



PUBLIC HEALTH

Board of Health

Joni Bosch, PhD, ARNP

Vice Chair, Zachary J. Pollock, PharmD, MS

Peter D. Wallace, MD, MS

Chair, Melanie Wellington, MD, PhD

Michelle Weckmann, MS, MD

Danielle Pettit-Majewski, BS, MPH, Director

JOHNSON COUNTY BOARD OF HEALTH

May 21, 2025

MEETING MINUTES

4:00 pm

Call to Order: Melanie Wellington, MD, PhD called the meeting to order at 4:00 pm.

Roll Call: Melanie Wellington, MD, PhD; Peter D. Wallace, MD, MS; Joni Bosch, PhD, ARNP; Michelle Weckmann, MS, MD; ABSENT Zachary Pollock, PharmD, MS

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Matt Waldschmidt, Fiscal Manager; Chia Fu, (Interim) Fiscal Manager; Roberta Sloat, Clinical Services Manager; Holly Cummings, PIAC; Luis Torres, Environmental Health Administrative Assistant; Chuck Dufano, CS Lead Dietitian; Haley Abdo, Maternal Health RN; Hianca Andrades, MCAH Coordinator; Alissa Sotzen, Grants Analyst; Susan Denny, Secretary II

Others Present: David VanCompernelle, Assistant County Attorney

Approval of Minutes: Motion by Bosch to approve the April 16, 2025 meeting minutes; seconded by Wallace. The motion passed unanimously.

Next Regular Meeting Date and Time: June 18, 2025 in Conference Room 203 at 4:00 pm in the Health and Human Services Building. Pettit-Majewski will follow up with the Board of Supervisors for a possible joint BOH/BOS meeting.

Citizen Comments / Questions / Issues: None

Staff Updates: Pettit-Majewski introduced Chia Fu who will be acting as Fiscal Manager while Waldschmidt is deployed. Fu gave a short history of his background and experience. Pettit-Majewski also introduced Luis Torres, Environmental Health Administrative Assistant. Torres also gave a brief summary of his background and experience.

Staff Shout-Out: BOH members were provided with a list of staff and cards to show appreciation to JCPH staff.

Financial Update: Waldschmidt reported the next financial update will be for the next quarter ending in July. An update will be presented in August, 2025.

DISCUSSION / PRESENTATION(S):

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- **WIC and Healthy Pregnancy Program Update:** Dufano, Andrades and Abdo each provided an overview of how the Johnson County Maternal Health Services and WIC program work with the Healthy Pregnancy Program. They presented a power point slide show illustrating education-based services offered, funding sources, clients who are served as well as barriers to overcome. JCPH staff work with community partnerships and collaborations with the Family Planning Council, College of Public Health and coordination for care during and after pregnancy. Johnson County sub-contracts with HACAP in CSA 12 – WIC, serving Benton, Linn, Jones as well as Johnson and Iowa counties. Staff responded to questions and comments by the BOH members.
- **Strategic Plan Q3 Updates:** Cummings described strategic plan updates for Strategic Priority Goals as well as Workforce Development activity updates.

ACTION ITEMS

Expenditures Over \$3,000: None

OTHER

- **RFA 25-11 Signatory Authority for Chia Fu:** Pettit-Majewski explained the need for Fu to have back-up signatory authority while performing the Fiscal Manager duties.

Motion by Bosch to approve Signatory Authority for Chia Fu; seconded by Weckmann. The motion passed unanimously.

- **NACCHO FLEXED Update:** Jarvis informed the BOH JCPH was not awarded the NACCHO FLEXED (Flexible Local Epidemiology for X-Factor Emerging Diseases) funding opportunity, which would have been an award of twenty thousand dollars to support two additional staff to collaborate with other health departments for training and resource needs.

Reports / Inquiries:

County Attorney: None

Members, Board of Health: Bosch shared an emergency plan pamphlet from 1968 as an interest item and discussed current weather emergency plans.

Director: Pettit-Majewski highlighted staff activities and programs including Opioid settlement funds, collaborations with the community and Integral Testing Services, I-Smile at School, Environmental Health testing, child car seat lending and installation inspections, inventory systems, additional Private Well Grant funds and other JCPH updates.

Wellington adjourned the meeting at 5:15 pm.

Approved by Board of Health Action on

June 18, 2025

Date

Signature on File

Melanie Wellington, MD, PhD, Chair

Submitted by:
Susan Denny
Secretary II