



**PUBLIC HEALTH**

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Danielle Pettit-Majewski, BS, MPH, Director

**Board of Health**  
Joni Bosch, PhD, ARNP  
Vice Chair, Zachary J. Pollock, PharmD, MS  
Chair, Bonnie Rubin, CLS, MBA, MHA  
Peter D. Wallace, MD, MS  
Melanie Wellington, MD, PhD

**JOHNSON COUNTY BOARD OF HEALTH**

**April 26, 2023**

**MEETING MINUTES**

**4:00 pm**

**Call to Order:** Bonnie Rubin, CLS, MBA, MHA called the meeting to order at 4:06 pm (via Zoom).

**Roll Call:** Bonnie D. Rubin, CLS, MBA, MHA (via Zoom); Peter D. Wallace, MD, MS; Zachary Pollock, PharmD; Joni Bosch, PhD, ARNP; Melanie Wellington, MD, PhD; MS.

**Staff:** Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Rob Thul, Environmental Health Manager; Roberta Sloat, Clinical Services Manager; Karrey Shannon, Community Health RN; Lisa Parlato, Chronic Disease Prevention Specialist; Amy Preslicka, Clerk II; Alissa Sotzen, Account Clerk I; Susan Denny, Secretary II.

**Others Present:** Lynn Rose, Assistant County Attorney; Dave Van Compernelle, Assistant County Attorney; Audrey Tran Lam, Good Neighbor Iowa; Eliza Steere, MPH Practicum Student; Royceann Porter, BOS liaison (Porter joined the meeting at 4:29 pm).

**Approval of Minutes:** Motion by Wallace to approve the March 22, 2023 meeting minutes; seconded by Wellington. The motion passed unanimously.

**Next Regular Meeting Date and Time:** May 17, 2023 in Conference Room 203 at 4:00 pm in the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

**New Employee Introductions:** Clinical Services Clerk II, Amy Preslicka, hired April 24, 2023 will be introduced at the May BOH meeting.

**DISCUSSION / PRESENTATION(S):**

- **Good Neighbor Iowa:** Audrey Tran Lam, MPH, Environmental Health Program Director at the

University of Northern Iowa Center for Energy and Environmental Education. Tran Lam oversees the Good Neighbor Iowa statewide public health education initiative and facilitates the Pesticides and Public Health Working Group. Tran Lam presented a power point slide show focused on reducing urban pesticide use to protect child health, water quality, biodiversity, pollinators and more. She cited studies linking infantile internal and external exposure to neonicotinoids, glyphosates and other chemicals. Tran Lam will send a link to share her power point presentation. BOH members discussed developing a position paper in support of Tran Lam's mission. Rose reminded BOH members they have the discretion to direct JCPH staff anytime to draft a position paper for review by the board. Rubin stated the Johnson County Board of Health has reached a consensus and directed JCPH staff to proceed in drafting a position statement addressing pesticide exposure and related issues.

- **HPV Vaccination at Age Nine:** Eliza Steere, University of Iowa College of Public Health MPH program has been working with BOH member Melanie Wellington, MD, PhD for her practicum focused on increasing vaccinations in Iowa for the Human Papillomavirus (HPV). Steere provided BOH members with a fact sheet in support of HPV vaccinations at age nine and ten comparing data illustrating much higher percentages of vaccination than at age eleven and twelve. She presented a power point slide show identifying six types of HPV associated cancers and how earlier HPV vaccination could positively impact future lives. Discussion regarding data sources and advantages of initiating vaccination at an earlier age for increased immunity and overcoming barriers with providers and families followed. BOH members also discussed drafting a position statement in support of the earlier age recommendation. Pettit-Majewski mentioned Iowa Immunizes as a resource and will reach out to other Local Boards of Health directors for support and interest and report back. Sloat added JCPH is currently offering the HPV vaccination to nine year olds. Wellington added University of Iowa Hospitals and Clinics are onboard with the earlier age recommendation. Wallace will check with Mercy Services and Clinics contacts for Steer and Wellington. Wellington commented most barriers have been related to logistics. Pettit-Majewski will research and add an agenda item to follow-up at the next BOH meeting in May.

**NOTE: 5:10 pm - Due to audio issues in the Zoom connection, Rubin has asked Zachary Pollock, Vice Chair to take over chair responsibilities for the remainder of the meeting.**

- **Local Public Health Services (LPHS) Grant:** Danielle Pettit-Majewski reported the grant is shifting focus from direct care services to population-based services. These changes began in the FY23 grant year and will be finalized in the FY24-FY27 three-year grant cycle. The subcontracted non-population based direct services with the Visiting Nurse Association (VNA) will be phased out at the end of the FY23 grant year due to prioritized population health service requirements in the grant parameters. Pettit-Majewski added the change in funding was discussed with VNA leadership last year. BOH members commented on impacts for certain populations, services through the Heritage Agency on Aging and the change in relationship with the VNA.

#### **ACTION ITEMS**

##### **Expenditures Over \$3,000:**

- **RFA 23-02 Community Health Worker Contractor with MHP Salud:** Jarvis reminded BOH members RFA 22-22 application for CDC Closing the Gap with Social Determinants of Health Accelerator Plans to lay groundwork and develop a plan for implementation of a pool of Community Health Workers to address chronic disease in Johnson County awarded in FY23. The CDC approved grant budget apportioned approximately fifty-three thousand dollars for expert consultation. Jarvis is seeking approval to use up to thirty thousand dollars of that budget to support the Community Health Worker program design, training, planning and evaluation through MHP Salud, a nationally recognized consulting team.

**Motion** by Wellington to approve the total thirty thousand dollar requested funding; seconded by Bosch. The motion passed unanimously.

- **RFA 23-03 Spot Vision Screener:** Pettit-Majewski requested approval from the BOH to purchase three Spot Vision Screeners for use with children as young as six months. This screening system would improve current screening for children which requires verbal, English speaking and the ability to use the alphabet. These vision screeners are handheld portable devices that accurately screen both eyes at once to detect common vision problems. Pettit-Majewski added the scanners would be used not only in clinics, but also in community outreach events. In addition the scanners are able to provide printable reports for use with ophthalmologists. She requested approval for a total cost of \$23,162.85. As a billable service, the cost of the screeners would be covered in approximately one thousand seven hundred tests.

**Motion** by Wallace to approve purchase of three spot vision screeners; seconded by Bosch. The motion passed unanimously.

- **RFA 23-04 JCPH Clinic Flooring and Reception Desk Revamp:** Pettit-Majewski reminded BOH members the Administration Division was re-located to the Clinical Services (CS) area in December and now share a reception area. In addition, exam rooms in CS require updating to remove carpet. The current reception area needs to be revamped to accommodate clinic clients as well as administrative needs for food and watershed business clients. She explained the plan to create four to six workstations to improve workflow and alleviate crowding until renovations for the HHS building are scheduled to begin after FY25. JCPH would like to use budget surplus funds to replace flooring in exam rooms and reconfigure the reception area and hallway. Reception updates would not involve removal of doors or walls. Pettit-Majewski provided a breakdown of estimated costs. The total estimated costs for all changes requested is three hundred forty-six thousand eight hundred twenty dollars. This includes twenty percent for unforeseen expenses. Flooring cost estimates were included in the BOH packet. BOH members discussed privacy issues with multiple reception stations. Pollock asked if approval was needed before being able to see a layout of the changes proposed. He also asked Porter if the BOS would support these renovations. Porter responded the BOH did not need BOS approval for this funding, but usually JCPH would present the project to the BOS.

**Motion** by Bosch to approve flooring and reception revamp in Clinical Services; seconded by Wellington. Pollock voted Nay citing the importance of viewing a potential layout. Rubin abstained due to audio issues. Bosch, Wellington and Wallace voted Yea. The motion passed.

**Applications, Contracts and Agreements:** None

## **OTHER**

- **RFA 23-05 Spring Budget Amendment:** Pettit-Majewski highlighted changes in the FY23 Spring Budget Amendment summarizing increases and reductions by division. The proposed amendment represents a total reduction in revenues of twenty-six thousand two hundred fifty dollars and a total reduction in expenses of six hundred twenty eight thousand nine hundred sixteen

dollars. No additional local tax dollars from the County were requested. If approved the amendment will be presented to the BOS for approval.

**Motion** by Wellington to approve the Spring Budget Amendment; seconded by Wallace. The motion passed unanimously.

**Reports / Inquiries:**

**County Attorney:** Rose updated BOH members on the current legislative session. She recommended waiting until the end of the session before developing a public health open records and response policy. Rose also introduced Dave Van Compernelle, new to the County Attorney's office. Compernelle will replace Rose as the Johnson County Board of Health attorney. Rose will assist with the transition and will also act as back-up attorney if needed.

**Members, Board of Health:** Wallace reported on an upcoming celebration for fifteen years of school-based healthcare clinics for children which will be celebrated on April 27, 2023. Wallace offered to send links for more information.

Bosch reported the Moms Demand Action group is presenting next week. Dr. Royann Mraz, MD, Pediatrics, University of Iowa may be speaking at the event.

Rubin is registered to attend the National Association of Local Boards of Health (NALBOH) Spring Symposium on May 4, 2023.

**Director:** Pettit-Majewski reminded BOH members to review the monthly narrative, especially highlights including the All-Staff Retreat held on April 14, 2023 and Health Equity training collaboration with the University of Iowa College of Public Health. She thanked Jarvis, Susan Vileta, Health Educator and Mike Casella, Performance Improvement and Accreditation Coordinator for leading the effort. Pettit-Majewski also highlighted the results of the Language Tracking project indicating community translation needs for the county.

Pollock adjourned the meeting at 6:01 pm.

Approved by Board of Health Action on

5/17/23

\_\_\_\_\_  
Date

Signature on File

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Zachary Pollock, PharmD, MS, Vice Chair  
Or Bonnie Rubin, CLS, MBA, MHA, Chair

Submitted by:  
Susan Denny  
Secretary II