



## **PUBLIC HEALTH**

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**Danielle Pettit-Majewski, BS, MPH, Director**

**Board of Health**  
**Joni Bosch, PhD, ARNP**  
**Tatiana Izakovic, MD, MHA**  
**Zachary Pollock, PharmD, MS**  
**Bonnie D. Rubin, MLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**

### **JOHNSON COUNTY BOARD OF HEALTH**

**November 17, 2021**

**MEETING MINUTES**

**4:00 pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:00 pm.

**Roll Call:** Peter D. Wallace, MD, MS; Bonnie D. Rubin, MLS, MBA, MHA; Joni Bosch, PhD, ARNP VIA ZOOM: Zachary Pollock, PharmD, MS (exited at 4:55 pm). ABSENT: Tatiana Izakovic, MD, MHA;

**Staff:** Danielle Pettit-Majewski, Director; Kate Klefstad, Clinical Services Manager; Sam Jarvis, Community Health Manager; James Lacina, Environmental Health Manager; Kristin Meyer, Business Manager; James Bechtel, Systems Analyst; Susan Denny, Secretary II; VIA ZOOM: Darcie VanDeWalle, Public Health Nurse; Caitlyn Shea, Adolescent & Women's Health Coordinator; Kelly Smith, Public Health Nurse.

**Others Present:** Lynn Rose, Assistant County Attorney; Sato Ashida, Adjunct Professor, College of Public Health.

**Approval of Minutes:** Motion by Rubin to approve the October 20, 2021 meeting minutes; seconded by Bosch. The motion passed unanimously.

**Next Regular Meeting Date and Time:** December 15, 2021 in Conference Room 203 at the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

**New Employee Introductions:** Darcie VanDeWalle, Clinical Services, Public Health Nurse. Klefstad introduced VanDeWalle who will work with WIC and Maternal Health. VanDeWalle provided a brief work history and bio to BOH members.

#### **DISCUSSION / PRESENTATION(S):**

- **Rural Health and Safety in Eastern Iowa:** Kelley Donham, Vice Chair and Professor of Agricultural Health and Safety at University of Iowa, presented a brief history of his organization. Donham and Roger Stutsman, began the organization in 2011 to promote the health, safety and well-being of rural families and

their employees. Outreach through fairs, radio and partners such as Mercy Hospital to promote safety and education. During the COVID-19 pandemic a mobile clinic provided testing and immunization to rural communities. Funding is provided through the Johnson County Board of Supervisors, the University of Nebraska, grants and donations. Rural Health and Safety of Eastern Iowa is a 501-3C organization and received a Community Stars award in 2021. Donham hopes the organization will continue to grow resources to employ a paid manager and staff. Currently they operate with a small group of volunteers, 4-H kids and FFA.

**FY23 Budget Highlights:** Pettit-Majewski provided updates for proposed state health services changes that will move from a county model to a service area model. She explained that JCPH and Hawkeye Area Community Action Program (HACAP) are discussing potential subcontract opportunities, depending on which organization receives the state contract for the service area. Because of the unknowns, there will likely be a budget amendment depending on how funds are re-allocated, but resources and services will remain available in the five county area. Bosch asked about travel and transportation issues for Medicaid recipients.

Pettit-Majewski reported Environmental Health is working with IT to launch a new mapping feature for the Waste Water Program. Lacina explained GIS and GPS technology has advanced and added that Johnson County Conservation is currently testing the new feature for trail mapping.

An additional communications position will also be requested for the FY23 budget.

She provided an overview of changes to the Local Public Health Services grant in FY23 to refocus use of funds according to revisions in IAC Chapter 80. The changes will be phased beginning FY23 through FY28. Pettit-Majewski suggested recommendations for funding options and provided charts and timelines to BOH members. She added these changes would allow public health departments more resources for community funds. LPHS changes will not affect the subcontracted Visiting Nurses Association (VNA) allocations until FY26. Pettit-Majewski and Bechtel responded to comments and questions regarding challenges for smaller counties, Medicare concerns and IDPH Alignment plans.

Pettit-Majewski also reported requests were made to the BOS, for six American Rescue Plan (ARPA) funded staff positions. The BOS only approved three of the requested positions. The BOS suggested JCPH request funding for the other three positions in their regular FY23 Public Health budget.

- **Annual Report:** Pettit-Majewski presented BOH members with the JCPH FY21 Annual Report for approval. The final draft will be posted to the JCPH webpage.

**Motion** by Rubin to accept the FY21 Annual Report pending any suggested edits; seconded by Bosch. The motion passed unanimously.

- **Title X Final Rule Update:** Shea and Klefstad updated BOH members on the Title X program changes rescinding the 2019 rule restrictions that resulted in withdrawal by many health centers from the family planning program and loss of access to Title X funded care. Klefstad spoke with the executive director of Family Planning Council of Iowa (FPCI), Rachel Goss who encouraged JCPH to continue working with Family Planning of Southeast Iowa. Shea provided BOH members with an informational flyer summarizing the improvements to the program. She and Klefstad responded to questions concerning future tele-health capabilities, challenges and rural access.

- **Clinical Services Update:** Klefstad highlighted three programs provided in Clinical Services: Health Path Clinic, Oral Health and WIC. She discussed the number of patients seen and services performed in the Health Path Clinic since opening in October 2020, the revenue generated through Medicaid, self-pay and State Family Planning and collaboration with the Free Medical Clinic

(FMC) for additional pre-natal and pre-conception services. Klefstad gave an overview of the Infant Oral Health program; a collaboration between JCPH and the UI College of Dentistry, the Dental Voucher Program funded through Early Childhood Iowa and Title V providing reimbursement to local dental providers for services to uninsured and underinsured children and pregnant individuals. She also reported on the Bright Smiles Program, a collaboration between JCPH and Healthy Kids School-Based Health and Dental Clinic providing oral health services through schools. In the WIC program, Klefstad reported client visits in FFY21 and described challenges affecting clients' access to services due to transportation, language barriers, etc. She discussed increased caseloads and changes in processes to increase client numbers. Discussion regarding barriers and solutions to improve access to services followed.

- **Vaccine Mandate Policy:** Pettit-Majewski outlined the proposed Johnson County Board of Supervisors' policy mandating COVID-19 vaccinations requirements for county employees. Discussion on the BOH role and repercussions for costs to implement testing, impacts in insurance costs, individual responsibility and timelines followed. Rose explained legal background and status of current litigation regarding mandates for vaccinations and mask wearing. The mandate will be effective for all Johnson County employees January 3, 2022.

#### **EMERGING HEALTH ISSUES**

- **Exempt Employees During Disaster Declarations:** Pettit-Majewski discussed policy and process to address exempt employee's additional hours worked beyond their regular schedule, during emergency declarations. Discussion of hazard pay policies and other counties proposals followed.

#### **ACTION ITEMS**

**Expenditures Over \$3,000:** None

**Applications, Contracts and Agreements:** None

#### **OTHER**

- **Community Health Nurse Job Description**
  - **Chronic Disease Prevention Specialist Job Description**
- BOH members were provided job descriptions for new requested positions in Community Health.

**Motion** by Rubin to approve Community Health Nurse (with added definition) and Chronic Disease Prevention Specialist job descriptions; seconded by Bosch. The motion passed unanimously.

- **Fiscal Manager Job Description:** BOH members were provided with a new job description to revise the current Business Manager role in the JCPH Administration Division. Changes proposed in the new position have been approved by Human Resources, but require posting as an open position. The updated description will provide increased equity and improve overall budget and resource processes for JCPH divisions.

**Motion** by Bosch to approve Fiscal Manager Job Description; seconded by Rubin. The motion passed unanimously.

**Reports / Inquiries:**

**County Attorney:** None

**Members, Board of Health:** Rubin reported she was asked to join as quarter-time faculty for the Strike Force COVID-19 grant. She will also coordinate with Jarvis on a webinar concerning transportation. Wallace reported he received a call from the Medical Director of Cedar County requesting Pettit-Majewski to act as interim director. BOH declined. Wallace informed staff and BOH members of a series of ZOOM meetings regarding the Department of Human Services (DHS) alignment plan through the Iowa Department of Public Health (IDPH). Meeting information can be found on Iowa Department of Public Health’s website. Wallace will be attending as an Iowa Public Health Association (IPHA) representative. Pettit-Majewski added there is an opportunity to provide feedback about the alignment through December 3, 2021.

Wallace informed staff and BOH members Tatiana Izakovic, current Board of Health member will be resigning. He has urged her to contact BOS Sullivan and BOS Chair Heiden.

Rubin thanked the Environmental Health staff for attending a longtime JCPH client’s funeral.

**Director:** Pettit-Majewski highlighted items from the monthly JCPH Narrative report, including: children’s vaccination progress, advertising and messaging through the Lifetime channel holiday movies, Department of Natural Resources (DNR) 28E Agreement status, JCPH All Staff Retreat event and partnering with the University of Iowa College of Public Health to focus on Academic Health Departments in Johnson, Black Hawk and Linn counties.

Wallace adjourned the meeting at 6:22 pm.

Approved by Board of Health Action on

December 21, 2021

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Date

Signature on File

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Peter D. Wallace, MD, MS, Chair

Submitted by:  
Susan Denny  
Secretary II