

Johnson County Empowerment-Early Childhood Iowa Board
Meeting Minutes
Thursday, September 8, 2022
6:30-8:00 p.m.

Members present:, Cheryl Collins, Jon Green, , Richard Lipman, Emily O’Sherridan-Tabor, Lori Roetlin, Angel Taylor, Joan Tephly; Marguerite Oetting (6:45); Susan Dale Wall (6:55)

Members absent: Chris Carman, Rick Leyendecker

Staff Present: Samantha Turnbull, Laurie Nash

Guests: TyJuan Connell, Amy Metz (ARC), Andy Coghill-Behrends (NCJC)

1. Call Meeting to Order, Establish Quorum, and Approve Previous Meeting Minutes [Board Action]

Board Chair Richard Lipman called the meeting to order at 6:30 PM, attendance was taken, and a quorum was recognized with 7 of 11 members present (Later, Marguerite Oetting joined at 6:45pm and Susan Dale Wall joined at 6:55pm). **Minutes from August 18, 2022 were reviewed and Angel Taylor moved to approve them. Richard Lipman seconded the motion. Passed unanimously.**

2. Public Comment: No public comment was received.

3. Director’s Report

- State Team anticipates ECI will be moved to Dept of Health and Human Services in next legislative session. Presentation from State sent to Board members
- Annual Report is due September 15, 2022
- Website has been moved to county site: <https://johnsoncountyiowa.gov/empowerment>
Sam will receive training next week on how to update pages and after that a timeline can be established for letting go of current domains
- Child Care Business Equipment: We have some childcare business equipment (rolling cribs, fire extinguishers, smoke detectors and toys) that I am looking to distribute to child care providers who might need it. Reach out to me if you know anyone who could benefit.
- School Ready Scholarships: We have 9 children who are eligible for scholarships and 3 more I am working on m who may be eligible. We received 31 applications but more families were over income than in prior years.
- Dental: I have reached out to public health to see if they are willing to operate the dental voucher program with the \$15,000 approved at our last meeting. I am waiting to hear their decision.

Committee schedules:

- **Early Ed Work Group** (Joan and Cheryl board liaisons): Last Monday of the month 2:30-3:30 pm. Cheryl reported on meeting held August 29, 2022. Updates from ARC and State PBIS and reviewed year end reports.
- **Parent Ed Work Group** (Emily board liaison): First Monday of every other month 1-2 pm.
- **Health Work Group** (Susan board liaison): Second Monday of every other month 2-3pm.

Community Collaboration:

- Child Care Wage Supplement: Collaborating with Social Services and the Iowa City Area Business Partnership on looking into developing a wage supplement program for Johnson County childcare workers. In process of developing survey to providers.

4. Nominating Committee and Officer Election (Board Action): The Board voted by Zoom Poll and one in-person vote on:

- a) Angel Taylor for Chairperson

- b) Emily O'Sheridan-Tabor for Treasurer
- c) Cheryl Collins for Secretary

The Board unanimously voted to seat all three individuals in offices listed above.
Richard handed gavel to Angel who presided over remainder of meeting.

5. Annual Report Presentation and Approval [Board Action]: Sam reviewed and gave power point overview of the Annual Report included in Board Packet. Joan asked for clarification on Safe Sleep Program. Sam described services of program including education and equipment. Emily asked about Childcare Nurse Consultant numbers. Sam felt numbers would have been higher had position been filled all year. **Emily O'Sheridan-Tabor moved to approve the Annual Report. Jon Green seconded. Passed unanimously.**

6. FY22 Budget [Board Action] After approving FY22 budget at last meeting it was noted some funds from Early Childhood should be in School Readiness. Adjusted budget is included in board packet. **Joan Tephly moved to approve adjusted FY22 budget. Angel Taylor seconded. Passed unanimously.**

7. FY23 Budget/allocate carryforward [Board Action] \$116,956.42 carryforward from FY22 to allocate to FY23. Agenda item summary included in board packet with Board priorities for spending. Discussion was held regarding priorities for spending and amounts to allocate.

Emily O'Sheridan-Tabor moved to fund NCJC and additional \$70,750.00 and UAY an additional \$15,000.00 from FY22 carryforward funds. Cheryl Collins seconded. Passed unanimously

Angel Taylor moved to fund RFPs of \$5,000.00 for in-home childcare consultation for immigrant/refugee populations and \$26,206.42 for program development for childcare for medically complex children. Richard Lipman seconded. Passed unanimously.

Subcommittee was formed to develop RFPs for in-home childcare consultation and medically complex children. Members are Emily O'Sheridan-Tabor, Angel Taylor, Lori Roetlin and Cheryl Collins.

8. Association of Early Childhood Area Boards designee (Board Action) Cheryl Collins volunteered to be designee. No board action needed.

9. Adjourn: Richard Lipman moved to adjourn at 7:19pm. Angel Taylor seconded. Passed unanimously.

Submitted by Board Secretary, Cheryl Collins

Upcoming Board Meetings: October 20, 2022