

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
February 16, 2021

BOARD MEMBERS:

Bill Waldie, Vice President  
Bonnie Winslow-Garvin (via Zoom)  
Carolyn Buckingham (via Zoom)  
Connie Mutel (via Zoom)

STAFF MEMBERS:

Larry Gullett, Director  
Dory Kjosa, Office Manager  
Wade Schultz, Operations Supt.  
Brad Freidhof, Cons. Ed. Supt. (via Zoom)  
Charlie Bray, Park Ranger (via Zoom)

OTHER:

Susie Nehring, Asst. County Attorney (via Zoom)  
Lisa Green-Douglas (via Zoom)

Vice President Bill Waldie called the meeting to order at 5:33 pm.

Minutes:

Motion was made by Connie Mutel to approve the Johnson County Conservation Board Regular Meeting minutes of January 19, 2021. Second by Carolyn Buckingham, with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

No public present.

Business:

1. Discussion/Action – Ranger activities report, review of 2020 Kent Park special zone deer hunt and authorization for the 2021 hunt.

Motion was made by Connie Mutel to authorize the continuation of the Kent Park special zone deer hunt for the 2021 season. Second by Bonnie Winslow-Garvin with a unanimous vote.

2. Discussion/Action – Review the Board representatives on the planning committee for the Clear Creek Trail extension.

Discussion only.

3. Discussion/Action – Review process for evaluation of the Executive Director.

Discussion only.

4. Discussion – Authorization for closing for acquisition of former railroad-right-of way located in the Northeast Quarter of Section 16, Township 80N R.5W, (Graham Township), Johnson County.

Motion was made by Connie Mutel to authorize the Director & the Assistant County Attorney to close on the Erem-Durrenberger acquisition of 3 acres along the Hoover Trail as described. Second by Carolyn Buckingham with a unanimous vote.

5. Discussion/Action – Resolution for construction of a connecting link and management agreement for the Clear Creek Trail with the City of Tiffin.

Motion was made by Connie Mutel to authorize the resolution that authorizes the execution of the 28E Agreement between the JCCB and the City of Tiffin regarding the construction of a connecting trail along Ireland Avenue and trail maintenance along a portion of Clear Creek Trail as outlined. Second by Carolyn Buckingham with a roll call vote as follows: Mutel, aye; Buckingham, aye; Garvin, aye; Waldie, aye.

6. Discussion/Action – Authorization to advertise for bids for installation of solar arrays at Kent Park and Pechman Creek Delta.

Motion was made by Bonnie Winslow-Garvin to proceed with the process for the solar arrays by holding a public hearing on Thursday, February 25, 2021 at 5:30 pm. Second by Connie Mutel with a unanimous vote.

7. Discussion/Action – Review of the FY22 budget proposal and improvements at the entry to Cedar River Crossing and the Sutliff Bridge.

Motion was made by Carolyn Buckingham to authorize the Director to work with Shive-Hattery on obtaining a proposal to update the construction documents for the west side of the Sutliff Bridge area. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$18,880.29, department 32 in the amount of \$956.00, department 40 in the amount of \$388.00, department 82 in the amount of \$95,824.31 (\$27,468.00 is contingent upon the 28E Agreement between the JCCB and the City of Tiffin), department 83 in the amount of \$37,618.65, and department 85 in the amount of \$100.08. Second by Connie Mutel with a unanimous vote.

8. Discussion/Action – Closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

No Closed Session held.

9. Discussion/Action – Relative to items discussed in closed session – if needed.

Not needed.

Announcements/Correspondence:

Public Hearing – Thursday, February 25<sup>th</sup>, 2021 – Education Center at Kent Park  
Next Regular Meeting of the Conservation Board – Tuesday, March 16<sup>th</sup>, 2021 – Education Center at Kent Park.

Adjournment:

The meeting was adjourned at 7:50 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 16<sup>th</sup> day of March, 2021.

Signature on File  
Gene Zdrzil, President

Signature on File  
Carolyn Buckingham, Secretary