



**ECONOMIC DEVELOPMENT/
QUALITY OF LIFE BLOCK GRANTS**

**Fiscal Year 2021
Grant Application and Budget Process**

Each year through the budgeting processes, the Johnson County Board of Supervisors allocates funds to promote economic development in Johnson County and enhance the quality of life of its residents. The grants are taxpayer-funded and the Board of Supervisors determines the process, allocation, and oversight of the funds.

The Board awarded all available block grant funds for Fiscal Year 2020; however, the application process for Fiscal Year 2021 opens Tuesday, October 1, 2019 and closes Saturday, November 30, 2019. Applicants will receive notification of the Board's decisions after the final budget is approved and published in March 2020. Funds approved to be distributed to block grant recipients in the Fiscal Year 2021 budget will be paid in biannual or quarterly payments between July 1, 2020 and June 30, 2021.

Grant recipients are required to submit two reports on the impact of the grant funds, a mid-year report by January 31 and an end-of-year report by July 31 of their award year. Failure to submit required reports may affect eligibility in subsequent years.

For more information about Johnson County block grants, contact Board Office staff at blockgrants@co.johnson.ia.us or call 319-356-6000.

Fiscal Year 2021 Timeline for Economic Development & Quality of Life Block Grants

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|-------------------------------|--|
| October 1, 2019: | Application period opens |
| November 30, 2019: | Applications due |
| December 2019 – January 2020: | Board of Supervisors reviews applications during budget meetings |
| Late March 2020 – April 2020: | Fiscal Year 2021 County Budget is approved and applicants are notified |
| June 2020: | Block grant contracts are approved by the Board during a Formal Meeting and mailed to recipients |
| On or around August 15, 2020: | First quarterly or biannual payments are mailed to recipients |
| January 31, 2021: | Mid-year report* is due – report form |
| July 31, 2021: | End-of-year report* is due – report form |

Information for Economic Development Grants:

Objectives:

In making these grants, the Board will consider the following objectives:

- To maintain a fiscally responsible County budget.
- To support general economic development goals as identified by the Local Economy chapter of the Johnson County 2018 Comprehensive Plan
- To create and encourage public and private partnerships
- To increase and diversify the County tax base
- To maintain or improve the County's standard of living
- To improve workforce opportunities for Johnson County residents

Criteria

The following criteria will be considered in evaluating grant applications:

- Does the request create new jobs?
- If yes, are the proposed wages (including benefits) higher than the local average for similar positions?
- Does the request propose retaining existing jobs?
- Does the request increase opportunities for Johnson County residents?
- Does the request leverage other sources of revenue?
- Does the request comply with adopted Johnson County Economic Development policies?

Johnson County Economic Development Block Grant Request

Please limit application to three pages.

Applicant:

Contact Person:

Title:

Phone:

E-mail:

Mailing Address:

Website:

Funds Requested: \$ _____

Total Organization/Program Budget: \$ _____

1. Provide a brief description of your organization.
2. Describe the program or project that will be supported by Johnson County funds.
3. Will the project help create new or retain existing jobs?
 - a. If yes, describe the jobs, including anticipated wages and benefits paid, impacted by this grant.
 - b. Specifically address if any jobs will be created or retained in rural Johnson County as a result of this grant.
4. Does the request leverage other sources of revenue? If yes, describe. Specifically address whether funding has been requested and committed from other entities, both public and private.
5. Does the request comply with the economic development goals identified in the Comprehensive Plan?
6. Will the funding further the objectives and criteria identified by the Board of Supervisors?
7. Describe how the program or project will be impacted if the request is not fully funded.
8. Did your organization receive County funding last year? If so, identify how the funds were used and how the funds helped increase opportunity for Johnson County residents.

Attach

- List of officers:
- Budget for project. Specifically identify all sources of revenue.
- Financial statement (if non-profit or public entity).

Signature

Date

Submit an electronic copy of the application to blockgrants@co.johnson.ia.us by Saturday, November 30, 2019. Call the Board Office at 319-356-6000 if you have any questions.