



COMMISSION OF VETERANS AFFAIRS

Gary Boseneiler, Director
Larry Hingtgen, Chairperson
Bill Blanchard, Secretary

JoAnne Downes
Chad Gerdes
Ines Beltre

Monthly Meeting Minutes September 19, 2023

Meeting called to order at 17:36 by Hingtgen.

Present: Gary Boseneiler, Bill Blanchard, Larry Hingtgen, JoAnne Downes, Ines Beltre, Chad Gerdes called in tele-conference, and Mandy Coates
Unless noted, all actions were taken unanimously.

1. Commission vacancy update – Commission welcomed new appointee Beltre
2. Motion by Blanchard, second by Downes to approve the August minutes
3. Motion by Ines, second by Blanchard to approve the August vouchers
4. Swag Ideas – Commission discussed outreach and promotional items
5. Confidentiality of Records – Director and Coates went over confidentiality of veteran files and records
6. Veterans Day/Memorial RE-Dedication event discussion – Date TBD
7. Presentation of FY23 Allocation Report – Went over the Allocation Grant and expenditures
8. Other items not on the agenda – Went over current office workload, proposed new time for meetings to start at 17:00
9. Closed session not requested by Boseneiler, evaluation completed
10. Adjourn at 18:46

Recorded by Gary Boseneiler:

These minutes will be presented to the Secretary for approval during our October 2023 meeting.

10-17-2023 _____
Date:

Signature on file _____
Secretary or alternate