



PUBLIC HEALTH

Danielle Pettit-Majewski, BS, MPH, Director

Board of Health
Joni Bosch, PhD, ARNP
Vice Chair, Zachary J. Pollock, PharmD, MS
Peter D. Wallace, MD, MS
Chair, Melanie Wellington, MD, PhD
Michelle Weckmann, MS, MD

JOHNSON COUNTY BOARD OF HEALTH

August 20, 2025

MEETING MINUTES

4:00 pm

Call to Order: Melanie Wellington, MD, PhD called the meeting to order at 4:03 pm.

Roll Call: Melanie Wellington, MD, PhD; Peter D. Wallace, MD, MS; VIA TEAMS: Zachary Pollock, PharmD, MS; ABSENT: Joni Bosch, PhD, ARNP; Michelle Weckmann, MS, MD

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Chia Fu, Fiscal Manager; Roberta Sloat, Clinical Services Manager; Holly Cummings, Performance Improvement and Accreditation Coordinator; Raleigh Dodd, CS RN; Marques Brooks, CVI Outreach, Alissa Sotzen, Grants Analyst; Susan Denny, Secretary II

Others Present: David VanCompernelle, Assistant County Attorney

Approval of Minutes: Motion by Wallace to approve the June 18, 2025 meeting minutes; seconded by Pollock. The motion passed unanimously.

Next Regular Meeting Date and Time: September 17, 2025 in Conference Room 203 at 4:00 pm in the Health and Human Services Building. Wallace and Wellington will both be absent at the September meeting. A joint meeting with the Johnson County BOS will be held on Thursday, October 23, 2025.

Citizen Comments / Questions / Issues: None

Staff Updates: Ethan Turben-Fuhrman, Environmental Health Specialist in the Water Program resigned effective July 16, 2025. Marques Brooks, Community Violence Intervention Outreach Worker,

DISCUSSION / PRESENTATION(S):

- **Strategic Plan Update:** Cummings provided Strategic Plan updates through the first quarter of 2025

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and provided a report in BOH member packets. The report also included Workforce Development updates.

- **Measles Update:** Jarvis updated BOH members on confirmed measles cases in Johnson County and Disease Prevention Specialists activities.
- **ISAC Excellence in Action Award 2025:** Jarvis reported a JCPH team with Jennifer Miller and Rachel Quinn working on monitoring hemorrhagic fever developed during the pandemic has been selected for an ISAC Award.

ACTION ITEMS

Expenditures Over \$3,000: None

Applications, Contracts and Agreements: None

OTHER

- **RFA 25-15 Adopting Johnson County Handbook:** Pettit-Majewski asked the BOH to approve the Johnson County Handbook. This is an annual review is part of the Memorandum of Understanding (MOU) delineating authority of each board in regard to hiring, firing, and setting salaries for the employees of Johnson County Public Health and agreeing to adopt the handbook and review and approve it annually. She noted there were no changes to the handbook since the last annual review.

Motion by Wallace to approve the Johnson County Handbook; seconded by Pollock. The motion passed unanimously.

- **Conflict of Interest Form:** The Board of Supervisors asks that all external Boards on an annual basis sign the Conflict of Interest Policy for Johnson County requiring annual disclosure of potential financial or personal interests related to Johnson County. Pettit Majewski informed the BOH members they could sign the form included in their packet or email a signed copy and she will collect the forms.

- **Mandatory Education Requirement for Public Officials:** Beginning January, 2026 all Boards per Iowa Code Chapter 21 will complete required video training. This training is typically for new board members. Pettit-Majewski will inform the absent BOH members about the training requirement.

Reports / Inquiries:

County Attorney: None

BOS Liaison: None

Members, Board of Health: Wallace commented on a book he was given called On Call authored by Anthony Fauci, M.D. Pettit-Majewski remarked there is also a children's book on Dr. Fauci. Wellington recommended a production at the Riverside Theatre in mid-October concerning vaccination issues.

Director: Pettit-Majewski reported the Public Health Accreditation Board (PHAB) site visit is scheduled on September 11, 2025 as a virtual meeting and proposed several schedules for BOH members to attend. She also reported on a recent ISAC policy meeting. The State is expecting to have more information on the HHS alignment in January. Pettit-Majewski asked BOH members to look over the monthly narrative for JCPH activities and highlights.

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Motion by Wallace to adjourn the meeting; seconded by Pollock. The motion passed unanimously.

Wellington adjourned the meeting at 4:41 pm.

Approved by Board of Health Action on

October 23, 2025

Signature on File

Date

Zachary Pollock, PharmD, MS, Vice Chair
Or Melanie Wellington, MD, PhD, Chair

Submitted by:
Susan Denny
Secretary II