



COMMISSION OF VETERANS AFFAIRS

Mandy Coates, Director	JoAnne Downes
Bill Blanchard, Chairperson	Chad Gerdes
Larry Hingtgen, Secretary	Jacob Korbakes

Formal Meeting Minutes
North Liberty American Legion
2349 Mehaffey Bridge Rd. NE, North Liberty, IA 52317
September 16, 2025

Meeting called to order at 17:20 by Blanchard

Present: Bill Blanchard, Joanne Downes, Jacob Korbakes, and Mandy Coates.
Guests: Joshua Brown, CVSO and Nathan Peters, Johnson County Attorney's Office

Unless noted, all actions were taken unanimously

1. Motion by Downes, second by Korbakes to approve the August minutes.
2. Motion by Korbakes, second by Downes to approve the August vouchers.
3. Commission Meeting in October will be held on October 28th due to Coates attending the Iowa Department of Veterans Affairs Fall Conference during the usual week.
4. Military Property Tax Exemption and Disabled Property Tax Credit forms and process was presented to Commission. Eligibility was discussed and Director informed Commission of how she assists Assessor's Office staff with ensuring that the required documents are submitted.
5. Discharge upgrade examples were provided along with associated form and procedure for doing so.
6. Joshua Brown, County Veteran Service Officer, provided a briefing of the training he received while on military orders.
7. Budget for FY26 is \$303,226.00, we are at 10% spent. Federal VA Revenue for Johnson County for the month of August was 3,159,395.00. Director informed Commission of office move and reminded them of IDVA Commissioner Training in October. Coates informed Commission of Workday implementation and informed them of the blackout payment dates for invoices.

Blanchard adjourned the meeting at 17:40

Recorded by Mandy Coates

These minutes will be presented to the Secretary for approval during our October 2025 meeting.
10/29/2025

Signature on File

Date:

Secretary or Alternate