

**Johnson County Empowerment-Early Childhood Iowa Board**  
**Meeting Minutes**  
**Thursday, April 20, 2023**  
**6:30-8:00 p.m.**

**Members present:** Cheryl Collins, TyJuan Connell, Jon Green, Richard Lipman, Marguerite Oetting (6:41pm), Emily O'Sheridan-Tabor (6:35pm), Lori Roetlin, Angel Taylor, Joan Tephly,

**Members absent:** Rick Leyendecker, Susan Wall

**Staff Present:** Samantha Turnbull, Laurie Nash

**Guests:**

Sandra Busta (CART)

Lorri Hora (CCR&R)

Christi Regan (HACAP)

Andy Coghill-Behrends (NCJC)

Paula Vandervelde (CCR&R)

**1. Call Meeting to Order, Establish Quorum, and Approve Previous Meeting Minutes [Board Action]**

Board Chair Angel Taylor called the meeting to order at 6:30pm. Attendance was taken, and a quorum was recognized with 7 of 11 members present. **Minutes from March 23, 2023 were reviewed and Angel Taylor moved to approve them. Jon Green seconded the motion. Motion passed with Richard Lipman abstaining.**

**2. Public Comment: No public comment**

**3. Director's Report**

**Statewide**

- Sam attended AECIABA Day on the Hill meeting with 3 legislators. All supportive of ECI
- FY 24 budget projections are in packet

**Local**

- Expenses are in packet
- Adobe E-signature will be purchased from administrative funds to expedite contracting process
- Johnson County will be using Microsoft Teams as of May 1 for online meetings
- One additional Scholarship Application was approved this month
- Three Safe Sleep events are scheduled in April. Safe Sleep events include written material, videos, Pack and Play and sleep sack demo in native languages
- Site visits are now scheduled

**Committee schedules:**

- **Early Ed Work Group** (Joan and Cheryl board liaisons): Last Monday of every other month 2:30-3:30 pm.  
No Report

- **Parent Ed Work Group** (Emily board liaison): First Monday of every other month 1-2 pm.  
Emily shared from work group meeting. UAY and NCJC now holding more groups. Site visits have occurred. Discussed changing no show reimbursement cutoff policies, virtual group rates and allocating carryover funds.

**Community Collaboration:**

- Kites for Kids held in Iowa City April 15 and will be in North Liberty April 22
- JCPH and Iowa Immunizes will collaborate with JCE/ECIA to host Family Safety Event evening of June 1
- Board evaluations will be sent out soon

**4. JCPH CCNC Contract Amendment (Board Action)**

Contract amendment submitted due to underspending  
Richard Libman moved to approve. Cheryl Collins seconded. Passed unanimously

**5. HACAP Budget Amendment (Board Action)**

Contract amendment submitted to reallocate spending and retroactively bill under reallocation  
Emily O’Sheridan-Tabor moved to approve. Richard Lipman seconded. Passed unanimously

**6. FY23 Budget (Board Action)**

Angel Taylor moved to approve amended FY23 budget. Richard Lipman seconded. Passed unanimously.  
Amended budget included:

- Increase Safe Sleep line item to \$8,400
- Increase Program Support line item to \$11,000
- Increase Community Awareness line item to \$3,200
- Increase Infant Equipment for in-home providers line item to \$20,000
- Increase Fall-Surfacing for in-home providers line item to \$17,500

**7. FY24 Contract Renewals and FY24 Budget (Board Action)**

Renewal recommendations from scoring committees were reviewed and discussed. Per discussion it was decided to only fund high priority recommendations at this time. Remaining programs will be reviewed at May meeting. Programs deemed high priority and moved to be funded at the noted amounts are:

4C’s Home Ties: \$51,840

HACAP Head Start and Early Head Start: \$77,352

GWAEA CART: \$78,586

NCJC Family Support: \$402,700

JCPH CCNC: \$41,200

Angel Taylor moved to fully fund the above listed high priority programs. Emily O'Sheridan-Tabor seconded. Passed unanimously

**8. Nominating Committee**

Angel Taylor and TyJaun Connell will be on nominating committee with Cheryl Collins and Sam. Doodle will be sent out for meeting. Suggestions for committee included past members aiding in recruitment and developing a QR code.

**9. School Ready Scholarship Quality Standards and Amounts (Board Action)**

Jon Green moved to increase scholarship amounts to \$6,000 for 3-5 and add QRS 1-2 as eligible quality ratings to participate in scholarship program. Richard Lipman seconded. Passed unanimously.

**10. Public Comment** – Board preparedness to facilitate efficient meetings was appreciated by Jon Green

**11. Adjourn:** Jon Green moved to adjourn at 7:11pm. Richard Lipman seconded. Passed unanimously.

Submitted by Board Secretary, Cheryl Collins

Next Executive Committee Meeting: May 8, 2023

Upcoming Board Meetings: May 18, 2023