



PUBLIC HEALTH

Dave Koch, Director

Board of Health
Tatiana Izakovic, MD, MHA
Michael P. McLaughlin, PhD
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, MLS, MBA, MHA
Peter D. Wallace, MD, MS

JOHNSON COUNTY BOARD OF HEALTH
November 18, 2020
MEETING MINUTES
4:00

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 4:03 pm.

Roll Call: Peter D. Wallace, MD, MS; **VIA TELECONFERENCE:** Michael P. McLaughlin, PhD; Bonnie D. Rubin, MLS, MBA, MHA; Zachary Pollock, PharmD, MS. Absent: Tatiana Izakovic, MD, MHA

Staff: Sam Jarvis, Community Health Manager; Kristin Meyer, Business Manager; James Bechtel, Systems Analyst; Susan Denny, Secretary II. **VIA TELECONFERENCE:** Kate Klefstad, Clinical Services Manager; James Lacina, Environmental Health Manager;

Others Present: Lynn Rose, Assistant County Attorney

Approval of Minutes: Motion by Pollock to approve the October 21, 2020 meeting minutes; seconded by Rubin. The motion passed unanimously.

Next Regular Meeting Date and Time: December 9, 2020 at 5:00pm in Conference Room 203B at the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

New Employee Introductions: None

DISCUSSION / PRESENTATION(S): None

ACTION ITEMS

Expenditures Over \$3,000: None

Applications, Contracts and Agreements:

• **20-24 Medical Reserve Corps (MRC) Operational Readiness Grant Application**

S. Jarvis summarized the MRC Operational Readiness Grant opportunity through the National Association of County and City Health Officials (NACCHO). The grant is intended to support building operational readiness capabilities through development of an MRC response plan. The award is two tiers; the first tier award is five thousand dollars and the second tier award is ten thousand dollars. He believes the Johnson County MRC is well positioned to meet the focus of the grant requirements. He reported Steven Button, Emergency Preparedness Planner has deployed the JCMRC on various missions including flu vaccinations and the derecho disaster. The grant will be used primarily to build capacity for more mass vaccination clinics and community support for Johnson County and eventually outside of Johnson County. He added the grant is not cyclical, but based on demonstrated capacity. This grant will not provide additional funds to support COVID-19 vaccine distribution, but he hopes further federal funding, such as CARES Act funding, will become available. Meyer added those costs would be eligible for FEMA reimbursement. Jarvis responded to BOH member questions relating to sustaining funds, vaccine distribution, and funding and will address line spacing issues in the application.

Motion by Rubin, to approve submittal of the 2020 MRC Operational Readiness Grant Application; seconded by McLaughlin. The motion passed unanimously.

OTHER

• **Draft FY22 Budget:** K. Meyer explained the goal of the new budget format which will aid in BOH, JCPH, and the BOS to view expenses for the entire department by line item as well as by program. She noted while the FY20 actuals do include some pandemic expenses, the FY21 and FY22 budgets do not, due to FEMA requirements that only non-budgetary expenses are reimbursable. Meyer continued summarizing reductions and increases forecasted in the new budget numbers and identified areas where the most significant changes occur. She responded to questions from BOH members pertaining to specific program increases and decreases. Klefstad clarified changes in the Clinical Services expenses. The BOH will vote December 9, 2020 to approve the FY22 budget for presentation to the BOS for final approval.

• **COVID-19 Update:** S. Jarvis noted this month's updates are similar to previous months. Current updates include holiday recommendations as well as new protocols from the Governor and subsequent increased phone activity for JCPH answering questions from the public as enhanced mitigation measures are implemented. He reported rising cases across the state, averaging 125 cases a day for the month of November so far. JCPH is continuing the mission to reduce transmission as much as possible. Jarvis responded to BOH members about sharing information with the media, contact tracing, and disease investigation tools.

Reports / Inquiries:

County Attorney: Wallace reminded BOH members that Rose had recently received a number of inquiries from counties and attorneys across the state pertaining to JCPH developing and supporting a mask regulation. He pointed out that Linn County passed a similar regulation and credited JCPH for providing information and wording to support their own measure.

Johnson County Board of Health Meeting Minutes
November 18, 2020

Members, Board of Health: Wallace reported helpful conversations with Rod Sullivan, BOS Chair, Jarvis and Meyer during Koch’s absence and updated on Koch’s progress. Rubin asked about the impact on JCPH while Koch is recovering. Wallace reported Koch was comfortable with Jarvis as acting director and also his confidence in JCPH staff.

Rubin expressed appreciation for to JCPH staff in dealing with the COVID-19 pandemic as well as leadership challenges. McLaughlin and Pollock added their thanks and support as well.

Director: Jarvis updated BOH members on highlights in the Director’s report and updated BOH members on transitioning to the State’s new tracking software for COVID-19 cases.

Wallace adjourned the meeting at 5:06 pm.

Approved by Board of Health Action on

December 9, 2020

Signature on File

Date

Peter D. Wallace, MD, MS, Chair

Submitted by:
Susan Denny
Secretary II