



**JCE/ECIA Board
Parent Education / Family Support Work Group Minutes**

**Monday February 6, 2022
1:00-2:00pm**

Present: Sam Turnbull (JCSS), Andrew Coghill-Behrends (NCJC), Katy Ehram (UAY), Emily O'Sheridan-Tabor (JCE/ECIA Board), Cheryl Collins (JCE/ECIA Board), Joan Tephly (JCE/ECIA Board)

Work Group Agenda:

1. Introductions/Program Updates
 - a. NCJC- Began holding groups and are continuing to increase. New FSW is building her caseload. Staff are being trained as birth doula's through the CAPPA Institute paid for via the performance incentive pilot.
 - b. UAY- Have seen an increase in visits now that families are back from holiday travel. Katy has put together a new child care space for families receiving therapy. UAY is transitioning to a new database and there have been some challenges with that change.
2. Review DAISEY data
 - a. Reviewed 1st/2nd quarter data in DAISEY- outputs, ASQ rates, Life Skills Progressions.
 - b. UAY seeing more children scoring at risk on ASQ.
3. Review 1st/2nd Quarter Reports
4. Program Support Needs
 - a. Discussed ideas for program support purchases- ASQ materials, bus passes, IPADS for NCJC were all ideas that were raised.
5. Drop off visits discussion
 - a. Discussed that drop off visits were introduced during the pandemic since virtual visits were necessitated for awhile. NCJC doesn't currently bill for drop offs while UAY does. Discussed that we anticipate drop off visits will be eliminated from FY24 contracts.
6. Review no show payment policy (for FY24 contracts)
 - a. Discussed that current contract language is "Missed visits may account for no more than 15% of monthly billing." Since no-shows are a much lower cost than visits to reach 15% there would have to be lots of no shows.
 - b. Sam will prepare trend data on percentages of billings that have been no shows so we can set a more reasonable cutoff.
7. Future topics for work group
8. Set next meeting date: **April 3, 2022**

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