



Livable Community for Successful Aging Policy Board Meeting Minutes

Meeting date: Tuesday, December 10, 2024 1-2:30 PM

In-person Meeting: Room 214 C (South), 855 S. Dubuque St., Iowa City, IA 52240

Microsoft Teams: [Click here to join the meeting](#)

Meeting ID: 224 396 576 763

Passcode: 45rdzR

Or call in (audio only)- [+1 773-352-2004,,127675880#](#)

Phone Conference ID: 127 675 880#

Minutes

- 1) Welcome & Introductions – Kalohn
 - a) Attendance In-Person: John Kalohn, Rachel Carr, Jeff Kellbach
 - b) Attendance Online: Louis Tassinary, Lorraine Bowans, Hayley Crabb, Jon Green, Aria Guzulaityte, Stacia Rath
 - c) Absent: Thomas McDanel
- 2) Public Comment – Comments on items not on the agenda
 - a) Scott Maiers was in attendance as a representative for Trail. Trail is in the process of hiring a new Executive Director and that individual will apply to be on the Policy Board. Maiers also advised Trail will complete a Housing Guide in June of 2025.
- 3) Approval of October 2024 Minutes
 - a) Carr Motioned, Green second, all in favor, minutes approved.
- 4) Update from Aging Specialist – Kellbach
 - a) Aging Specialist has seen an increase in clients and client contacts from the previous two years.
- 5) Finances – Carr
 - a) Finance update – FY25
 - a. \$5,000 available in Block Grant
 - b. \$8,574.54 available in Community Foundation Charitable Giving Fund
 - c. \$2,850 available in Community Foundation Endowment Fund
- 6) Community Foundation Endowment Fund – Carr
 - a) Green motioned to transfer of Endowment Fund to the Iowa City Senior Center, Carr 2nd, all in favor, motion carried.
- 7) Nomination for Secretary Position
 - a) No nominations were received. Contact Kalohn if interested in the Secretary position.
- 8) Strategic Planning Updates – Kalohn
 - a) Kalohn asked for recommendations for a third-party facilitator. Carr recommended Jennifer New, Crabb echoed the sentiment.
- 9) Microsoft Teams Tutorial – Carr
 - a) If Policy Board members need assistance accessing Microsoft Teams channel for JCLC, please contact Carr or Kellbach.
- 10) Process for Action Teams/Committees Reporting to Policy Board – Kalohn

a) [LINK for Committee and Action Team Reports](#)

11) Survey Updates – Kalohn, Rath

- a) Motion to approve up to \$3,500 from the Community Foundation Charitable Giving Fund for use by the Age-Friendly Action Team by Tassinari, second by Bowans, all in favor, motion carried.

12) Board Recruitment – Kalohn

- a) Currently JCLC is actively recruiting members from rural communities.

13) Operating Rules Ad Hoc Committee Updates – Kalohn

- a) Drafted edits to the Operating Rules will be completed by the February 2025 Policy Board meeting.

14) Upcoming Public Hearings on Heritage AAA's 4-year Area Plan

15) Meeting dates for future meetings

- a) Policy Board meetings will be held on the second Tuesday, bi-monthly, beginning February 2025, from 4:00pm – 5:30pm.
b) Executive Committee meetings will be held on the second Tuesday, bi-monthly, beginning January 2025, from 4:00pm – 5:30pm.

16) Future Meeting Topics

17) Announcements

- a) Older Americans Month will be discussed in the February meeting.
b) Annual Report to the Board of Supervisors needs to be scheduled.

18) Adjournment

Packet

Agenda for, December 10, 2024 Meeting, October 2024 Drafted Meeting Minutes, Action Team/Committee Reporting Template, Microsoft Teams Tutorial

NOTE: ALL AGENDA ITEMS ARE FOR PURPOSES OF DISCUSSION AND ACTION. *In order to provide for most efficient use of our limited meeting time, the Exec Committee requests that any “handouts” or written materials other than the financial report should be provided in advance only. Such handouts will be e-mailed to the board members in order that people have an opportunity to read these in advance of the meeting.*

Johnson County Livable Community Mission Statement:

Help Johnson County become a livable community where everyone can age successfully.