



PUBLIC HEALTH

Dave Koch, Director

Board of Health
Tatiana Izakovic, MD, MHA
Michael P. McLaughlin, PhD
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, CLS, MBA, MHA
Peter D. Wallace, MD, MS

JOHNSON COUNTY BOARD OF HEALTH

May 15, 2019

MEETING MINUTES

4:00pm

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 4:00pm.

Roll Call: Peter D. Wallace, MD, MS; Michael P. McLaughlin, PhD; Bonnie D. Rubin, CLS, MBA, MHA; Zachary Pollock, PharmD, MS; Tatiana Izakovic, MD, MHA

Staff: Dave Koch, Director; Kristin Meyer, Business Manager; Nalo Johnson, Community Health Manager; Kate Klefstad, Clinical Services Manager; James Lacina, Environmental Health Manager; Debbie Ackerman, Data Specialist; Mahdi Obied, Clerk II; Jason Decker, Environmental Health Specialist; Susan Denny, Secretary II.

Others Present: Susie Nehring, Assistant County Attorney

Approval of Minutes: Motion by Rubin to approve the April 17, 2019 meeting minutes; seconded by Pollock. The motion passed unanimously.

Next Regular Meeting Date and Time: June 19, 2019 in Conference Room 214B at the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

DISCUSSION / PRESENTATION(S):

- **Private Wells – Jason Decker:** Environmental Health Private Wells program overview. Decker summarized the four main goals of the JCPH Private Wells Program: physical site visits and issuing permits, ensuring proper placement and construction, sampling of new wells and existing wells to ensure safe drinking water, and promoting and verifying the proper plugging of abandoned water wells. He defined a private water well as a well with less than fifteen service connections and typically serves less than twenty-five individuals daily at least sixty days out of the year. He identified the regulations enforcing non-public water supplies which include: permitting, site inspections, water sampling and utilizing the state database.

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2,611 permits have been issued from 1985 through June 2018, in Johnson County. Decker described the procedure and documentation required for private water well inspections as well as the Private Well Tracking System (PWTS), a statewide database through the Iowa Department of Natural Resources (IDNR). New private water wells are required to be sampled for: Total Coliform Bacteria, E. Coli Bacteria, Nitrates and Arsenic. The Grants-To-Counties Program (GTC) through the Iowa Department of Public Health provides money for: testing, plugging and rehabilitation of private water wells. JCPH outreach includes sending postcards providing information for homeowners regarding well testing services. Decker summarized the GTC program, data and history. Decker also described the Iowa Well Survey where JCPH partners with the State Hygienic Lab (SHL) to test for other contaminants such as: Neonicotinoids, Manganese, Copper and Lead in water. He described well types, especially Geothermal Wells and their increasing popularity.

ACTION ITEMS

Expenditures over \$3,000:

- **19-15:** Clinical Services Conference Table
- **19-16:** Clinical Services Remodel
- **19-17:** Translation Services

Koch described each of the three expenditure items as well as budgeting concerns. The conference table will accommodate Clinical Service staff for division meetings. The Clinical Services remodel will promote better workflow and access for clients as well as increase efficiency and privacy. Koch added the BOS has expressed support for the remodeling plan. He also described how the remodel plan would fit with future changes for Public Health access. Translation services for both Community Health and Clinical Services will be helpful in translating documents and communication needs for non-English speaking clients.

Motion by McLaughlin to approve the three expenditures: 19-15 Clinical Services Conference Table, 19-16 Clinical Services Remodel, 19-17 Translation Services; seconded by Rubin. The motion passed unanimously.

Applications, Contracts and Agreements:

- **19-18: Telligen Letter of Interest (LOI)** Johnson provided a timeline and summary regarding the LOI to Telligen for a grant of up to fifty thousand dollars in support of improving health, social well-being and educational attainment. The JCPH proposal will be a cooperative project with the Iowa City, Johnson County Senior Center (The Center) supporting a Community Outreach Information Network (COIN) committee and sponsoring preparedness education opportunities, including issues regarding access and special needs for vulnerable populations. Sam Jarvis, JCPH Preparedness Planner will facilitate the project if awarded. The LOI submission date is May 28th. JCPH, if invited, will submit a full application in August and if awarded, the project period start date will be December 1st, 2019. Johnson added this project would also be utilizing the PrepWise tool; a program to help seniors plan for survival at home, in a shelter etc. in the event of an actual emergency. Pollock requested a copy of the LOI be provided to BOH members.

Motion by Rubin to approve submission of the Telligen Letter of Interest; seconded by Pollock. The motion passed unanimously.

OTHER

New staff introductions. Klefstad introduced new Clinical Services staff to the BOH members. Debbie Ackerman, Clinical Services Data Specialist, Mahdi Obied, Clinical Services Clerk II and Alycia Ludden, Public Health RN. Ackerman has a background with Hawkeye Area Community Action Program (HACAP) and is a licensed Social Worker. Obied is fluent in several Arabic languages and has a master's degree with focus on refugee programs. Ludden was attending a breastfeeding conference in Des Moines.

- **19-19 Annual Health Improvement Plan (HIP):** Johnson explained JCPH HIP update for the 2018-2019 year is due on June 3, 2019 to Iowa Department of Public Health (IDPH). Specific project reports included are: Access to Health Care, Access to Dental Care, Radon, Elderly Care Services, Food Security & Obesity/Physical Activity, Sexual Health and Transportation Services, which are all related to the HIP priority areas. She described focus areas highlighted in the summary provided to BOH members, including projects also supported by other community partners. Johnson responded to comments and questions by BOH members.

Motion by Rubin to approve submission of the HIP update to the IDPH with review of transportation services for more accuracy; seconded by Izakovic. The motion passed unanimously.

- **HealthyJoCo Update:** Johnson presented an update to BOH members on the **HealthyJoCo** planning effort. She described how the project will promote broader community engagement and accessibility to residents of Johnson County by rebranding the Community Health Needs Assessment-Health Improvement Plan (CHNA-HIP). The **HealthyJoCo's** focus points Live, Work, Learn and Play are the result of the survey sent to BOH members and JCPH staff. Johnson described the goals of the project and roles of the JCPH Health Planner, Systems Analyst, Epidemiologist and Preparedness Planner. Johnson presented an overview of the data collection plan, which will incorporate undergraduate students and graduate interns to assist in data collection over the summer through using intercept surveys at community events across the county. Other data collection methods that will be utilized are: Community Asset Mapping working with local youth organizations to identify neighborhood resources, benefits and gaps, conducting Community Assessment for Public Health Emergency Response (CASPER), (a Centers for Disease Control (CDC) technique to be uniquely applied as a health needs assessment tool) and Global Information Systems for mapping components. Johnson described ways the assessment tools will be used and applied. She also presented the **HealthyJoCo** website progress and how it applies to CHNA-HIP and community engagement. Discussion followed.

- **19-20 Environmental Health Specialist II Job Description:** Koch described the need for the new EH Specialist II position, duties and paygrade. He clarified this is not a supervisory position. This position will report to the EH Manager, James Lacina.

Motion by McLaughlin to approve the Environmental Health Specialist II job description; seconded by Rubin. The motion passed unanimously.

- **Draft Strategic Plan:** Koch presented the draft version of the 2020, five year Strategic Plan and requested feedback from BOH members. He described the progress from the retreat sessions that management had with a consultant and how progress was employed to develop the priorities. Koch asked BOH members to consider the five priority areas as well as the BOH level of engagement in the plan. He will incorporate BOH feedback and present the plan with any revisions or changes at the June 19, 2019 meeting. Koch is hoping to adopt the plan on July 1, 2019. Discussion followed.
- **PHAB, Photo with Plaque:** Koch commented on the congratulatory letters from several Community Partners regarding JCPH PHAB accreditation. He invited the BOH members to the Board of Supervisors (BOS) formal session on Thursday, May 30 at 9:00am where JCPH will be presenting a PowerPoint regarding the accreditation process and what accreditation status means to Public Health, Community Partners and Johnson County residents. He added a Proclamation recognizing June as Alzheimer's and Brain Injury Awareness Month will be read at the BOS May 30th meeting as well. Melissa Pence, Director of Strategic Partnerships & Initiatives for the Greater Iowa Chapter Alzheimer's Association will attend to accept the Proclamation.

Reports / Inquiries:

County Attorney: None

Members, Board of Health: Wallace reported he enjoyed the keynote speech by Kaye Bender, PHAB President and CEO at the Governor's Conference in April. Wallace will be attending the IDPH Immunization Summit in June.

Director:

Domain 5: Koch recognized the work of Susan Vileta, Health Educator regarding the Board of Supervisors ordinance prohibiting e-cigarettes in all areas traditional cigarettes are restricted.

Domain 11: Clinical Services submittal of three major grants in May.

Wallace adjourned the meeting at 5:12 pm.

Approved by Board of Health Action on

17 July 2019
Date

Peter D. Wallace
Peter D. Wallace, MD, MS, Chair

Submitted by:
Susan Denny
Secretary II