

Office Use Only		\$ 100	
	<i>Date Filed</i>	<i>Fee</i>	<i>Application Number</i>



**JOHNSON COUNTY, IOWA**  
**APPLICATION FOR: BOUNDARY LINE ADJUSTMENT (BLA)**

In accordance with chapter 8:2.3.E of the Johnson County Unified Development Ordinance, application is hereby made for approval of a Boundary Line Adjustment between the following properties.

**Existing Parcels or Lots:**

Address 1: \_\_\_\_\_ PPN: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Total acreage being sent and/or received by this parcel/lot: \_\_\_\_\_

Address 2: \_\_\_\_\_ PPN: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Total acreage being sent and/or received by this parcel/lot: \_\_\_\_\_

**Proposed Adjustment:**

This BLA consists of \_\_\_\_\_ Auditor Parcel(s) being transferred between \_\_\_\_\_ existing parcels/lots.

Auditor’s Parcel (AP) Number(s) of New Parcel(s): AP \_\_\_\_\_ AP \_\_\_\_\_

**PLEASE PRINT OR TYPE**

The undersigned affirms that the information provided herein is true and correct. If applicant is not the owner, applicant affirms that the owner(s) of the property described on this application consent to this application being submitted, and said owners hereby give their consent for the office of Johnson County Planning, Development, and Sustainability to conduct a site visit and photograph the subject property.

\_\_\_\_\_  
*Applicant 1 Name*

\_\_\_\_\_  
*Applicant 2 Name*

\_\_\_\_\_  
*Applicant Street Address (including City, State, Zip)*

\_\_\_\_\_  
*Applicant Street Address (including City, State, Zip)*

\_\_\_\_\_  
*Applicant Phone*

\_\_\_\_\_  
*Applicant Phone*

\_\_\_\_\_  
*Applicant Email*

\_\_\_\_\_  
*Applicant Email*

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Applicant Signature*

**[See back page for Application Submittal Requirements and Checklist](#)**

Applications for Boundary Line Adjustment are not subject to the standard filing deadlines for development applications and may be submitted at any time. The following items must be submitted for the application to be complete. Once submitted, county staff will review the materials and request revisions (if necessary). Once all revisions and outside reviews have been received, the Zoning Administrator will make the final determination to approve or deny the Boundary Line Adjustment. Approval of this Boundary Line Adjustment is subject to the conditions outlined in section 8:2.5(E)(3) of the Unified Development Ordinance.

**Initial each item below** to confirm that you are aware of the submittal requirements for an application to be considered complete.

\_\_\_\_\_ A brief letter of intent explaining the proposed boundary adjustment.

\_\_\_\_\_ Application Fee (\$100) is due at the time of submittal.

\_\_\_\_\_ Seven (7) copies of the boundary survey prepared by a land surveyor licensed in the State of Iowa. Five (5) copies should be signed while two (2) should be unsigned. Surveys shall include:

\_\_\_ All information required by Chapter 354 of Iowa Code (as amended).

\_\_\_ The location of all existing buildings, proposed or existing access for both existing lots, and all existing easements (if any) including but not limited to access, utility, septic, etc. as appropriate.

\_\_\_ Fence Agreements (if applicable).

\_\_\_ Any other information requested by the Zoning Administrator.

\_\_\_\_\_ Two (2) copies each of both of the following deeds:

\_\_\_ A deed showing transfer of the Auditor's parcel from the sending parcel to the receiving parcel.

\_\_\_ A deed showing the new combined description of the receiving parcel and the auditor's parcel.