

Retail				
Company name	Location/Address	Phone Number	How to apply	Positions Available
Costco	2900 Heartland Dr., Coralville	(319) 545-3200	www.costco.com/jobs	Hiring for multiple positions including: Cashier, Cake Decorator, Tire Installer, Meat Cutter, Membership Assistant, Pharmacy Sales Assistant, Food Service Assistant
Wal Mart	Hwy 1, Iowa City	(319) 337-3116	https://careers.walmart.com	Hiring for various positions, stop by the store for application
Wal Mart	2801 Commerce Dr, Coralville	(319) 545-6400	https://careers.walmart.com	Hiring for various positions, stop by the store for application
Target	1441 Coral Ridge Ave, Coralville (Coral Ridge Mall)	(319) 351-5150	www.target.com/careers	Hiring for multiple positions, stop at the store for more details
Best buy	1431 Coral Ridge Ave, Coralville (Coral Ridge Mall)	(319) 625-2900	www.bestbuy-jobs.com	Hiring for multiple positions including: Major Appliance Customer Service Specialist, Sales Consultant,.
KUM & GO, LC	Iowa City, Coralville, Tiffin, West Branch		Apply online at www.kumandgo.com	Iowa City, Coralville, North Liberty and Tiffin locations are hiring for FT & PT Sales Associate, Store Overnight Shift Lead, Store Flex Pool Associate.
Menards	Iowa City	(319) 358-5410	www.menards.com	Now hiring Cashier, Morning Stock, Outside Yard Team/Receiving Team, Order Pick Up & Delivery
Walgreens	Iowa City (Creekside area)	(319) 354-2670		Customer Service Associate : External Basic Qualifications: - Must be fluent in reading, writing, and speaking English. (Except in Puerto Rico) - Requires willingness to work flexible schedule, including evenings and weekend hours. Preferred Qualifications: - Prefer six months of experience in a retail environment. - Prefer to have prior work experience with Walgreens. Shift: Various
Food/Grocery				
Aldi	760 Ruppert Rd, Iowa City	(855) 955-2534	Inquire within the store or call	Accepting applications for Store Associates, Store Manager Trainee
Aldi	2750 Heartland Dr, Coralville	(855) 955-2534	Inquire within the store or call	Accepting applications for Store Associates, Store Manager Trainee Cleaner: Assist with daily operations. · actively involved in the overall cleanliness of the restaurant through ongoing cleaning assignments that include cleaning of restrooms and washing of dishes, trash removal, sweeping and mopping. · Clean and stock guest areas. · Clean, sanitize and keep food areas stocked. · Meet restaurant and customer service objectives.
Burger King	550 1st Ave, Coralville	(319) 341-9408	www.bk.com	
Culver's Frozen Custard	2591 Heartland Pl, Coralville	(319) 545-8255	www.culvers.com/restaurants	Team Member : -Provides personalized, exceptional guest service ensuring that every guest who chooses Culver's® leaves happy.
Coral Ridge Chick-fil-A	1451 Coral Ridge Ave. Ste 620, Coralville	(319) 625-2020	www.chick-fil-a.com/locations/ia	Hiring for Operations Supervisor, Kitchen Supervisor, KitchenTeam Member

Chomp Delivery	Iowa City, Coralville & North Liberty area	(888) 319-2824		PT Dispatch/Customer Service/Restaurant Support: This individual, once trained, will interact with drivers via our chat feature as well as other delivery related tools, assisting them with the delivery process as needed
Freddy's Frozen Custard & Steakburgers	61 2nd St, Coralville	(319) 569-1080	https://freddys-iowa.submit4jobs.com	Assistant Manager Food Service: Seeking an assistant manager candidate with an understanding of sales, profits, and guest satisfaction. The ideal candidate will work closely with the management staff to maintain a strategic vision for the future of the restaurant while developing a culture that ensures great execution of food and service by the staff. Experience in hiring, training, and retaining employees is a plus.
Fareway Stores	2530 Westwinds Dr., Iowa City	(319) 351-6082		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Fareway Stores	2765 Commerce Dr., Iowa City	(319) 248-1995		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Fareway Stores	615 Westwood Dr. PO Box 96, North Liberty	(319) 626-6798		Grocery Clerk : Support and assist the grocery department through various tasks. Prospective employees should be outgoing, friendly, hard-working, dependable and a team player. Most positions are initially part-time. Part-time positions may lead to full-time employment based on job performance and available openings. To be in compliance with state and federal child labor laws, employees under 18 years of age may have restricted job duties, responsibilities and hours of work. Must be at least 14 years old or older to work in the grocery department
Hardee's	107 2nd St., Coralville	(319) 354-4275	www.hardees.com	Now hiring for various positions.
HuHot Mongolian Grill	917 25th Ave, Coralville	(319) 358-9100	www.huhot.com	Host: Our hosts greet incoming Guests, thank departing Guests, provide accurate wait times, seat Guests in a friendly manner and work in a fast-paced high volume environment.
McDonald's	All Iowa City, North Liberty & Coralville locations			Taking applications for various positions
Taco Bell	901 Hwy 6 E, Iowa City, IA	(319) 354-6737	Stop in for details	Hiring for all positions
Hy Vee	All Iowa City & Coralville locations		www.hy-vee.com/careers	Hiring for various positions, inquire within stores.
Texas Roadhouse	2520 Corridor Way, Coralville	(319) 354-3489		Host: Texas Roadhouse is looking for a Host to greet every guest with a genuine welcome. Legendary Service starts with our Host Team and is an important part of the guest experience. Requirements: For more information about this position, please contact the restaurant and ask for a manager.
Panuchos Mexican Grill	Iowa City Locations	(319) 338-6311 or (319) 887-2600	www.panuchos.com/locations/iowa-city	Customer Service Representative: •Acts as primary liaison with guests in providing helpful information, answering questions, and responding to complaints in regards to their experience.
Papa Murphy's Pizza	2300 Muscatine Ave., Iowa City	(319) 338-3808	Stop in or call for details	Hiring crew members, Delivery
Panera Bread	1646 Sycamore Mall, Iowa City	(319) 248-0007	http://panera-iowa.submit4jobs.com	Team Member: Looking for Closing Team Members to work during the week and weekend. Our Team Members receive a wage from \$12.00 to \$14.00 per hour with team tips!

Panera Bread	213 1st Ave, Coralville			Hiring for General, Assistant & Hourly Manager
Pizza Ranch	395 Beaver Kreek Center, North Liberty	(319) 626-7999		Delivery Driver: •Must be 18 years of age or older •Must have a driver's license valid under the laws of the state(s) where the team member works, acceptable motor vehicle record, proof of insurance, and satisfactory vehicle
Popeye's Louisiana Kitchen	750 Coral Ridge Ave, Coralville	(319) 625-2240	apply online https://nowhiring.com/findyourjam	Hiring for Team Members
Village Inn	9 Sturgis Corner Dr., Iowa City	(319) 351-1094	www.villageinn.com	Hiring Full Time & Part Time Host/Hostesses, servers, Line Cooks, Busers, Dishwashers
			Homecare/Social Services	
Care Initiatives	2200 Oakdale Rd, Coralville	(319) 351-8440	www.careinitiatives.org	CNA Training: We are accepting applications for a qualified applicant to complete training for a full-time second shift C.N.A. position. General Purpose: Always working under the direction of a nurse, the CNA provides hands on nursing care to our residents. CNA's typically provide assistance with bathing, dressing, eating, toileting and oral care to people who cannot do these tasks alone. Paid training will be provided to become certified and work as a CNA at our location. Training will be completed at a local community college or at a designated Care Initiatives location. Qualifications:Education/Certification/License Willing to obtain Iowa Nursing Assistant Certification
Caring Hands & More LLC	409 Kirkwood Ave., Iowa City	(319) 337-8922	https://caringhandsandmore.com	Snow Removal Position : Caring Hands & More is looking for part-time seasonal/temporary staff to assist with our snow removal needs. Staff will be responsible for snow removal of all assigned properties. This position is an on-call and staff must be available to remove snow when called. Also, must also agree to work overtime to ensure all snow is removed during needed times.
Lantern Park Specialty Care	2200 Oakdale Rd, Coralville	(319) 351-8440	Lanternpark@careinitiatives.org	FT Dietary Aide : Under supervision of the Dietary Services Manager and on-site direction of the Cook, the Dietary Assistant provides assistance and support in the delivery of dietary services. Functions within strictly defined written procedures and verbal instructions with little or no latitude for variation or change.
Melrose Meadows Retirement Community	350 Dublin Dr., Iowa City	(319) 341-7893		Housekeeper: Under direct supervision of the Executive Director, performs housekeeping and laundry duties required for the general maintenance of resident apartments and all common areas of the building.
Optimae Life Services	1121 Shirken Dr., Iowa City	(319) 337-2008	Apply in Person or online at www.optimaelifeservices.com	Direct Support Professional: Local agency has openings for Direct Support Professionals in the Iowa City area. They are hiring for all shifts and they are as follows 4pm to 12am and 12 am to 8 am they are also in need of staff available to work weekends all shifts(8am to 4pm) and (4pm to 12am) and (12am to 8am). Must be able to work every other weekend. Site and hours could vary due to customer needs. On-Call is required and paid time for calls and when have to go out. No experience necessary, will train. Must possess an aptitude & willingness & desire to work with persons experiencing mental illness and/or developmental disabilities in recovering living, learning, working & social roles in becoming independent in the community. A degree is preferred but not required. Must have a valid driver's license and car insurance. Must pass a criminal background check & driving record check

Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	apply online at www.sui.org/human-resources/careers .	<p>Direct Support Professional: Engage people in recreational and leisure activities to help them build independent living skills</p> <ul style="list-style-type: none"> •Assist with people's day-to-day needs (transportation, personal cares, preparing meals, etc.) •Go with people into the community to do activities (bowling, painting ceramics, greenhouse visits, etc.) •Provide encouragement and coaching to people who are working to develop daily living skills & healthy habits •Write documentation about the supports you provided during your shift. Development of skills that you can take with you anywhere: effective communication, creative problem solving, and collaboration with diverse teams •Paid training & a fun work environment •Over four weeks of paid time off for full-time staff •Pay starting between \$10.60-\$12.10/hour depending on education, experience, and placement •Opportunities for people who are brand new to the field and for seasoned staff
Reach for Your Potential	1705 S 1st Ave. #1, Iowa City	(319) 354-2983	www.rfyp.org	<p>Direct Support Professional: Direct Care staff responsibilities vary greatly in connection with which members they work with. Some members require constant supervision and complete personal cares. On the other end of the scale, some only require verbal reminders to complete their daily tasks. The Direct Care providers are what make our agency work; they are expected to be dependable and care for the members with patience and attention to their individual needs and wants.</p>
REM Iowa Community Services	1985 Holiday Rd, Coralville, IA	(319) 354-0788	Apply online at https://jobs.thementornetwork.com	<p>Direct Support Professional: Based in community settings, DSPs provide assistance with daily activities such as meal preparation, personal hygiene, and medication administration.</p> <p>Caregivers may also facilitate community involvement by accompanying individuals on outings in the community or providing transportation to work or other activities. In addition, DSPs support therapeutic and behavioral plans in partnership with clinical staff to enhance the quality of life for those we support.</p> <p>Full time, part time and on-call positions are available. Evenings and Weekend shifts allow schedules to fit around school, other employment, or family commitments. Some overnight positions even allow you to sleep.</p>
Hotels & Apartments				
AmericInn Lodge & Suites	2597 Holiday Rd, Coralville	(319) 625-2400	www.wyndhamhotels.com/american/coralville	<p>Housekeeper/maid: Performs cleaning duties in all guest, lobby and laundry.</p> <ul style="list-style-type: none"> •Professional and friendly appearance. •Maintains inventory of necessary supplies and stock the housekeeping cart. •Reports any necessary maintenance issues. •Follows hotel policies and procedures for sanitation and safety. •Performs additional duties assigned by the manager
Surestay Plus Hotel	200 6th St., Coralville	(319) 337-9797	https://workforcenow.adp.com	<p>Night Auditor: The Night Auditor works as a Guest Service Representative and member of the Front Desk Team specifically responsible for auditing all revenue transactions, ensuring reports are accurate, credit card batches are transmitted correctly and cash is secured. Serves as acting Manager on Duty in the case of an incident or emergency.</p>
Days Inn & Suites	704 1st Ave, Coralville	(319) 499-5958	www.wyndhamhotels.com	<p>Hotel Front Desk Receptionist: The Front Desk Agent is responsible for processing check-ins/outs, securing payment, verifying and adjusting billing, and assisting guests with reservations and requests in a friendly, professional and timely manner.</p>

Hawkeye Hotels-Coralville/Iowa City	2681 James St., Coralville	319-338-6000		Guest Service Agent/Front Desk: The main responsibilities include: To perform in a pleasant, professional, and efficient manner Front Desk responsibilities achieving timeliness, accuracy of information, and guest satisfaction as required by the brand and Hawkeye Hotels. Please note***The working schedule is solely based upon the needs of the hotel business, meaning that the hours worked are directly affected by the hotel's occupancy. ***
Drury Hotels	815 1st Ave, Coralville	(319) 512-3073	www.DruryCareers.com	Guest Service Agent: Performs all Front Desk related functions including but not limited to checking guests in and out, promoting company programs, maintaining guest records, cash handling, monitoring guest satisfaction, problem resolution, etc.
Mainstay Suites	2491 Holiday Rd., Coralville, IA	(319) 259-5115		Front Desk/Night Auditor: This position will be for 40 hours a week for a full time Front Desk/Night Auditor during the hours of 7 AM - 3 PM and/or 11 PM - 7 AM. MUST BE ABLE TO WORK WEEKEND NIGHTS!!
Banking/Finance				
Hills Bank & Trust			Apply online: www.hillsbank.com	Hiring for multiple positions, check the website for details.
GreenState Credit Union	2355 Landon Rd., North Liberty, IA	319-339-1000	WWW.UICCU.ORG	Currently hiring for multiple Positions, visit the website for details.
Government/Office				
Johnson County Public Health Department	855 S Dubuque St.Suite 217 Iowa City	(319) 356-6040	Apply online at www.johnsoncountyiowa.gov	Dietitian(PT): Under general supervision, functions as the Competent Professional Authority for determination of the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) program eligibility and certification based on nutritional and/or health risk. Coordinates and assures nutrition and health education for all participants and monitors all nutrition education materials. Provides in-depth individual nutrition counseling and care plans as assigned. Provides nutrition and health assessment, education, referral and care coordination services providing accurate documentation and follow up of referrals made. Serves as an adjunct to health care providing nutrition services to Maternal and Child/Adolescent Health (MCAH) programs.
Johnson County Public Health Department	855 S Dubuque St.Suite 217 Iowa City	(319) 356-6038	Apply online at www.johnsoncountyiowa.gov	Dental Hygienist : Under general supervision, provides dental screenings, oral hygiene instruction, carries preventive treatments, dental referrals, and oral health education as part of public health dental programs. Knowledge of & Ability to Principles, techniques, terminology, and practices of dental health, and preventative clinical services Development of pediatric dentition Dental procedures, instruments, equipment, and supplies Methods and outreach used in health education HIPAA and OSHA regulations English language to include grammar, spelling, sentence structure, and vocabulary
Johnson County Ambulance	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	EMT-Basic : Under the direction of the Ambulance Director, the Assistant Director, or Field Supervisor, is responsible to provide EMT level patient care in accordance with the ambulance service protocols and under the direction of the medical control physician or physician designee.
Johnson County Ambulance	808 S Dubuque St., Iowa City	(319) 356-6013	Apply online at www.johnsoncountyiowa.gov	Part Time Paramedic : Under direction of the Ambulance Director, the Assistant Director, and/or Field Supervisor, is responsible to provide paramedic level patient care in accordance with the ambulance service protocols and under the auspices of the medical control physician or physician designee.

Johnson County MHDS	855 S. Dubuque St. Iowa City, IA	(319) 339-6169	Apply online at www.johnsoncountyiowa.gov	Part Time Clerk I : Under supervision, performs clerical duties and provides general office support services including relief reception. Answers and routes phone calls, answers routine requests, provides information to the public, processes mail, completes standard letters and forms, and types drafted correspondence. Interacts with members of the public in person and/or over the telephone to explain basic departmental policies or procedures, or determines the proper person to whom to refer them for assistance. Provides information and referral services to the public pertaining to MH/DS of the East Central Region, Johnson County Case Management or other disability services.
Johnson County Information Technology	855 S Dubuque St. Ste 204, Iowa City	(319) 356-6080	Apply online at www.johnsoncountyiowa.gov	Business Systems Analyst : Under general supervision, collaborate with users and stakeholders to understand business needs and offer technological solutions to improve efficiencies, increase user satisfaction and adhere to industry best practices. Work closely with development team to determine feasibility, produce business and technical requirements, perform system tests, implement new or enhance existing applications, create system and user documentation and provide support of software solutions in place throughout the County.
Johnson County Physical Plant	855 S. Dubuque St. Ste	(319)356-6073	Apply online at www.johnsoncountyiowa.gov	Maintenance Worker I : Under general supervision, performs semi-skilled duties in the general maintenance, basic repair work on various mechanical and building systems, and upkeep of buildings, grounds, and machinery. Operates various equipment such as mowers, snow blowers, hand and electric power tools. Usually assigned to maintain and upkeep a specific County building, but will routinely work throughout the County as needed.
Johnson County Secondary Roads	4810 Melrose Ave		Apply online at www.johnsoncountyiowa.gov	Seasonal Maintenance Worker (Roads-6 months) : Under immediate supervision, provides manual labor in a variety of maintenance and construction projects, performs related work as required. Temporary position, 40 hours per week.
Johnson County Auditor/Accounting	913 S Dubuque St.	(319) 356-6004	Apply online at www.johnsoncountyiowa.gov	Recording Secretary (Part-Time) : Under supervision and in accordance with Iowa law, prepare digital and text transcripts of Johnson County Board of Supervisors' (Board) proceedings and other meetings as assigned, support Confidential Administrative Secretary by attending and recording Board meetings and other meetings as needed maintaining strict confidentiality when appropriate or required, meet assigned deadlines in preparing minutes, legal publications, and minute books. Other office duties may be assigned.
Johnson County Attorney's Office	500 S. Clinton St. Ste 400, Iowa City	(319) 339-6100	Apply online at www.johnsoncountyiowa.gov	Secretary II-Collections Division : Under direction, performs various complex clerical duties. Prepares schedules for performance of department business by others, responds to inquiries for information from the public requiring thorough knowledge of departmental policies, and coordinates inter-departmental communications.
Johnson County Attorney's Office	500 S. Clinton St. Ste 400, Iowa City	(319) 339-6100	Apply online at www.johnsoncountyiowa.gov	Legal Assistant II (Juvenile) : Under general supervision, provides legal assistance and administrative support for the County Attorney's juvenile division. Researches and prepares various legal documents. Responds to inquiries for information from the public requiring thorough knowledge of departmental policies and coordinates inter-departmental communications.
Johnson County Veterans Affairs	855 S Dubuque St. Suite 109 Iowa City		Apply online at www.johnsoncountyiowa.gov	County Veteran Service Officer : Under general supervision of the Johnson County Veteran Affairs Director, adhere to office Policy and Procedures. Provides assistance with veteran programs in accordance with Chapter 35B of the Code of Iowa. Assists veterans and/or their eligible dependents in securing local, state, and federal benefits resulting from eligible service in the United States Armed Forces. Provide outreach services to veterans and serves as a veteran advocate in the community. Provides back-up for Veteran Affairs Director.
Johnson County Sheriff's Office	511 S Capitol St. PO Box 2540, Iowa City	(319) 356-6020	Apply online at www.johnsoncountyiowa.gov	Deputy Sheriff Civil Service Testing : Under supervision and within the chain of command, on assigned shift, enforces controlling federal/state statutes and county ordinances established to protect life and property, providing general assistance to the public regarding criminal and civil matters, and interacts with citizens providing information, issuing citations and arrest warrants and serving legal notices. Employee may be assigned to Civil, Patrol, Jail, Courthouse Security, or Detective division.

Johnson County Attorney's Office	500 S. Clinton St. Ste 400, Iowa City	(319) 339-6100	Apply online at www.johnsoncountyiowa.gov	Clerk II (County Attorney's Office) : Under supervision, provides general office support services which may be routine and repetitive, but are usually not readily learned requiring some independent judgement and policy interpretation. Types correspondence, answers and routes phone calls, and answers routine requests. Interacts with members of the public to advise them on a full range of departmental policies and procedures and their application. Verifies the accuracy and adequacy of lists, data, applications and/or forms. May be required to perform some or all the tasks expected of a Clerk I.
Johnson County Conservation	FW Kent Park 2048 Hwy 6 Nw, Oxford, IA	(319) 645-2315	Apply online at www.johnsoncountyiowa.gov	Seasonal Park Worker : Under general supervision as a manual laborer and limited skill equipment operator engaging in a wide range of conservation and other outdoor recreation maintenance and construction activities. Work with a lead person, though may be called upon to work on job assignments without direct supervision and being guided only by general job instructions. Perform related work such as preventive maintenance functions on equipment. This position may require work on Saturdays and Sundays.
City of North Liberty	3 Quail Creek Circle, North Liberty	319-626-5700	http://northlibertyiowa.org	Check website for current job openings
City of North Liberty	25 W. Cherry St., North Liberty		www.northlibertyiowa.org/nlfdparttime	Part Time Firefighter: Applicants must possess a firefighter 1 certification, be a current EMT or higher, have a good driving record, and pass a background investigation. Post-offer physical and drug screen are required.
Iowa City School District	1725 N Dodge St., Iowa City	(319) 688-1000	www.iowacityschools.org	Check website for current job openings
Iowa City School Bus Barn	2185 S Gilbert St., Iowa City	(319) 688-1900	www.driveayellowbus.com	Hiring School Bus Driver: \$16.44- \$21.02 per hour for bus drivers based on experience. Flexible Hours- no nights or Weekends required, No experience necessary- will train. •Route hours guaranteed up to 5.0 hours per day when school is in session •Additional work hours available through field trip and charter work •Summer School routes available – Work year-round with school & holiday breaks
City of Coralville	1512 7th St, Coralville	319-248-1700	www.coralville.org/jobs	Check website for current job openings
			Service-Warehouse-Staffing Agencies- Manufacturing	
Aerotek	Tiffin, Iowa	(319) 731-1060		Hour Production & Assemblers: Urgently hiring A well-established manufacturing plant is NOW HIRING for General Production team members! \$14/Hour to start!
Billion Automotive	2733 Mormon Trek Blvd, Iowa City	844-235-0315	www.billionauto.com	Now hiring for various positions including FT Cashier. Billion Auto is seeking a full-time Cashier to join the Billion Automotive team! Schedule for this position is Monday-Friday 8:00am-5:30pm, and some Saturdays (not all) 8am-5pm. Any hours over 40 hours per week are paid at overtime rate.
Care Ambulance	1801 S Riverside Dr., Iowa City	(319) 512-8811	www.careambulance.us	Dispatcher: Job Summary: Dispatches all calls for CARE Ambulance from 4PM-8AM Monday-Thursday. 8 hours in office / 8 hours remotely. Dispatcher will also be working 1 weekend every month. Provide clerical support including typing correspondence, reports and documents; assisting with billing and support.
Frontier Coop	2870 Stoner Ct, North Liberty	(319) 227-7996	www.frontiercoop.com	2nd Shift Warehouse Receiver: Responsible for ensuring the accurate and efficient receipt of raw materials, supplies and non-Frontier products.

Geico	2213 2nd St, Coralville	(319) 466-3512	www.geico.com/careers	<p>Customer Service Representative - Entry : If you enjoy interacting with people, providing outstanding customer service and are looking for a rewarding career, GEICO may be the right place for you! Our Customer Service Representatives are licensed insurance professionals who delight customers every day by providing exceptional, personalized customer service.</p> <p>Through our industry-leading, paid training program, you will learn all about insurance policies and regulations, and how to best assist our customers. As a Customer Service Representative, you will use your strong communication skills to answer calls and properly handle customer inquiries, explain insurance coverage and update policies.</p>
Iowa City School District	1725 N Dodge St., Iowa City	319-688-1000	WWW.iowacityschools.org	Hiring for multiple positions, check the website for details.
Chatham Oaks	4515 Melrose Ave, Iowa City	(319) 887-2701		<p>Direct Support Professional: Direct Support Professionals will develop a rapport with clients and cultivate a safe, supportive and professional relationship. Aid with daily living skills, mental health care and social networks. Recognize and document goal progress and relevant personal interventions in an objective, clear and brief manner.</p> <p>High school diploma or equivalent required. No experience necessary, we provide extensive training. Iowa driver's license, pre-employment drug screen, criminal background and driving record checks required.</p>
Legacy Retirement Community	1020 S Scott Blvd, Iowa City	(319) 341-0911		Dining Room Attendant: Candidate will work in a formal restaurant-like setting using established rules of etiquette, in a non-tipping environment, perfect for those seeking steady hours and income. Flexibility is essential in this role, including occasional weekends and holidays. Other duties as assigned.
S & H Landscapes	Iowa City	(319) 471-8344		Landscape Crew Member: Offering a seasonal landscape position. Seasonal position could turn into full time. Must be 18 or older and have a valid drivers license. Must be able to work Monday - Friday 8-10hrs. a day. Need to be able to lift 80lbs. Work is also offered on Saturdays.
Stuff Etc Inc.	2818 Commerce Dr., Coralville, IA	(319) 545-8408	www.shopstuffect.com	<p>Retail Associate: Must be able to lift a minimum of 50 lbs and stand on feet during entire shift (up to 8 hrs)</p> <ul style="list-style-type: none"> * Must be reliable, self-motivated and energetic * Must have great customer service skills <p>Responsible for:</p> <ul style="list-style-type: none"> – Stocking the floor with merchandise – Assisting customers in the changing rooms – Assisting customers at the registers – and other duties as necessary
Turf Masters Lawn & Landscaping LLC	1515 Willow Creek Dr, Iowa City	(319) 330-4259	www.masteryourlawn.com	Entry Level Landscaper: We are looking for team members who are reliable, hardworking, motivated, and growth oriented with a positive attitude. Fleet Pressure Washer: Duties are to remove dirt, debris, and staining from vehicles. Additional responsibility's are to clean windows and detail the inside of the vehicles.
The Grounds Guys of North Liberty	PO BOX 51, North Liberty	(319-430-7741	www.groundsguys.com	Team Leader Lawn Maintenance: As Team Leader, you are responsible for managing a team up to 6 people while performing the delivery of services.

Melrose Meadows Retirement Community	350 Dublin Dr., Iowa City	(319) 341-7893	www.melrosemeadows.com	Part Time Chauffer Driver: The Chauffer Driver would be responsible for transporting the residents to and from scheduled appointments to doctors, grocery stores, hair salons, and any other destination in the Iowa City/Coralville or North Liberty area. We are currently looking for an individual primarily for our Monday slot, but must also be available to fill in on other days if needed. The hours are 8:00 a.m. - 4:30 p.m. A wonderful lunch is provided each day as well.
Solon Assisted Living Village	623 E 5th St., Solon	(319) 624-5363	solonretirementvillage.com	PT Personal Care Attendant: Duties include medication management, serving supper, common area cleaning, laundry, answering tenant pages and providing assistance with personal cares as needed. Must be cheerful, responsible, have attention to detail and enjoy working independently.
Successful Living	2406 Towncrest Dr., Iowa City	(319) 358-6800	www.icsuccess.org	Front Office Administrative Assistant: The Front Office Administrative Assistant (FOAA) is a 30 hour part-time position serving as the first point of contact for walk-in visitors and people contacting Successful Living, an agency providing supports for adults living with chronic mental illness.
Systems Unlimited	2533 Scott Blvd SE, Iowa City	(319) 338-9212	www.sui.org	Direct Support Professional(Adolescent Location): •Engage people in recreational and leisure activities to help them build independent living skills. •Assist with people's day-to-day needs (transportation, personal cares, preparing meals, etc.).
Optimae Life Services	1121 Shirken Dr., Iowa City	319-337-2008	www.optimaelifeservices.com	Direct Support Professional: We have openings for part time and full time Direct Support Professionals (DSPs). Applicants should possess a willingness and desire to work with people experiencing Mental Illness, Intellectual, and Developmental Disabilities. If you want more than a job, join our team where you can make a difference; assist in teaching life skills to individuals in a community based setting.
Von Maur	115 Iowa River Landing Pl., Coralville	(319) 351-7220	www.vonmaur.com	Full Time Stock & Housekeeping Associate: maintains a clean store environment for customers and employees. Unloads truck of new merchandise and supplies, distributes it to the proper areas, and loads merchandise and supplies onto the truck to go to other store locations.
UPS	2401 James Street, Coralville	(319) 338-8957	www.ups.com	Warehouse Team Member- Package Handler: Find out what you'll become as a Package Handler at UPS. In this fast-paced warehouse job, you'll lift, lower and slide packages up to 70 lbs. You'll typically work 3 ½ - 4 hour shifts, approximately 17 ½ - 20 hours per week in this part-time or seasonal role. As part of the UPS team, you'll receive a competitive hourly rate and an attractive benefits package.