



## PUBLIC HEALTH

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***Promoting Health. Preventing Harm.***

**Dave Koch, Director**

**Board of Health**  
**Tatiana Izakovic, MD, MHA**  
**Michael P. McLaughlin, PhD**  
**Zachary Pollock, PharmD, MS**  
**Bonnie D. Rubin, CLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**

**JOHNSON COUNTY BOARD OF HEALTH**  
**March 13, 2019**  
**MEETING MINUTES**  
**4:00 pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:00 pm.

**Roll Call:** Peter D. Wallace, MD, MS; Bonnie D. Rubin, CLS, MBA, MHA; Tatiana Izakovic, MD, MHA;  
**ABSENT:** Michael P. McLaughlin, PhD; Zachary Pollock, PharmD, MS

**Staff:** Dave Koch, Director; Nalo Johnson, Community Health Manager; Kate Klefstad, Clinical Services Manager; James Lacina, Environmental Health Manager; Kelly Smith, RN, Clinical Services; Susan Denny, Secretary II.

**Others Present:** None

**Approval of Minutes:** Motion by Rubin to approve the February 20, 2019 meeting minutes; seconded by Izakovic. The motion passed unanimously.

**Next Regular Meeting Date and Time:** April 17, 2019 in Conference Room 214B at the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

**DISCUSSION / PRESENTATION(S):**

- **Immunization Services:** Kelly Smith, RN, Clinical Services  
Smith presented an overview of the JCPH Clinical Services Immunization Program. The majority of immunizations are administered through the federally funded Vaccines for Children (VFC) program. This program provides vaccines to uninsured or underinsured children up to age 19 at no cost and serves mainly recent immigrants, clients whose primary care providers do not provide VFC immunizations and any child receiving Medicaid. Immunization services include pain reduction methods for vaccinations for both children and adults.

Weekly clinics are held on Mondays and the first Saturday of the month. Additional clinics for flu, meningitis, etc. are scheduled as needed. Smith reported the number of vaccines and children served for

the last two years and then described the adult immunization program. She identified the most common adult service as administering TB tests to meet community employment or school requirements. She described other immunizations available and payment methods accepted for the adult program. Smith reported the number of vaccines and adults served in 2017 and 2018. She then described to the BOH members the Refugee Immunization Program in collaboration with JCPH Community Health and also their work with the Civil Surgeons in Muscatine and Linn Counties to assist immigrants requiring vaccines while pursuing green card status. Smith added information regarding a back-to-school program June through August that includes vision, lead, and dental screening along with nutrition counseling. Smith mentioned some of the challenges in tracking the number of clients served and staffing shortages, but added those problems are being addressed. Collaborations with school nurses for record keeping, sharing vaccines with other VFC providers such as the Healthy Kids Clinic and recent conversations with the University of Iowa are important partners to increase vaccination rates. Future goals are to continue working with JCPH Community Health in the Refugee Immunization Program, back-to-school and rebranding, advertising strategies, working with the UI Mobile Clinic and expanding immunization availability as more staff is added. Smith, Klefstad and Koch responded to BOH member's questions and comments about the program regarding outreach, emergencies, staff shortages and community partner involvement. BOH members thanked Smith for her presentation.

#### **ACTION ITEMS**

**Expenditures Over \$3,000:** None

#### **Applications, Contracts and Agreements:**

- **19-08 Local Public Health Services (LPHS) Grant - D. Koch:** Koch summarized the LPHS application renewal. JCPH funding will be up slightly, Visiting Nurse Association (VNA) will request the same amount as last year for their subcontract agreement for home health services. The application will be submitted by April 5, 2019, if approved.

**Motion** by Rubin to approve the application for the LPHS grant; seconded by Izakovic. The motion passed unanimously.

#### **OTHER**

- **19-09:** Mission, Vision, Values: Koch provided background and context for revising JCPH's mission, vision and values statement as the management team develops a new strategic plan. Koch and management explained how the new statement was developed adding staff was surveyed for input.

**Motion** by Izakovic to approve the Mission, Vision, Values statement for JCPH; seconded by Rubin. The motion passed unanimously.

- **19-10:** Immunization Position Statement: Nalo Johnson summarized the position paper and identified sources used. She welcomed feedback from the BOH members. Discussion by BOH members regarding formatting and focus for the paper followed. Wallace expressed urgency to post the paper online and provide the paper to other public health departments and legislators. Koch will make the suggested changes and post the paper to the JCPH website.

**Motion** by Rubin to approve the Immunization Position Statement with recommended changes; seconded by Izakovic. Rubin voted in favor, but with noted reservations. The motion passed.

- **Legislative Updates:** Koch updated BOH members on pertinent legislation, adding the updates are constantly changing. Discussion followed. Koch will send emails to BOH members more frequently on new developments as well as a monthly report.

- **Healthy JoCo Community Projects Grant Program:** Johnson reported the decision at a recent quarterly steering committee meeting discussing the Community Health Needs Assessment (CHNA) and Health Improvement Plan (HIP) to rebrand the program as Healthy JoCo in order to increase and promote community engagement and understanding of CHNA and HIP efforts for community partners as well as the public. Creation of a small (\$500.00) and large (\$501.00-\$3000.00) grants program is being developed in support of seventeen identified HIP priority areas. Healthy JoCo is scheduled to be rolled out on March 25, 2019. Rubin asked about members of the steering committee. Johnson identified members and added the grant program is an internal program and will also serve as a staff professional development opportunity for grant writing and management. Wallace commented on possible support from the Rotary Club's Local Community Grants Program and information for larger grant requests through a form on their website.

**Reports / Inquiries:**

**County Attorney:** N/A

**Members, Board of Health:**

Wallace reported attending legislative sessions. He also gave a reminder of the upcoming Governor's Conference in April.

**Director:**

Koch reported there will be ten or eleven JCPH staff attending the Governor's Conference.

Domain 4: Koch reported the partnership with Clinical Services and the College of Dentistry will be sponsoring a presentation with Dr. Karin Weber-Gasparoni, Infant Oral Health Program Director.

Domain 5: E-cigarette ordinance is moving forward with the Board of Supervisors. A work session is scheduled and a formal meeting in March to set a public hearing date in April. He will send notice of the date if BOH members would like to attend.

Domain 5: Jake Riley, Community Health, Disease Prevention Specialist has been elected to the Board of Directors for the Iowa Public Health Association (IPHA) as secretary.

Koch also invited BOH members to Strategic Planning sessions led by Dr. Deb Oliver, Executive Director, Iowa Quality Center on April 10 and April 12, 2019. Koch will send a formal email invite.

Wallace adjourned the meeting at 5:03 pm.

Approved by Board of Health Action on

4/17/2019

\_\_\_\_\_  
Date

Signature on File

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Peter D. Wallace, MD, MS, Chair

Submitted by:  
Susan Denny  
Secretary II