



PUBLIC HEALTH

Dave Koch, Director

Board of Health
Tatiana Izakovic, MD, MHA
Michael P. McLaughlin, PhD
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, CLS, MBA, MHA
Peter D. Wallace, MD, MS

JOHNSON COUNTY BOARD OF HEALTH

May 20, 2020

MEETING MINUTES

4:00 pm

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 4:03 pm.

Roll Call: Peter D. Wallace, MD, MS. Via tele-conference: Michael P. McLaughlin, PhD; Bonnie D. Rubin, CLS, MBA, MHA; Zachary Pollock, PharmD, MS; Tatiana Izakovic, MD, MHA.

Staff: Dave Koch, Director; Kate Klefstad, Clinical Services Manager; Sam Jarvis, Community Health Manager; James Lacina, Environmental Health Manager; Kristin Meyer, Business Manager; Susan Vileta, Health Educator, James Bechtel, Systems Analyst; Steven Button, Emergency Preparedness Planner; Susan Denny, Secretary II.

Approval of Minutes: Motion by Rubin to approve the April 15, 2020 meeting minutes; seconded by McLaughlin. The motion passed unanimously.

Next Regular Meeting Date and Time: June 17, 2020 at the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

New Employee Introductions: None

DISCUSSION / PRESENTATION(S):

- **Tobacco Education Prevention:** Susan Vileta, Health Educator

Vileta described the Tobacco Education Prevention program, funded by the Community Use Partnership for Tobacco Use Prevention and Control grant through the Iowa Department of Public Health (IDPH). The four main program goals are: preventing youth initiation, elimination of second-hand smoke, promoting quitting, and identifying and working to eliminate disparities seen in different population groups in Johnson, Iowa and Poweshiek counties. Vileta added that a portion of Poweshiek county program is subcontracted to their own health department. She reported on e-cigarette and vaping statistics and showed BOH members new vaping and e-cigarette products targeting youth. The program also uses engagement activities for youth, mainly in the seventh to ninth grade age group. She participates in community and school presentations, works with the Iowa Students for Tobacco Education and Prevention (I-STEP), and participates in podcasts and presentations with the College of Public Health at the University of Iowa as

well as community organizations. Vileta updated the BOH on ordinances for e-cigarettes adopted in other areas of the state. A follow-up study to report awareness progress with businesses in Johnson County in response to last April's e-cigarette ordinance was interrupted due to COVID-19 pandemic restrictions, but she will be reporting results when available. BOH members commented on statistics and age restrictions at the Federal level and thanked Vileta for her service.

ACTION ITEMS

Expenditures Over \$3,000: None

Applications, Contracts and Agreements:

- **20-13 Telligen Grant Letter of Intent:** S. Jarvis

Jarvis asked for approval to submit a Letter of Intent for the Telligen Grant that is through the Community Initiative Fund. He explained JCPH would use this funding for contact tracing activities and contract positions. Jarvis answered questions from BOH members. If approved, and the grant awarded, the grant period would begin December 1, 2020.

Motion by Rubin to approve the request for the submittal of the Telligen Grant, Letter of Intent; seconded by McLaughlin. The motion passed unanimously.

OTHER

- **20-14 Contracts with Student Tracers:** S. Jarvis

Jarvis asked for approval for contact tracing and disease investigation, in preparation for more businesses and activities that will resume this summer. He is anticipating on-boarding and training a cohort of approximately 20 students. Jarvis included the job description and explained that the goal is to have these individuals trained in preparation for future spikes in the number of COVID-19 cases. Jarvis answered questions from BOH members on the use of online, face to face, and virtual programs, for the training of this group.

Motion by McLaughlin to approve the request for Contract Agreements for Student Contact Tracers; seconded by Rubin. The motion passed unanimously.

- **Tanning Regulation Public Comment:** J. Lacina

Lacina reported there were no public comments in response to changes in tanning regulations.

- **20-15 Tanning Regulation Approval:** J. Lacina

Lacina requested to proceed with approval for tanning regulation revisions. Annual inspections were included in the revisions per Dr. Wallace's suggestion at the April BOH meeting. Lacina responded to questions and clarified revenue and expenses for the Tanning program and Tattoo program.

Motion by Rubin to approve Tanning Regulation Revisions and pass to the BOS for final approval; seconded by Izakovic. The motion passed unanimously.

- **20-16 Adolescent & Women's Health Services Coordinator Job Description:** K. Klefstad

Klefstad reported the need for expanded staffing with the awarding of the Title X Family Planning program to support clinical operations, billing grant activities, and expanded adolescent mental health services through the Maternal Child and Adolescent Health (MCAH) RFA. The position is fully funded by Title X and MCAH grants. Klefstad commented pairing of Adolescent Mental Health and Family Health would

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benefit both programs. Discussion followed concerning recruiting schedule, and job description for the coordinator position. Pollock asked if the BOS had discussed if budget changes were needed due to increased Covid-19 expenses and decreased revenues. Koch responded that there had not been any discussion of adjustments needed for this current budget or for the FY 21 budget. Koch and Klefstad addressed all other comments and concerns.

Motion by Pollock to approve the Adolescent & Women’s Health Services Coordinator Job Description, seconded by Rubin. The motion passed unanimously.

• **COVID-19 Update:** D. Koch

Koch reported on developments with COVID-19 related issues, including press conferences, media, webinars, testing and more. Koch also informed BOH members on current status of operations and programs and other developments at JCPH. Discussion followed. Koch and Jarvis responded to questions about working with the University of Iowa and maintaining local control in contact tracing and disease investigations.

Reports / Inquiries:

County Attorney: None

Members, Board of Health:

Rubin reported Laurie Walkner, MA, RN, University of Iowa College of Public Health is working with a graduate student, Robert Neisgoda, MPH, past president of the Missouri Public Health Association, to develop a standardized process for testing and templates for a start to finish guide to complete activity reports required for FEMA. Ruben also reported an Iowa City Press Citizen article about using waste water testing to predict a COVID-19 outbreak and would like to see more research on the subject.

Wallace reported watching the final Emergency Management COVID-19 press conference and JCPH representation by Jarvis. He expressed his thanks and appreciation.

Director:

Koch reported numbers on the last page of the director’s report will be updated and corrected next meeting.

Wallace adjourned the meeting at 5:06 pm.

Approved by Board of Health Action on

June 17, 2020

Date

Signature on File

Peter D. Wallace, MD, MS, Chair

Submitted by:
Susan Denny
Secretary II