



## **PUBLIC HEALTH**

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**Dave Koch, Director**

**Board of Health**  
**Tatiana Izakovic, MD, MHA**  
**Michael P. McLaughlin, PhD**  
**Zachary Pollock, PharmD, MS**  
**Bonnie D. Rubin, MLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**

### **JOHNSON COUNTY BOARD OF HEALTH**

**September 16, 2020**

**MEETING MINUTES**

**4:00 pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:03 pm.

**Roll Call:** Peter D. Wallace, MD, MS; Michael P. McLaughlin, PhD; Bonnie D. Rubin, MLS, MBA, MHA. **Via Video/Teleconference:** Zachary Pollock, PharmD, MS; Tatiana Izakovic, MD, MHA.

**Staff:** Dave Koch, Director; Sam Jarvis, Community Health Manager; James Bechtel, Systems Analyst; Kristin Meyer, Business Manager; Susan Denny, Secretary II. **Via Video/Teleconference:** Kate Klefstad, Clinical Services Manager; James Lacina, Environmental Health Manager; Steven Button, Emergency Preparedness Planner; Katie Croson, Clinical Services RN; Karen Klein, Nutritionist.

**Others Present: Via Video/Teleconference:** Lynn Rose, Assistant County Attorney

**Approval of Minutes:** Motion by Rubin to approve the August 19, 2020 meeting minutes; seconded by Pollock. The motion passed unanimously.

**Next Regular Meeting Date and Time:** October 21, 2020 in Conference Room 203 at the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

**New Employee Introductions:** Katie Croson, Clinical Services Public Health RN. Klefstad introduced Croson, who was hired in March, to BOH members. Croson gave a summary of her background and experience.

#### **DISCUSSION / PRESENTATION(S):**

- **WIC Presentation:** Karen Klein, Public Health Nutritionist and Dietitian shared a power point presentation describing the remote services provided by JCPH of the federal assistance Special Supplemental Nutrition Program for Women, Infant, and Children (WIC), during the COVID-19 pandemic. Klein presented data from March through August 2020 showing the number of appointments kept and missed, caseloads, and coordination efforts for dental care, as well as immunizations. Klein listed

advantages, such as increased text and phone support, translation services, fewer travel issues, higher caseloads, resource management, and convenience for clients, since it involved less time away from work and family. Disadvantages to clients and staff during this time period included inability to train and collaborate with co-workers, lack of person to person communication, challenges for rural clients, coordinating services, and inability to read facial cues and body language. Discussion of future hybrid remote and in-person issues followed.

#### **ACTION ITEMS**

**Expenditures Over \$3,000:** None

#### **Applications, Contracts and Agreements:**

**20-19 Medical Reserve Corp Grant Application:** The National Association of County and City Health Officials (NACCHO) announced the Medical Reserve Corps (MRC) COVID-19 Operational Readiness Awards (ORA). This funding opportunity is intended to support MRC units that are actively supporting or planning COVID-19 responses and build unit response capabilities through the development of an MRC response mission set. NACCHO will award up to 23 awards at \$5000 each through a competitive selection process for eligible MRC units. Jarvis and Button explained grant funds will support improving operational readiness for administering mass COVID-19 vaccinations, expanded training, supplies and equipment. Pollock requested BOH members be given access to the application prior to approving for submittal. Koch responded the details in this instance are in the Request For Approval (RFA) included in the packet provided, but agreed applications should be made available for more thorough review.

**Motion** by Rubin, to approve submittal of the MRC Grant Application; seconded by Pollock. The motion passed unanimously.

#### **OTHER**

- **20-20 FY21 Fall Budget Amendment:** Koch summarized adjustments to the FY21 Budget primarily from grant amendments and line item changes. He reminded the BOH members these amendments are presented twice a year. Mainly changes are from Clinical Services new Title X Family Planning Clinic and WIC MCH grant amendments. Klefstad responded to questions from BOH members regarding the challenges serving children in the I-Smile dental sealants program during the pandemic, and to questions about flu vaccine funding.

**Motion** by Pollock to approve FY21 Fall Budget Amendment and send for approval by the BOS; seconded by McLaughlin. The motion passed unanimously.

- **FY20 Annual Report Draft:** Koch asked BOH members for comments and suggestions on the content and format of the report. He stressed the focus of the FY20 report reflects the effect the pandemic has had on public health services and JCPH response to these challenges. He will present a final version for approval at the October 21, 2020 meeting. Discussion followed.

- **COVID-19 Update:** Koch provided updates on the JCPH phone bank process, social media activity and schools coordination, including the University and the Greek System, with Jake Riley, Disease Prevention Specialist, Susan Vileta, Health Educator, and Sam Jarvis, Community Health Manager. He reported media calls are mainly being responded to by Jarvis. Koch reported on recent increases in COVID-19 cases and provided statistics on recent outbreaks. Other updates

included school waivers granted, and Freedom of Information Act (FOIA) requests, most recently from the Brown Institute for Media Innovation, New York City, which has a repository for local, state and federal documents related to the COVID-19 pandemic available to the public. Koch responded to questions about FOIA request details. Koch is working with the County Attorney's office and Information Technologies to provide the requested information. He also reported on the status of bar and restaurant bans and problems with enforcement, and new scope of change requests from bars to change their status to primarily restaurant. Lacina reviews those requests and approves or denies based on information provided by business owners. JCPH met with United States Public Health Services (USPHS) team to discuss pandemic response. He noted their team was very impressed with the JCPH school coordination and a federal representative did participate in a Johnson County school conference call with Vileta. The agency will generate a report of their findings. Jarvis discussed the limited instruction for testing and lack of guidance with state agencies. Rubin will reach out to state contacts for information.

- **Discussion – Director's Three-Year Evaluation:** Koch will prepare a self-evaluation for BOH review.

**Reports / Inquiries:**

**County Attorney:** None

**Members, Board of Health:** Pollock had two comments. He asked for clarification on the COVID-19 Revenues. Meyer responded that this was grant funding related. Pollock asked Jarvis about Big 10 conference testing and impact. Jarvis responded the team will be required to be tested daily by rapid testing. Discussion between Jarvis, Pollock and Rubin followed.

**Director:** Koch expressed thanks to the BOH for providing gift cards for JCPH staff and reported staff is very appreciative. He thanked each member for helping with staff morale. Domain 2: Koch updated the status of a pool accident resulting in a fatality and resulting in removal of a pool slide and revoked license. He also reported bio-monitoring of farm chemicals in well water with the State Hygienic Laboratory (SHL) has changed due to COVID-19. Domain 9: Klefstad, Jarvis, Koch discussed re-organization of Public Health space. Koch reported Integrated Testing Services (ITS) will be moving to Clinical Services in coordination with the new Family Planning Clinic in January when the ITS grant will be renewed.

Rubin asked if there have been meetings with faith-based partners in response to her friends and family requesting referrals.

Wallace adjourned the meeting at 5:11 pm.

Approved by Board of Health Action on

10/21/2020

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Date

Submitted by:  
Susan Denny  
Secretary II

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Signature on File

Peter D. Wallace, MD, MS, Chair