

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
March 18<sup>th</sup>, 2025

BOARD MEMBERS:

Bill Waldie, President  
Bonnie Winslow-Garvin, Secretary (Zoom)  
Carolyn Buckingham, Vice President  
Zac Hall (Zoom)  
Connie Mutel

STAFF MEMBERS:

Brad Freidhof, Director  
Ally Skidmore, Office Assistant  
Dave Gustafson, Asst. Op. Supt.

OTHER STAFF:

Rachel Zimmerman Smith, Co. Atty.  
Ryan Maas, Asst. Co. Atty.  
Lisa Green-Douglass, BOS

President Bill Waldie called the meeting to order at 5:31 pm.

Minutes:

Motion was made by Carolyn Buckingham to approve the Johnson County Conservation Board Special Meeting Minutes of February 4, 2025 Seconded by Connie Mutel with a unanimous vote.

Motion was made by Connie Mutel to approve the Johnson County Conservation Board Public Hearing Minutes of February 11, 2025. Seconded by Carolyn Buckingham with unanimous vote.

Motion was made by Carolyn Buckingham to approve the Johnson County Conservation Board Regular Meeting Minutes of February 18, 2025. Second by Connie Mutel with unanimous vote.

Bills:

Motion was made by Carolyn Buckingham to approve department 24 bills in the amount of \$41,827.01, department 32 REAP in the amount of \$2,346.88, department 40 in the amount of \$739.48, department 82 in the amount of \$6,574.53, department 83 in the amount of \$22,780.35. Seconded by Bonnie Winslow-Garvin with a unanimous vote.

Directors Report:

Director Brad Freidhof reviewed staff activities and financial reports

### Discussion by Public:

Melissa Copeland-Silver asked about education opportunities.

### Business:

1. Discussion/Action – Review of FY 2024 Annual Report.

Discussion only.

5. Closed Session – Litigation and Confidential Records

Motion was made by Carolyn Buckingham to go into closed session at 6:14 pm pursuant to Iowa Code Sections 21.5(1)(a), to review or discuss records which are authorized by state law to be kept confidential (work product and/or attorney-client privileged communications), and 21.5(1)(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Second by Connie Mutel with a roll call vote follows: Waldie, aye; Mutel, aye; Buckingham, aye; Winslow-Garvin, aye; Hall, aye.

The board came back into open session at 6:30 pm

6. Relative to items discussed in closed session – if needed

No discussion.

2. Discussion/Action – JCCB Organizational structure review of current & open positions and job reclassification of Conservation Program Manager position to new position of Deputy Director. Discussion may also include reclassification of an education specialist to a new position of education manager.

Discussion only.

3. Discussion/Action – Motion was made by Connie Mutel to go into closed session at 7:02 pm regarding potential purchase of particular real estate per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Seconded by Carolyn Buckingham with a roll-call vote as follows: Buckingham, aye; Winslow-Garvin, aye; Waldie, aye; Hall, aye; Mutel, aye.

The board came back into open session at 7:23 pm.

4. Relative to items discussed in closed session – if needed

No discussion.

Announcements/Correspondence:

Regular meeting of the Conservation Board – Tuesday, April 15, 2025, 5:30 pm. – F.W.  
Kent Park, Conservation Education Center

Adjournment:

The meeting was adjourned at 7:28 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 15<sup>th</sup> day of April 2025.

Signature on File  
Bill Waldie, President

Signature on File  
Bonnie Winslow-Garvin, Secretary