

**Johnson County Empowerment-Early Childhood Iowa Board**  
**Meeting Minutes**  
**Thursday, March 2, 2023**  
**6:30-8:00 p.m.**

**Members present:** TyJuan Connell, Jon Green, Marguerite Oetting (6:39pm), Emily O'Sheridan-Tabor, Angel Taylor, Joan Tephly, Susan Wall

**Members absent:** Cheryl Collins, Rick Leyendecker, Richard Lipman, Lori Roetlin

**Staff Present:** Samantha Turnbull

**Staff Absent:** Laurie Nash

**Guests:**

Lorri Hora (CCR&R)

Christi Regan (HACAP)

Missie Forbes (4C's)

Michele Shaffer (4C's)

Jill Cryer (4C's)

**1. Call Meeting to Order, Establish Quorum, and Approve Previous Meeting Minutes [Board Action]**

Board Chair Angel Taylor called the meeting to order at 6:30pm. Attendance was taken, and a quorum was recognized with 6 of 11 members present. **Minutes from January 19, 2023 were reviewed and Angel Taylor moved to approve them. Emily O'Sheridan-Tabor seconded the motion. Passed unanimously.**

**2. Public Comment:** No public comment was received (However, on Zoom Susan's dog stated "Woof").

**3. Director's Report**

**Statewide**

-ECI has released their strategic plan and annual report. Links to both provided in packet.

-Bill to move ECI to HHS has been introduced in legislature. Does not seem to substantially change ECI operations.

- Day on the Hill is Wednesday March 29 at 7am.

**Local**

-Expenses are in packet

-Legislative Forum to be held Friday March 10 at 8:30am

-Receiving limited scholarships now. Could reduce scholarship line in budget

- Successful Car Seat and Safe Sleep event held 1/21. Plan to start taking appointment for car seats.

**Committee schedules:**

- **Early Ed Work Group** (Joan and Cheryl board liaisons): Last Monday of the month 2:30-3:30 pm.

Early Ed Group met 1/30/2023. Quarterly reports were reviewed and ideas were generated for additional program developments. Next meeting 3/27/2023.

- **Parent Ed Work Group** (Emily board liaison): First Monday of every other month 1-2 pm. Emily reported on the Parent Ed meeting held 2/6/2023. Program updates were given. NCJC is increasing attendance and staff were trained in a birth doula program. UAY currently having challenges with new data base. Reviewed Daisy and 1<sup>st</sup> and 2<sup>nd</sup> quarter reports. Discussed ideas for spending and no-show visit rates. Next meeting 4/3/2023.

**Community Collaboration:**

- Childcare Wage Supplement program rollout discussed in webinar and at Childcare Director’s lunch.
- North Liberty interested in Safe Sleep events
- Kites for Kids planned for April
- Public Health interested in collaborating at Car Seat Event in June for vaccine clinic

**4. Contractor Presentations**

**HACAP Head Start and Early Head Start** – Christi Regan presented PowerPoint discussing philosophy of Head Start programs with emphasis of strength-based programming for children, parents and community, use of assessments and Teaching Strategies GOLD and adorable pictures of children in the program.

**4C’s Home Ties and Childcare Workforce Development** - Missie Forbes, Michele Schaffer and Jill Cryer presented information on 4C’s Home Ties and Workforce Development Programs. Home Ties levels the playing field by providing emergency childcare and goalsetting for parents experiencing family stress. The Workforce Development Program recruits and provides small business support and training for new homecare providers focusing on the immigrant population.

**5. FY23 1<sup>st</sup>/2<sup>nd</sup> Quarter Reports** – Reviewed reports. Currently programs should be at 40-50% spent. Several do not meet that expectation. Sam has met with programs. Some have amendments to budgets and other expect to meet goal. Will continue to monitor. Details in packet.

**6. FY 24 Renewal Application Materials (Board Action)** Sam explained and reviewed proposed FY 24 Renewal Application Process and Materials. Angel Taylor moved to approve renewal application process. Emily O’Sheridan-Tabor seconded the motion. Passed unanimously.

**7. JCPH Dental Voucher Contract Amendment (Board Action)** Sam shared chart showing dental costs to support increase in dental voucher reimbursement rates and answered questions regarding amendment. Susan Wall moved to approve dental voucher contract amendment. Marguerite Oetting seconded the motion. Passed unanimously.

**8. NCJC Early Education Contract Amendment (Board Action)** Sam shared proposed additional program spending for NCJC due to current underspending. Angel Taylor moved to approve changes in contract spending. Tyjuan Connell seconded the motion. Passed unanimously.

**9. FY23 Budget (Board Action)** Due to underspending in some programs, Sam shared proposals for reallocating funds. Discussion held on amounts and additional programs to fund. Proposed funds were:

- Reduced School Ready Scholarships to \$40,000
- Increased Passport to Early Learning to \$13,750
- Added Infant Equipment for in-home providers \$18,000
- Added Fall Surfacing for in-home providers \$10,000
- Added Child Net 3.0 \$250 Incentive \$2,000

Emily O'Sheridan-Tabor moved to approve reallocations. Susan Wall seconded the motion. Passed unanimously.

**10. Policy/Procedure Manual Review (Board Action)** In reviewing the policy manual, membership on the board is limited to those who live in Johnson County. Proposed change to membership would be for those who live or work in Johnson County. Angel Taylor moved to approve changes in policy manual. Tyjuan Connell seconded the motion. Passed unanimously.

**Prior to adjournment Sam announced site visits have been scheduled for April. She will send out sign up genius for board members to schedule visits and participate.**

**11. Adjourn: Angel Taylor moved to adjourn at 7:52pm. Marguerite Oetting seconded. Passed unanimously.**

**Submitted by Board Secretary, Cheryl Collins**

**Next Executive Committee Meeting:**

**Upcoming Board Meetings: March 23, 2023**