

Retail				
Company name	Location/Address	Phone Number	How to apply	Positions Available
Costco	2900 Heartland Dr., Coralville	(319) 545-3200	www.costco.com/jobs	Hiring for multiple positions including: Cashier, Cake Decorator, Tire Installer, Meat Cutter, Membership Assistant, Pharmacy Sales Assistant, Food Service Assistant
Wal Mart	Hwy 1, Iowa City	(319) 337-3116	https://careers.walmart.com	Hiring for various positions, stop by the store for application
Wal Mart	2801 Commerce Dr, Coralville	(319) 545-6400	https://careers.walmart.com	Hiring for various positions, stop by the store for application
Target	1441 Coral Ridge Ave, Coralville (Coral Ridge Mall)	(319) 351-5150	www.target.com/careers	Hiring for multiple positions, stop at the store for more details
Best buy	1431 Coral Ridge Ave, Coralville (Coral Ridge Mall)	(319) 625-2900	www.bestbuy-jobs.com	Hiring for multiple positions including: Major Appliance Customer Service Specialist, Sales Consultant,.
KUM & GO, LC	Iowa City, Coralville, Tiffin, West Branch		Apply online at www.kumandgo.com	Iowa City, Coralville, North Liberty and Tiffin locations are hiring for FT & PT Sales Associate, Store Overnight Shift Lead, Store Flex Pool Associate.
Menards	Iowa City	(319) 358-5410	www.menards.com	Now hiring Cashier, Morning Stock, Outside Yard Team/Receiving Team, Order Pick Up & Delivery
Walgreens	Iowa City (Creekside area)	(319) 354-2670		Customer Service Associate : External Basic Qualifications: - Must be fluent in reading, writing, and speaking English. (Except in Puerto Rico) - Requires willingness to work flexible schedule, including evenings and weekend hours. Preferred Qualifications: - Prefer six months of experience in a retail environment. - Prefer to have prior work experience with Walgreens. Shift: Various
Food/Grocery				
Aldi	760 Ruppert Rd, Iowa City	(855) 955-2534	Inquire within the store or call	Accepting applications for Store Associates, Store Manager Trainee
Aldi	2750 Heartland Dr, Coralville	(855) 955-2534	Inquire within the store or call	Accepting applications for Store Associates, Store Manager Trainee
Burger King	550 1st Ave, Coralville	(319) 341-9408	www.bk.com	Cleaner: Assist with daily operations. · actively involved in the overall cleanliness of the restaurant through ongoing cleaning assignments that include cleaning of restrooms and washing of dishes, trash removal, sweeping and mopping. · Clean and stock guest areas. · Clean, sanitize and keep food areas stocked. · Meet restaurant and customer service objectives.
Culver's Frozen Custard	2591 Heartland Pl, Coralville	(319) 545-8255	www.culvers.com/restaurants	Team Member : -Provides personalized, exceptional guest service ensuring that every guest who chooses Culver's® leaves happy.
Coral Ridge Chick-fil-A	1451 Coral Ridge Ave. Ste 620, Coralville	(319) 625-2020	www.chick-fil-a.com/locations/ia	Hiring for Operations Supervisor, Kitchen Supervisor, KitchenTeam Member

Freddy's Frozen Custard & Steakburgers	61 2nd St, Coralville	(319) 569-1080	https://freddys-iowa.submit4jobs.com	Assistant Manager Food Service: Seeking an assistant manager candidate with an understanding of sales, profits, and guest satisfaction. The ideal candidate will work closely with the management staff to maintain a strategic vision for the future of the restaurant while developing a culture that ensures great execution of food and service by the staff. Experience in hiring, training, and retaining employees is a plus.
Fareway Stores	2530 Westwinds Dr., Iowa City	(319) 351-6082		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Fareway Stores	2765 Commerce Dr., Iowa City	(319) 248-1995		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Fareway Stores	615 Westwood Dr. PO Box 96, North Liberty	(319) 626-6798		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Hardee's	107 2nd St., Coralville	(319) 354-4275	www.hardees.com	Now hiring for various positions.
HuHot Mongolian Grill	917 25th Ave, Coralville	(319) 358-9100	www.huhot.com	Host: Our hosts greet incoming Guests, thank departing Guests, provide accurate wait times, seat Guests in a friendly manner and work in a fast-paced high volume environment.
Jethro's BBQ	75 2nd St., Coralville, IA	(319) 441-0494		Now hiring for different positions.
McDonald's	All Iowa City, North Liberty & Coralville locations			Taking applications for various positions
Taco Bell	901 Hwy 6 E, Iowa City, IA	(319) 354-6737	Stop in for details	Hiring for all positions
Hy Vee	All Iowa City & Coralville locations		www.hy-vee.com/careers	Hiring for various positions, inquire within stores.
Texas Roadhouse	2520 Corridor Way, Coralville	(319) 354-3489		Host: Texas Roadhouse is looking for a Host to greet every guest with a genuine welcome. Legendary Service starts with our Host Team and is an important part of the guest experience. Requirements: For more information about this position, please contact the restaurant and ask for a manager.
Pancheros Mexican Grill	Iowa City Locations	(319) 338-6311 or (319) 887-2600	www.pancheros.com/locations/iowa-city	Customer Service Representative: •Acts as primary liaison with guests in providing helpful information, answering questions, and responding to complaints in regards to their experience.
Papa Murphy's Pizza	2300 Muscatine Ave., Iowa City	(319) 338-3808	Stop in or call for details	Hiring crew members, Delivery
Panera Bread	1646 Sycamore Mall, Iowa City	(319) 248-0007	http://panera-iowa.submit4jobs.com	Team Member: Looking for Closing Team Members to work during the week and weekend. Our Team Members receive a wage from \$12.00 to \$14.00 per hour with team tips!
Panera Bread	213 1st Ave, Coralville			Hiring for General, Assistant & Hourly Manager

Pizza Ranch	395 Beaver Kreek Center, North Liberty	(319) 626-7999		Delivery Driver: •Must be 18 years of age or older •Must have a driver's license valid under the laws of the state(s) where the team •member works, acceptable motor vehicle record, proof of insurance, and satisfactory vehicle
Popeye's Louisiana Kitchen	750 Coral Ridge Ave, Coralville	(319) 625-2240	apply online https://nowhiring.com/findyourjam	Hiring for Team Members
Trader Joe's	920 Ponseti Way, Coralville, IA	(319) 351-7223		Crew Member: Some responsibilities may include: Working on teams to accomplish goals Operating the cash register in a fun and efficient manner Bagging groceries with care Stocking shelves Creating signage to inform and delight customers Helping customers find their favorite products
Village Inn	9 Sturgis Corner Dr., Iowa City	(319) 351-1094	www.villageinn.com	Hiring Full Time & Part Time Host/Hostesses, servers, Line Cooks, Busers, Dishwashers
			Homecare/Social Services	
Care Initiatives	2200 Oakdale Rd, Coralville	(319) 351-8440	www.careinitiatives.org	CNA Training: We are accepting applications for a qualified applicant to complete training for a full-time second shift C.N.A. position. General Purpose: Always working under the direction of a nurse, the CNA provides hands on nursing care to our residents. CNA's typically provide assistance with bathing, dressing, eating, toileting and oral care to people who cannot do these tasks alone. Paid training will be provided to become certified and work as a CNA at our location. Training will be completed at a local community college or at a designated Care Initiatives location. Qualifications: Education/Certification/License Willing to obtain Iowa Nursing Assistant Certification
Brain Injury Alliance of Iowa	1556 S. First Ave., Ste A., Iowa City	1-855-444-6443	https://biaia.org	Operations/Admin. Associate (Part-time) : The Brain Injury Alliance of Iowa is seeking a detail-oriented Operations/Admin Associate to join our team on a part-time basis. This position will play a crucial role in ensuring the smooth functioning of our administrative and financial processes. This position requires the ability to work remotely as well as travel to/ work from the administrative office 2-3 times per week.
Forefront Dermatology	2769 Heartland Dr. #303, Coralville, IA	(319) 500-8051		Patient Service Representative/Receptionist : The Patient Service Representative is responsible for the patient check-in process, updating computer patient personal information and insurance information, handling a multi-line phone system, medical records filing and maintenance, and collection of co-pays and cash payments. Come join our team! We are looking for a Patient Service Representative in our Coralville, IA clinic! Schedule is Monday - Friday 7:45a - 4:45p No weekends and no major holidays!
Caring Hands & More LLC	409 Kirkwood Ave., Iowa City	(319) 337-8922	https://caringhandsandmore.com	Snow Removal Position : Caring Hands & More is looking for part-time seasonal/temporary staff to assist with our snow removal needs. Staff will be responsible for snow removal of all assigned properties. This position is an on-call and staff must be available to remove snow when called. Also, must also agree to work overtime to ensure all snow is removed during needed times.
Kimball & Beecher Family Dentistry	1008 William St., Iowa City	(319) 337-2114		Registered D
Lantern Park Specialty Care	2200 Oakdale Rd, Coralville	(319) 351-8440	Lanternpark@careinitiatives.org	FT Dietary Aide : Under supervision of the Dietary Services Manager and on-site direction of the Cook, the Dietary Assistant provides assistance and support in the delivery of dietary services. Functions within strictly defined written procedures and verbal instructions with little or no latitude for variation or change.
Melrose Meadows Retirement Community	350 Dublin Dr., Iowa City	(319) 341-7893		Housekeeper: Under direct supervision of the Executive Director, performs housekeeping and laundry duties required for the general maintenance of resident apartments and all common areas of the building.

Optimae Life Services	1121 Shirken Dr., Iowa City	(319) 337-2008	Apply in Person or online at www.optimaelifeservices.com	Direct Support Professional: Local agency has openings for Direct Support Professionals in the Iowa City area. They are hiring for all shifts and they are as follows 4pm to 12am and 12 am to 8 am they are also in need of staff available to work weekends all shifts(8am to 4pm) and (4pm to 12am) and (12am to 8am). Must be able to work every other weekend. Site and hours could vary due to customer needs. On-Call is required and paid time for calls and when have to go out. No experience necessary, will train. Must possess an aptitude & willingness & desire to work with persons experiencing mental illness and/or developmental disabilities in recovering living, learning, working & social roles in becoming independent in the community. A degree is preferred but not required. Must have a valid driver's license and car insurance. Must pass a criminal background check & driving record check
Optimae Life Services	1121 Shirken Dr., Iowa City	(319) 337-2008	www.optimaelifeservices.com	Documentation Specialist : Optimae LifeServices is hiring a full-time Documentation Specialist in Iowa City. The Documentation Specialist will assist the Residential Program Coordinators in a variety of tasks. The main objective is to ensure that all documentation is with in compliance including, but not limited to, service documentation (contact notes), Corporate Compliance Checklists, and customer records.
Planet Fitness	1451 Coral Ridge Ave. Ste 115, Coralville	(319) 600-1080		Overnight Closer : Greet members, prospective members and guests, providing exceptional customer service. Handle all front desk related activities including: Answer phones in a friendly manner and assist callers with a variety of questions. Check members into the system. New member sign-up. Take prospective members on tours. Facilitate needed updates to member's accounts. Respond to member questions and concerns in a timely and professional manner and elevate to Assistant Manager or Manager as needed. Assist in maintaining the neatness and cleanliness of the club. Close shift for that business day. Create a bank deposit for next day.
Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	apply online at www.sui.org/human-resources/careers .	Direct Support Professional: Engage people in recreational and leisure activities to help them build independent living skills •Assist with people's day-to-day needs (transportation, personal cares, preparing meals, etc.) •Go with people into the community to do activities (bowling, painting ceramics, greenhouse visits, etc.) •Provide encouragement and coaching to people who are working to develop daily living skills & healthy habits •Write documentation about the supports you provided during your shift. Development of skills that you can take with you anywhere: effective communication, creative problem solving, and collaboration with diverse teams •Paid training & a fun work environment •Over four weeks of paid time off for full-time staff •Pay starting between \$10.60-\$12.10/hour depending on education, experience, and placement •Opportunities for people who are brand new to the field and for seasoned staff
Reach for Your Potential	1705 S 1st Ave. #1, Iowa City	(319) 354-2983	www.rfyp.org	Direct Support Professional: Direct Care staff responsibilities vary greatly in connection with which members they work with. Some members require constant supervision and complete personal cares. On the other end of the scale, some only require verbal reminders to complete their daily tasks. The Direct Care providers are what make our agency work; they are expected to be dependable and care for the members with patience and attention to their individual needs and wants.

REM Iowa Community Services	1985 Holiday Rd, Coralville, IA	(319) 354-0788	Apply online at https://jobs.thementornetwork.com	<p>Direct Support Professional: Based in community settings, DSPs provide assistance with daily activities such as meal preparation, personal hygiene, and medication administration.</p> <p>Caregivers may also facilitate community involvement by accompanying individuals on outings in the community or providing transportation to work or other activities. In addition, DSPs support therapeutic and behavioral plans in partnership with clinical staff to enhance the quality of life for those we support.</p> <p>Full time, part time and on-call positions are available. Evenings and Weekend shifts allow schedules to fit around school, other employment, or family commitments. Some overnight positions even allow you to sleep.</p>
			Hotels & Apartments	
AmericInn Lodge & Suites	2597 Holiday Rd, Coralville	(319) 625-2400	www.wyndhamhotels.com/america/coralville	<p>Housekeeper/Maid: Performs cleaning duties in all guest, lobby and laundry.</p> <ul style="list-style-type: none"> •Professional and friendly appearance. •Maintains inventory of necessary supplies and stock the housekeeping cart. •Reports any necessary maintenance issues. •Follows hotel policies and procedures for sanitation and safety. •Performs additional duties assigned by the manager
Surestay Plus Hotel	200 6th St., Coralville	(319) 337-9797	https://workforcenow.adp.com	<p>Night Auditor: The Night Auditor works as a Guest Service Representative and member of the Front Desk Team specifically responsible for auditing all revenue transactions, ensuring reports are accurate, credit card batches are transmitted correctly and cash is secured. Serves as acting Manager on Duty in the case of an incident or emergency.</p>
Days Inn & Suites	704 1st Ave, Coralville	(319) 499-5958	www.wyndhamhotels.com	<p>Hotel Front Desk Receptionist: The Front Desk Agent is responsible for processing check-ins/outs, securing payment, verifying and adjusting billing, and assisting guests with reservations and requests in a friendly, professional and timely manner.</p>
Hampton Inn	4 Sturgis Corner Dr., Iowa City	(319) 339-8000		<p>Front Desk Agent : As a Front Desk Agent, you will be responsible for performing all check-in and check-out tasks, managing online and phone reservations, informing customers about payment methods and verifying their credit card data, registering guests by collecting necessary information (like contact details and exact dates of their stay), welcoming guests upon their arrival and assigning rooms, providing information about our hotel, available rooms, rates and amenities, responding to clients' complaints in a timely and professional manner, communicating with our housekeeping staff to ensure all rooms are clean, tidy and fully furnished to accommodate guests' needs, maintaining updated records of bookings and payments, and ensuring guest satisfaction throughout their stay.</p>
Hawkeye Hotels-Coralville/Iowa City	2681 James St., Coralville	319-338-6000		<p>Guest Service Agent/Front Desk: The main responsibilities include: to perform in a pleasant, professional, and efficient manner Front Desk responsibilities achieving timeliness, accuracy of information, and guest satisfaction as required by the brand and Hawkeye Hotels.</p> <p>Please note***The working schedule is solely based upon the needs of the hotel business, meaning that the hours worked are directly affected by the hotel's occupancy. ***</p>
Drury Hotels	815 1st Ave, Coralville	(319) 512-3073	www.DruryCareers.com	<p>Breakfast Attendant(Part-time) : Prepare, serve, and clean up our free hot breakfasts. Create a warm, comfortable, relaxing environment. Ensure that food safety standards are met and appropriate levels of inventory and supplies are maintained. See to it that the breakfast and lobby area are clean and well organized. Ensure an exceptional guest experience by providing courteous, friendly, guest service with a +1 Service attitude.</p>
Mainstay Suites	2491 Holiday Rd., Coralville, IA	(319) 259-5115		<p>Front Desk/Night Auditor: This position will be for 40 hours a week for a full time Front Desk/Night Auditor during the hours of 7 AM - 3 PM and/or 11 PM - 7 AM. MUST BE ABLE TO WORK WEEKEND NIGHTS!!</p>

			Banking/Finance	
Hills Bank & Trust			Apply online: www.hillsbank.com	Hiring for multiple positions, check the website for details.
GreenState Credit Union	2355 Landon Rd., North Liberty, IA	319-339-1000	WWW.UICCU.ORG	Currently hiring for multiple Positions, visit the website for details.
			Government/Office	
Johnson County Attorney's Office	500 S. Clinton St. Suite 400, Iowa City, IA	(319) 339-6100	Apply online at www.johnsoncountyiowa.gov	Assistant County Attorney I or II (Criminal) : Under direction of the County Attorney, performs a variety of administrative, technical, and advanced professional legal work of moderate to considerable difficulty in representing the County in criminal, juvenile, and civil cases by either the Code of Iowa or the Johnson County Code.
Johnson County Sheriff's Office	PO Box 2540 511 S Capitol St., Iowa City	(319) 356-6020	Apply online at www.johnsoncountyiowa.gov	Deputy Sheriff Civil Testing : Under supervision and within the chain of command, on assigned shift, enforces controlling federal/state statutes and county ordinances established to protect life and property, providing general assistance to the public regarding criminal and civil matters, and interacts with citizens providing information, issuing citations and arrest warrants and serving legal notices. Employee may be assigned to Civil, Patrol, Jail, Courthouse Security, or Detective division.
Johnson County Sheriff's Office	PO Box 2540 511 S Capitol St., Iowa City	(319) 356-6020	Apply online at www.johnsoncountyiowa.gov	Reserve Deputy Sheriff (Volunteer) : Under supervision within a chain of command, supplements full-time Johnson County Sheriff's Office personnel in providing law enforcement services and staffing special events. On a primarily volunteer basis, provides law enforcement presence at festivals, fairs, and other public events, enforces federal/state statutes and county ordinances established to protect life and property, providing general assistance to the public regarding criminal and civil matters, and interacts with citizens providing information, issuing citations and arrest warrants and serving legal notices.
Johnson County Ambulance	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	Part Time Paramedic : Under direction of the Ambulance Director, the Assistant Director, and/or Field Supervisor, is responsible to provide paramedic level patient care in accordance with the ambulance service protocols and under the auspices of the medical control physician or physician designee.
Johnson County Ambulance	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	Billing Coder : Under supervision, performs tasks which may be routine and repetitive, but are usually not readily learned and require some independent judgement and policy interpretation. Reviews daily run reports to assign reason/condition codes and service level codes. Interacts with clients and insurance companies both in person and/or over the telephone to inform them of basic departmental policies and procedures, or determines the proper person to whom to refer them for assistance.
Johnson County Secondary Roads	4810 Melrose Ave		Apply online at www.johnsoncountyiowa.gov	Seasonal Maintenance Worker (Roads-6 months) : Under immediate supervision, provides manual labor in a variety of maintenance and construction projects, performs related work as required. Temporary position, 40 hours per week.
Johnson County Seats Paratransit	4810 Melrose Ave	(319) 339-6128	Apply online at www.johnsoncountyiowa.gov	Driver (Casual) : Under supervision, operates a motor vehicle and transports elderly and disabled individuals to various destinations throughout Johnson County. Assists with driver training and vehicle maintenance when necessary.
Johnson County Sheriff's Office	PO Box 2540 511 S Capitol St., Iowa City	(319) 356-6020	Apply online at www.johnsoncountyiowa.gov	Transport Driver (Approx. 20hrs/wk) :Under the direction of the Jail Administrator, transports prisoners, juveniles, and committed respondents. Ensures the safe and secure escort of inmates to and from the Jail for court appearances. Transports committed respondents to and from various mental health institutions. Transports inmates to various institutions throughout the State of Iowa. Maintains safety and security of prisoners, County employees and the public.

Johnson County MH/DS	855 S Dubuque St. Iowa City	(319) 339-6169	Apply online at www.johnsoncountyiowa.gov	Assistant Finance Coordinator-MHDS : Under general supervision of the Finance Coordinator, perform a variety of financial and related duties for the Mental Health Disability Services East Central Region (ECR). Perform general accounting work involving the independent application of basic governmental accounting principles and practices. Work requires independent judgment on technical accounting issues. May review the work of other accounting staff. Understand the Region's Strategic Plan, Priority Initiatives, Annual Service and Budget Plan, and Management Plan. Demonstrate a commitment to customer relations for all customers on a regular basis.
City of North Liberty	3 Quail Creek Circle, North Liberty	319-626-5700	http://northlibertyiowa.org	Check website for current job openings
City of North Liberty	25 W. Cherry St., North Liberty		www.northlibertyiowa.org/nlfdparttime	Event Assistant : The City of North Liberty is seeking a creative, detail-oriented, self-starter to take on a new, full-time Event Assistant role. This new position, within the Community Relations Department, will conceive, plan and execute events on the City Slate; contribute to Blues & BBQ and Beat the Bitter festivals; and attract and manage bookings for events at city facilities, including critical involvement in the Centennial Center & Amphitheater, expected to open in 2025 in Centennial Park. Read the full job description here. This new full-time, permanent position starts as early as Nov. 27, 2023, with a wage of \$20.67 to \$22.18 per hour and includes excellent benefits. <i>Work on nights and weekends will be required</i>
Iowa City School District	1725 N Dodge St., Iowa City	(319) 688-1000	www.iowacityschools.org	Check website for current job openings
Iowa City School Bus Barn	2185 S Gilbert St., Iowa City	(319) 688-1900	www.driveayellowbus.com	Hiring School Bus Driver : \$16.44- \$21.02 per hour for bus drivers based on experience. Flexible Hours- no Nights or Weekends required, No experience necessary- will train. •Route hours guaranteed up to 5.0 hours per day when school is in session •Additional work hours available through field trip and charter work •Summer School routes available – Work year-round with school & holiday breaks
City of Coralville	1512 7th St, Coralville	319-248-1700	www.coralville.org/jobs	Check website for current job openings
			Service-Warehouse-Staffing Agencies- Manufacturing	
Aerotek	Tiffin, Iowa	(319) 731-1060		Hour Production & Assemblers: Urgently hiring A well-established manufacturing plant is NOW HIRING for General Production team members! \$14/Hour to start!
Billion Automotive	2733 Mormon Trek Blvd, Iowa City	844-235-0315	www.billionauto.com	Now hiring for various positions including FT Cashier. Billion Auto is seeking a full-time Cashier to join the Billion Automotive team! Schedule for this position is Monday-Friday 8:00am-5:30pm, and some Saturdays (not all) 8am-5pm. Any hours over 40 hours per week are paid at overtime rate.
Care Ambulance	1801 S Riverside Dr., Iowa City	(319) 512-8811	www.careambulance.us	Dispatcher : Job Summary: Dispatches all calls for CARE Ambulance from 4PM-8AM Monday-Thursday. 8 hours in office / 8 hours remotely. Dispatcher will also be working 1 weekend every month. Provide clerical support including typing correspondence, reports and documents; assisting with billing and support.

Iowa Hawk Shop	125 N Madison St., Iowa City	(319) 335-3179		<p>Seasonal Retail Sales Associate: Operate cash register, accepting cash, credit or financial aid payments. Carry and straighten merchandise, stock shelves, price merchandise and may assist in setting up displays and signs.</p> <p>Pick, process and pack orders for shipping</p> <p>May provide customer service/sales functions for special events (including but not limited to graduation and athletic events)</p> <p>Support a store environment where all associates and customers are welcome</p>
Finkbine Golf Course	1380 Melrose Ave, Iowa City, IA	(319) 335-9246	www.finkbine.com	<p>Outside Golf Services Attendant : Delivers and promotes prompt, courteous and friendly service to all members, guests and employees</p> <p>Ensures customer satisfaction and positive relations through daily interaction with members and guests</p> <p>Assist golfers with their equipment when arriving at Bag Drop</p> <p>Washes and details golf carts after each use</p> <p>Prepares and maintains driving range tee</p> <p>Operate Driving Range Picker to collect, clean & replenish driving range balls</p> <p>Works in conjunction with inside golf shop staff and starters/player assistants</p> <p>Maintains cleanliness and orderliness of outside areas and clubhouse</p> <p>Drives golf carts at a safe speed at all times</p>
Geico	2213 2nd St, Coralville	(319) 466-3512	www.geico.com/careers	<p>Customer Service Representative - Entry : If you enjoy interacting with people, providing outstanding customer service and are looking for a rewarding career, GEICO may be the right place for you! Our Customer Service Representatives are licensed insurance professionals who delight customers every day by providing exceptional, personalized customer service.</p> <p>Through our industry-leading, paid training program, you will learn all about insurance policies and regulations, and how to best assist our customers. As a Customer Service Representative, you will use your strong communication skills to answer calls and properly handle customer inquiries, explain insurance coverage and update policies.</p>
Iowa City School District	1725 N Dodge St., Iowa City	319-688-1000	WWW.iowacityschools.org	Hiring for multiple positions, check the website for details.
Chatham Oaks	4515 Melrose Ave, Iowa City	(319) 887-2701		<p>Direct Support Professional: Direct Support Professionals will develop a rapport with clients and cultivate a safe, supportive and professional relationship. Aid with daily living skills, mental health care and social networks. Recognize and document goal progress and relevant personal interventions in an objective, clear and brief manner.</p> <p>High school diploma or equivalent required. No experience necessary, we provide extensive training. Iowa driver's license, pre-employment drug screen, criminal background and driving record checks required.</p>
S & H Landscapes	Iowa City	(319) 471-8344		<p>Landscape Crew Member: Offering a seasonal landscape position. Seasonal position could turn into full time. Must be 18 or older and have a valid drivers license. Must be able to work Monday - Friday 8-10hrs. a day. Need to be able to lift 80lbs. Work is also offered on Saturdays.</p>

Iowa City Landscaping	520 Hwy 1 W, Iowa City	(319) 337-8351		Cashier : Applicants should have at least 10-15 hours per week of availability including weekends, be comfortable with computers and phone systems, and possess good customer service skills.
Stuff Etc Inc.	2818 Commerce Dr., Coralville, IA	(319) 545-8408	www.shopstuffect.com	Retail Associate: Must be able to lift a minimum of 50 lbs and stand on feet during entire shift (up to 8 hrs) * Must be reliable, self-motivated and energetic * Must have great customer service skills Responsible for: – Stocking the floor with merchandise – Assisting customers in the changing rooms – Assisting customers at the registers – and other duties as necessary
Turf Masters Lawn & Landscaping LLC	1515 Willow Creek Dr, Iowa City	(319) 330-4259	www.masteryourlawn.com	Entry Level Landscaper: We are looking for team members who are reliable, hardworking, motivated, and growth oriented with a positive attitude. Fleet Pressure Washer: Duties are to remove dirt, debris, and staining from vehicles. Additional responsibility's are to clean windows and detail the inside of the vehicles.
The Grounds Guys of North Liberty	PO BOX 51, North Liberty	(319)-430-7741	www.groundsguys.com	Team Leader Lawn Maintenance: As Team Leader, you are responsible for managing a team up to 6 people while performing the delivery of services.
Melrose Meadows Retirement Community	350 Dublin Dr., Iowa City	(319) 341-7893	www.melrosemeadows.com	Part Time Chauffer Driver: The Chauffer Driver would be responsible for transporting the residents to and from scheduled appointments to doctors, grocery stores, hair salons, and any other destination in the Iowa City/Coralville or North Liberty area. We are currently looking for an individual primarily for our Monday slot, but must also be available to fill in on other days if needed. The hours are 8:00 a.m. - 4:30 p.m. A wonderful lunch is provided each day as well.
PIP Marketing, Signs, Print	2650 Mormon Trek Blvd, Iowa City	(319) 337-6431	www.pip.com	Sign Shop Production Operator and Installer : A locally owned and nationally recognized Signage, Printing, and Marketing Services company in the Iowa City area is looking for an experienced Sign Shop Production Operator and Installer.
Solon Assisted Living Village	623 E 5th St., Solon	(319) 624-5363	solonretirementvillage.com	PT Personal Care Attendant: Duties include medication management, serving supper, common area cleaning, laundry, answering tenant pages and providing assistance with personal cares as needed. Must be cheerful, responsible, have attention to detail and enjoy working independently.
Successful Living	2406 Towncrest Dr., Iowa City	(319) 358-6800	www.icsuccess.org	Front Office Adminisrative Assistant: The Front Office Administrative Assistant (FOAA) is a 30 hour part-time position serving as the first point of contact for walk-in visitors and people contacting Successful Living, an agency providing supports for adults living with chronic mental illness.

Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	www.sui.org	Direct Support Professional (Adolescent Location): •Engage people in recreational and leisure activities to help them build independent living skills. •Assist with people's day-to-day needs (transportation, personal cares, preparing meals, etc.).
Optimae Life Services	1121 Shirken Dr., Iowa City	319-337-2008	www.optimaelifeservices.com	Direct Support Professional: We have openings for part time and full time Direct Support Professionals (DSPs). Applicants should possess a willingness and desire to work with people experiencing Mental Illness, Intellectual, and Developmental Disabilities. If you want more than a job, join our team where you can make a difference; assist in teaching life skills to individuals in a community based setting.
Von Maur	115 Iowa River Landing Pl., Coralville	(319) 351-7220	www.vonmaur.com	Full Time Stock & Housekeeping Associate: maintains a clean store environment for customers and employees. Unloads truck of new merchandise and supplies, distributes it to the proper areas, and loads merchandise and supplies onto the truck to go to other store locations.
UPS	2401 James Street, Coralville	(319) 338-8957	www.ups.com	Warehouse Team Member- Package Handler: Find out what you'll become as a Package Handler at UPS. In this fast-paced warehouse job, you'll lift, lower and slide packages up to 70 lbs. You'll typically work 3 ½ - 4 hour shifts, approximately 17 ½ - 20 hours per week in this part-time or seasonal role. As part of the UPS team, you'll receive a competitive hourly rate and an attractive benefits package.