vaccination guidance and an upcoming panelist participant in the Gazette's 2025 Iowa Ideas Conference in October. More discussion on car seat safety continued. Pollock thanked Pettit-Majewski, the BOH members and JCPH staff for their work on re-accreditation.

Pollock adjourned the meeting at 4:41 pm.

Approved by Board of Health Action on

October 23, 2025

Date

Submitted by:
Susan Denny
Secretary II

Signature on File

Melanie Wellington, MD, PhD, Chair