

*A healthful and supportive environment where all people of Johnson County can achieve optimal physical, mental, and social well-being.*



## PUBLIC HEALTH

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**Promoting Health. Preventing Harm.**

Dave Koch, DIRECTOR

**Board of Health**  
Tatiana Izakovic, MD, MHA  
Michael P. McLaughlin, PhD  
Zachary Pollock, PharmD, MS  
Bonnie D. Rubin, CLS, MBA, MHA  
Peter D. Wallace, MD, MS

**JOHNSON COUNTY BOARD OF HEALTH**  
**February 20, 2019**  
**MEETING MINUTES**  
**4:00pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:00pm.

**Roll Call:** Peter D. Wallace, MD, MS; Michael P. McLaughlin, PhD; Bonnie D. Rubin, CLS, MBA, MHA; Zachary Pollock, PharmD, MS; ABSENT: Tatiana Izakovic, MD, MHA.

**Staff:** Dave Koch, Director; Nalo Johnson, Community Health Manager; Kate Klefstad, Clinical Services Manager; James Lacina, Environmental Health Manager; Susan Vileta, Health Educator; Mike Casella, Environmental Health Specialist; Jake Riley, Disease Prevention Specialist; Susan Denny, Secretary II.

**Others Present:** None.

**Approval of Minutes:** Motion by Rubin to approve the January 16, 2019 meeting minutes; seconded by McLaughlin. The motion passed unanimously.

**Next Regular Meeting Date and Time:** March 13, 2019 in Conference Room 214B at the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None.

**DISCUSSION / PRESENTATION(S):**

- **Quality Improvement (QI):** Mike Casella, Environmental Health Specialist  
Casella presented an overview of the QI process. He identified and described three phases for evaluating potential QI projects and how they pertain to PHAB Standard 9.2 to meet accreditation goals. He also described Performance Management Quality Improvement (PMQI) and the QI team process. Casella used power point slides to show project results and illustrate the presentation. He also invited the BOH members

to propose and QI project ideas as well. BOH members discussed the information Casella presented and thanked him.

**ACTION ITEMS**

**Expenditures Over \$3,000:** None.

**Applications, Contracts and Agreements:**

- **19-07:** Barclay-Giel Seed Grant Application – N. Johnson

Johnson described the opportunity to use this funding as a key public health tool. She explained how the funding would be used with the JCPH Community Health Needs Assessment (CHNA). Community Health staff involved in the project will create materials for a Community Assessment for Public Health Emergency Response (CASPER). Johnson and Sam Jarvis, Emergency Preparedness Planner and a College of Public Health practicum student are working to create materials focusing on a chronic disease CASPER to support the JCPH CHNA data collection efforts. Jarvis and Johnson are also collecting a list of undergraduate student volunteers. The majority of the funding would be used to purchase tablets for recording data, protective vests and other materials.

**Motion** by Rubin to approve submitting the Barclay-Giel Seed Grant Funding Application; seconded by McLaughlin. The motion passed unanimously.

**OTHER**

- **19-04:** Tobacco Position Statement – N. Johnson

Johnson informed the BOH members that Health Educator Susan Vileta has updated information in the tobacco position paper supporting prohibition of e-cigarettes and increasing awareness of the harmful effects of e-cigarettes, especially among youth, using evidence based strategies. Johnson added the BOS will also be discussing the paper with the potential support of an e-cigarette prohibition ordinance. Vileta commented on increasing youth numbers in Johnson County for the BOS consideration and anticipates the updated position paper will help to support a new ordinance county wide.

**Motion** by Rubin to approve submitting the updated Electronic Cigarette Position Paper; seconded by Pollock. The motion passed unanimously.

- **19-06:** Iowa Harm Reduction Coalition (IHRC) SSP Letter to Governor - D. Koch

Koch asked if the BOH would like their signatures added to the letter being presented by the IHRC supporting Syringe Service Program (SSP) legislation. He offered to speak with IHRC about adding a category to the list of signatures specifically for Boards of Health. Legalizing SSP's will help to prevent increasing Hepatitis C, HIV and overdose deaths. BOH members discussed the issue. Rubin requested that Koch share the Johnson County BOH support of the letter with other health officials.

**Motion** by McLaughlin to approve supporting the SSP Letter to Governor Reynolds; seconded by Rubin. The motion passed; Pollock abstained from voting at this time.

- **Operational Updates:** - D. Koch

Koch outlined updates including developing a new Mission and Vision statement for JCPH. A staff survey soliciting input will be reviewed by the Leadership Team. Koch will present a draft of proposed mission and vision ideas to BOH members at the March 13, 2019 meeting for consideration. Koch views the creation of a new mission and vision statement as instrumental in moving forward with the next Strategic Plan.

Koch informed the BOH members the FY20-22 Strategic Plan will be ready for BOH review in May of 2019. JCPH has engaged Dr. Deb Oliver, Director of the Iowa Quality Center in Marion, Iowa to consult with the department. Koch will update the BOH on dates for meetings with staff and for a leadership retreat. He is hoping to arrange the consultation with Dr. Oliver in April. Rubin asked if Board of Supervisors' approval is required. Koch responded approval is not required, but they should be informed. McLaughlin suggested inviting the JCPH BOS liaison, Rod Sullivan, to the retreat.

Koch updated the BOH members on staffing vacancies, interview schedules, updated job descriptions and approved positions for the FY20 budget.

- **Legislative Updates:** - D. Koch

Koch discussed the most recent legislative update and explained that these updates change almost daily. New legislation is being tracked by JCPH staff. Koch asked the BOH members if they were interested in creating position papers regarding any of the bills listed. Pollock would like to see more data on the vaccination and immunization issues. Wallace and Rubin responded to Pollock's concerns. More discussion followed regarding exemptions, competing bills, tobacco taxation and bans, the possible introduction of a bill supporting raw milk production and cannabis legislation. Koch verified the BOH members are interested in a position paper supporting immunization and vaccinations. More discussion of immunization issues and history followed. A position paper supporting immunization and vaccination will be presented to the BOH members for review when completed.

### **Reports / Inquiries:**

**County Attorney:** None.

#### **Members, Board of Health:**

Rubin reported the Iowa Public Health Association (IPHA) Governor's Conference registration is now open and they are accepting nominations for the awards ceremony as well. There is also a pre-conference on Systems Management co-sponsored by Lori Walkner with Midwestern Public Health Training Center.

Wallace reported the League of Women Voters will be holding a public forum at the Coralville Public Library on Saturday, February 23<sup>rd</sup> from 9:30 to 11:30am. Wallace will be attending. He also reported he will be attending the IPHA Day on the Hill Tuesday, February 26<sup>th</sup> at the Iowa Capitol in Des Moines, also from 9:30 to 11:30am and will meet with legislators.

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Johnson confirmed to Rubin there would be a service learning group of College of Public Health students touring JCPH on Friday, February 22<sup>nd</sup> and meeting with Health Educator Kathryn Edel regarding the Integrated Testing Services (ITS) program.

**Director:**

Koch thanked Wallace for attending the IPHA Day on the Hill and the League of Women Voter's programs. Koch reported dates he will be out of the office and informed the BOH members Johnson has been assigned Acting Director while he is gone. Koch also reported on a review of the BOS open records request policy. He and Susie Nehring, Assistant County Attorney, will be adding language to make the policy more specific to JCPH operations.

Domain 6: Johnson and Vileta will be appearing before the BOS next week at their work session to discuss a countywide e-cigarette ordinance. He will update the BOH members on any decisions or progress.

Wallace adjourned the meeting at 5:11pm.

Approved by Board of Health Action on

13 March 2016  
Date

P. D. Wallace  
Peter D. Wallace, MD, MS, Chair

Submitted by:  
Susan Denny  
Secretary II