

JOHNSON COUNTY CONSERVATION BOARD
SPECIAL MEETING MINUTES
January 14th, 2025

BOARD MEMBERS:

Carolyn Buckingham, President
Bonnie Winslow-Garvin, Secretary
Bill Waldie, Vice President
Zac Hall
Connie Mutel

STAFF MEMBERS:

Brad Freidhof, Interim Director
Ally Skidmore, Office Assistant

OTHER STAFF:

Ryan Maas, Asst. Co. Atty.
Lisa Green-Douglass- BOS

President Carolyn Buckingham called the meeting to order at 5:30 pm.

Discussion by Public:
None.

Business:

1. Discussion/Action – Administer the Oath of Office to Zac Hall and introduction to the Conservation Board.

Administered by Ryan Maas, Asst. County Attorney.

2. Discussion/Action – Discuss letting results for Bids Accepted by the Iowa DOT on behalf of Johnson County for Contract ID 52-C052-127, Project TAP-U-C052(127)--8I-52 (Trail along Half Moon Avenue, US 6, and underpass/trail on US 6 near FW Kent Park) on December 17, 2024.

Discussion only.

3. Discussion/Action – Consider awarding Contract ID 52-C052-127, Project TAP-U-C052(127)--8I-52 (Trail along Half Moon Avenue, US 6, and underpass/trail on US 6 near F.W. Kent Park) to the lowest responsive, responsible bidder, Peterson Contractors Inc., as identified by the Iowa DOT, and authorizing then-serving Conservation Director, all via construction project resolution, to electronically sign the construction contract.

Motion was made by Bill Waldie to approve the resolution. Seconded by Bonnie Winslow Garvin Followed by roll call vote: Buckingham: aye, Waldie: aye, Hall: aye, Winslow-Garvin: aye, Mutel: aye.

4. Consider Conservation Director Job description review and update, including but not limited to consideration of present leadership organizational structure and possible adjustments.

Motion was made by Bonnie Winslow-Garvin give authority to Bill Waldie and Carolyn Buckingham to finalize and submit Conservation Director Job description. Seconded by Zac Hall with unanimous vote.

5. Discuss hiring process for Conservation Director, including but not limited to action plan and tentative timeline.

Motion was made by Bonnie Winslow- Garvin to extend further authority for the committee to sort through applications and extend timeline of posting. Seconded by Connie Mutel with unanimous vote.

6. Review the Cangleska Wakan Celebration Barn Renovation Project and set a date for a public hearing on the proposed plans, specifications, form of contract, and probable cost for said project for January 21, 2025, at 5:30 p.m. CT in Room 120, Johnson County Administration Building, 913 South Dubuque Street, Iowa City, Iowa, and authorize the Johnson County Conservation Department to publish the notice of public hearing.

Motion was made by Bill Waldie to set February 4th, 2025 for a public hearing for Cangleska Wakan Celebration Barn Renovation Project and publish notice. Seconded by Connie Mutel with unanimous vote.

Announcements/Correspondence:

Regular meeting of the Conservation Board – Tuesday, January 21, 2024, 5:30 pm. – Johnson County Administration Building – Room 120

Adjournment:

The meeting was adjourned at 5:57 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 18th day of February 2025.

Signature on File
Bill Waldie, President

Signature on File
Bonnie Winslow-Garvin, Secretary