

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
June 18, 2024

BOARD MEMBERS:

Carolyn Buckingham, President
Bill Waldie, Vice President
Connie Mutel (Zoom)
Bonnie Winslow-Garvin
Gene Zdrazil

STAFF MEMBERS:

Brad Freidhof, Acting Director
Dory Kjosa, Office Manager
Dave Gustafson, Asst. Op. Supt.
Charlie Bray, Ranger II

OTHER STAFF:

Ryan Maas, Asst. County Attorney
Lisa Green-Douglass, Board of Supervisors
Ines Beltre, Human Resources

President Carolyn Buckingham called the meeting to order at 5:30 p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of May 21, 2024, and the Special Meeting Minutes of June 3, 2024. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Gene Zdrazil to approve department 24 bills in the amount of \$109,237.30, department 32 in the amount of \$380.94, department 35 ARPA F.W. Kent Park Shower House Site Improvement Phase 1 in the amount of \$244,350.01, department 40 in the amount of \$1,938.88, department 82 in the amount of \$47,758.20, and department 83 in the amount of \$55,126.84. Second by Bonnie Winslow-Garvin with a unanimous vote.

Directors Report:

Acting Director Brad Freidhof reviewed staff activities and financial reports.

Discussion by Public:

Karin Kee, Oxford, IA and Margaret Reihman, Oxford, IA introduced themselves.

Business:

1. Discussion/Action – Review of June 3, 2024 Subcommittee Resolutions.

Discussion only.

2. Discussion/Action – Ratification of Appointment of Brad Freidhof as Acting Conservation Director.

Motion was made by Bill Waldie to approve the appointment of Brad Freidhof as Acting Conservation Director. Seconded by Bonnie Winslow-Garvin with a roll call vote as follows: Buckingham, aye; Winslow-Garvin, aye; Waldie, aye; Mutel, aye; Zdrazil, aye.

3. Discussion/Action – Dissolution of June 3, 2024 Subcommittee.

Motion was made by Bonnie Winslow-Garvin to dissolve the Subcommittee. Seconded by Gene Zdrazil with unanimous vote.

4. Discussion/Action – Authorize the Human Resources Department to manage the time sheets/payroll of staff on administrative leave.

Motion was made Bill Waldie to authorize the Human Resources Department to manage the time sheets/payroll of staff on administrative leave. Second by Bonnie Winslow-Garvin with a unanimous vote.

5. Discussion/Action – Update on Mechanic position applications and hiring process and discussion on how to proceed.

Discussion only.

6. Discussion/Action – Dump Station and Campground Shower House – Phase 1 project updates.

Discussion only.

7. Discussion/Action – Professional Services Agreement for Celebration Barn Renovations.

Motion was made by Bill Waldie to authorize Acting Director Brad Freidhof to sign the agreement upon review by the County Attorney. Second by Bonnie Winslow-Garvin with a unanimous vote.

8. Motion was made by Bill Waldie at 6:11 pm to go into closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Seconded by Connie Mutel with a roll-call vote as follows: Winslow-Garvin, aye; Waldie, aye; Zdrazil, aye; Buckingham, aye; Mutel, aye.

The board came back into open session at 7:33 pm.

Announcements/Correspondence:

Next Regular of the Conservation Board – Tuesday, July 16, 2024, 5:30 pm – Education Center at Kent Park.

Adjournment:

The meeting was adjourned at 7:48 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 16th day of July 2024.

Signature on File
Carolyn Buckingham, President

Signature on File
Bonnie Winslow-Garvin, Secretary